

COUNCIL MEETING – 29 AUGUST 2012

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 29 August 2012, the following Members were present:-

Mr R J Knowles – Chairman

Mr J W Bracey	-	Mr J H Mallen
Mr C E Cutting	-	Mr C L Noble
Mrs A Harper	-	Mrs M R Roberts
Ms M Ho	-	Mrs H Tovell
Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East

3 Members of the public

12/208. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

12/209 APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mr W F Couzens, Mr R B Dyball, Mrs S A A Dyball, Mrs B J Lashley and Mr K Lashley and verbal apologies from Ms C T Rumsby.

12/210. MINUTES

The Minutes of the Council meeting held on 8 August 2012, having previously been circulated to all Members, were confirmed and signed by the Chairman of the Council.

12/211. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PC Keith Lambert who elaborated on some of the incidents recorded in the crime statistics for Sprowston, previously circulated.

PC Lambert reported the following priorities had been agreed at the Safer Neighbourhood Action Panel meeting held on 28 August 2012 at Spixworth Village Hall:

- anti-social behaviour including underage drinking and minor criminal damage at Sprowston Recreation Ground and surrounding area, defined by Allens Lane, Wroxham Road, Barkers Lane and North Walsham Road
- inconsiderate parking outside Sprowston, Spixworth and Old Catton schools to be monitored
- speeding vehicles on Buxton Road and North Walsham Road

12/212. RESIDENT'S QUESTIONS

On the motion of Mr C E Cutting, seconded by Mr J H Mallen it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters

12/212. RESIDENT'S QUESTIONS (CONTINUED)

concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Molly Howes asked why the Schedule of Accounts was not available to residents prior to Council Meetings.

The Town Clerk advised that accounts were not available to residents until they had been agreed and authorised by Council. However, parishioners were welcome to view the Council's agreed finances at the Council Office during opening hours.

Mrs J Leggett:

- reported that she had attended restorative approaches training, this subject was aimed at improving attendance rates and lowering exclusions in schools.
- requested that people be encouraged to complete the museum survey to gain their views particularly those who do not visit museums.

The meeting was reconvened.

12/213. NEIGHBOURHOOD PLAN

Referring to Minute 12/059, the Town Clerk advised Members that the Prince's Foundation had offered additional assistance to progress the Council's Neighbourhood Plan. A meeting had been arranged with the Neighbourhood Plan Working Group and the Prince's Foundation on Friday 7 September 2012 commencing 1:00pm at Sprowston Diamond Centre, to explore the next stage of producing the neighbourhood plan for Sprowston.

12/214. BOUNDARY SIGN AT NORTH WALSHAM ROAD/SCHOOL LANE

Further to Minute 12/199, Mr J W Bracey reported that Sprowston Heritage had agreed to pay the cost of purchase, engraving and installing of the boundary sign on School Lane/North Walsham Road.

12/215. REPORT OF THE TOWN CLERK

ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Car Park Surface

RESOLVED to endorse the action of the Town Clerk to have Sprowston Diamond Centre car park repaired by A Waterfield & Sons at a cost of £450 plus VAT.

1.2 Sparhawk Park Safety Surface Swing Area

Having considered three quotations for the replacement of safety surfacing under two sections of swings at Sparhawk Park it was

RESOLVED to authorise the Town Clerk to accept the quotation from Abacus Playgrounds at a cost of £4,100 plus VAT.

CEMETERY

2.1 No matters were reported

12/215. REPORT OF THE TOWN CLERK (CONTINUED)

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Norfolk Association of Local Councils - Annual General Meeting

Members noted that the Annual General Meeting of the Norfolk Association of Local Councils would be held on Thursday 1 November 2012 at 10.00am, location to be confirmed.

4.2 AGM 2012 - Resolutions for Debate

Members were invited to propose resolutions for debate at the Norfolk Annual General Meeting.

PLANNING AND TRANSPORTATION

5.1 Greater Norwich Development Partnership - Community Infrastructure Levy for Broadland

Members noted, without comment, copies of representations to the Greater Norwich Development Partnership and consequential statement of modifications.

6.1 Enclosures

Norfolk Association of Local Councils - Norfolk Link - August 2012 Issue 188

12/216. MEETING ADJOURNMENT

Due to the early hour it was

RESOLVED not to adjourn the meeting.

12/217. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no observations or objection to the granting of the following applications:

- 12/1022 - single storey rear/side extension linked to garage and conversion of garage to living accommodation (revised design) at 13, Leveson Road
- 12/1113 - single storey front extension at 12, Post Mill Close
- 12/1117 - single storey front extension at 6, Lindsay Road
- 12/1120 - two storey extension to side and rear at 1, Neville Road
- 12/1137 - replace and extend existing conservatory at 4, Varvel Close

12/218. ALLEGED CONTRAVENTIONS OF PLANNING REGULATIONS

Members noted the alleged contraventions of planning regulations - Sprowston from 23 November 2011 to 31 July 2012.

12/219. ALLEGED CONTRAVENTIONS OF PLANNING REGULATIONS - CLOSURES

The alleged contraventions of planning regulations closures - Sprowston from 23 November 2011 to 31 July 2012 were noted.

12/220. PLANNING APPLICATIONS CONTRARY TO SPROWSTON TOWN COUNCIL'S RECOMMENDATIONS

Planning applications contrary to Sprowston Town Council's recommendations from 12 October to 27 June 2012 were noted.

12/221. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 29 August 2012 totalling £9,595.19 and answered Members' questions arising therefrom.

Mr C L Noble queried the high usage and cost of dog bags. It was agreed to quantify the number of bags used per annum and cost per item.

On the motion of Mrs M R Roberts, seconded by Mr J H Mallen it was

RESOLVED that payment of the accounts to 29 August 2012 totalling £9,595.19 be approved and the schedule authorising payment signed by Ms M Ho and Mr R J Knowles.

12/222. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

12/223. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

12/224. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

A written report was received from Mr C E Cutting on his attendance at the Norwich Airport Consultative Committee.

12/225. QUESTIONS UNDER STANDING ORDER NO. 8

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.