

NOTICE OF MEETING

AND SUMMONS TO ATTEND

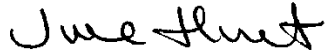
**The meeting of Sprowston Town Council
will be held at Sprowston Diamond Centre School Lane
Sprowston on Wednesday 31 October 2012 at 7.30pm**

AGENDA

Item No.

1. To receive declarations of interest under Procedure Rule no. 10.
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of the Council's meeting held on 10 October 2012. Pages 1 - 5
4. To receive any Police Liaison Officer's report. Pages 6 - 7
5. Andrew Dickie to discuss S.C.E.N.T.
6. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
7. To receive correspondence & agree action/response arising from the minutes.
8. To receive the report of the Town Clerk and make decisions on: Pages 8 - 15
 - 2.1 Proposed Design for Sprowston Cemetery Building
 - 4.1 Christmas Holidays
9. To adjourn the meeting for a short break.
10. To consider planning applications to 31 October 2012. Pages 16 - 17
11. To confirm the payment of accounts to 31 October 2012. (schedule enclosed)
12. To receive the schedule of credit card payments (schedule enclosed)
13. To consider schemes for inclusion in the draft capital estimates for 2013/14.
14. To receive any written/verbal reports from the Council's Working Groups.
 - (i) To appoint a substitute to attend the meeting of the Airport Consultative Committee.
15. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed and reports from District Councillor W F Couzens and County Councillor J Ward attached) Pages 18 - 20
16. To receive any written reports from Members representing the Council on or at outside organisations. (proforma enclosed)
17. To answer any questions under Standing Order No. 8

(written questions should be submitted to the Clerk at least 3 days before the meeting).



**June Hunt
Town Clerk**

26 October 2012

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Footnote:

¹ Members have a statutory legal duty under the Localism Act 2011, to declare any disclosable, pecuniary and other interests they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to Broadland District Council's Monitoring Officer.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Council Meetings page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.