

## **COUNCIL MEETING – 10 OCTOBER 2012**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 10 October 2012, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Ms M Ho
Mr W F Couzens	-	Mr R J Knowles
Mr R B Dyball	-	Mrs B J Lashley
Mrs S A A Dyball	-	Mr J H Mallen
Mrs A Harper	-	Mr C L Noble
Mrs H Tovell		

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East
Aaron Roberts	-	Rural Sports Development Officer (North Norfolk and Broadland)

7 Members of the public

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### **12/247. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **12/248. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mr C E Cutting and Mrs M R Roberts and verbal apologies from Ms C T Rumsby.

### **12/249. MINUTES**

The Minutes of the Council meeting held on 19 September 2012, having previously been circulated to all Members, were confirmed subject to the following amendment

Minute 12/237 1.2, third paragraph, second line **delete** bogs and **insert** bags

and signed by the Chairman of the Council.

### **12/250. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting PCSO Josh McBride who elaborated on some of the incidents recorded in the crime statistics for Sprowston, previously circulated.

### **12/251. RURAL SPORTS DEVELOPMENT OFFICER (NORTH NORFOLK AND BROADLAND)**

Aaron Roberts gave a presentation on The Village Games Project which looks to engage all ages and abilities in a variety of sports to encourage more sport in towns and villages with a view to forming teams to compete in District level games and the Norfolk Village Games County final.

**12/251. RURAL SPORTS DEVELOPMENT OFFICER (NORTH NORFOLK AND BROADLAND) (CONTINUED)**

As part of the project free roadshows or taster sessions were available giving a chance for residents to try a range of sports. A Village Sport Co-Coordinator (VSCo) would need to be identified to be a focal point for sporting information and a "Champion for Sport" liaising with local organisations and encouraging parishioners to get involved. The VCSO would be offered £300 plus £200 expenses for fulfilment of this role.

It was **RESOLVED** to take up this opportunity and advertise the scheme on the Council's website and Noticeboards.

**12/252. NORFOLK ASSOCIATION OF LOCAL COUNCILS - AUTUMN SEMINAR**

Details of the Norfolk Association of Local Councils Autumn Seminar to be held on Wednesday November 7 2012 at Sandringham Visitor Centre were circulated at the meeting.

**12/253. RESIDENT'S QUESTIONS**

On the motion of Mr R J Knowles, seconded by Mr R B Dyball it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Residents of Cozens Hardy Road complained about the lack of community consultation with regard to buses using Cozens Hardy Road, primarily double decker's as it was felt this was intrusive to the enjoyment of their property and garden. The frequency of these vehicles was also considered excessive.

A petition from residents of Cozens Hardy, Foxburrow and Dixon Road was presented to the Chairman, a copy of which had been sent to amongst others Norfolk County Council Passenger Transport Unit.

Mr K Lashley advised that the Town Council had not been consulted on the route of the 11A bus and FirstNorwich were a commercial organisation since de-regularisation. He also reported that a public meeting was to be held at Old Catton Village Hall on 1 November 2012 commencing 7:30pm where representatives of both FirstNorwich and Sanders were expected to attend.

The meeting was reconvened.

**12/254. REPORT OF THE TOWN CLERK**

**ALLOTMENTS, PARKS AND OPEN SPACES**

**1.1 No matters were reported**

**CEMETERY**

**2.1 No matters were reported**

**STREET LIGHTING**

**3.1 No matters were reported**

## **12/254. REPORT OF THE TOWN CLERK (CONTINUED)**

### **CENTRAL ADMINISTRATION AND PERSONNEL**

#### **4.1 Training**

**RESOLVED** that the Town Clerk and Assistant Clerk attend and register for the "General Power of Competence" training at a cost of £40 per person.

#### **4.2 Sprowston with Beeston St Andrew Church**

Mr C L Noble volunteered to read at the community carol service on Tuesday 18 December 2012 at the Parish Church at 7:00pm with Mr J W Bracey as substitute.

#### **4.3 Grant Aid Royal British Legion**

**RESOLVED** that a donation of £100 be made to the Royal British Legion in accordance with the Councils powers under section 137 of the Local Government Act 1972.

#### **4.4 Dispensation to Members to allow the business of the Council to proceed**

Referring to Sprowston Town Council Code of Conduct for Members, the Town Clerk confirmed that those Members who had applied for a dispensation to participate in Council meetings when considering the setting of the precept and associated budgetary items, together with setting of Members allowances, was granted enblock.

#### **4.5 External Audit**

Members noted the External Audit Report for year ended 31 March 2012, accepting the comments together with the recommendation of the Town Clerk with regard to the method of accounting for stamps.

### **PLANNING AND TRANSPORTATION**

#### **5.1 Changes in Bus Services**

Mr C L Noble commented that he felt single decker busses should be considered a minimum with regard to Cozens Hardy Road and that the frequency of these busses was also of concern. He requested that a copy of the petition presented to the Chairman be sent to FristNorwich prior to the public meeting to be held at Old Catton.

Mrs Lashley requested that the Town Council make enquiries with Councillors J Leggett and J Ward as to whether Norfolk County Council had been aware of these changes, and if indeed they did why had the Town Council not been informed.

#### **5.2 Sprowston Neighbourhood Plan**

Having considered the report of the Town Clerk it was

**RESOLVED**

**12/254. REPORT OF THE TOWN CLERK (CONTINUED)**

To appoint Philip Baum on a six month temporary contract commencing 5 November 2012 on an agreed salary to assist the Town Clerk in progressing the Neighbourhood Plan.

**12/255. FORMATION OF A CINEMA CLUB**

**RESOLVED**

to allow the cinema to become established before considering alternative performances and not create a formal cinema club but accept the assistance of volunteers in helping with the preparation and serving of refreshments together with the sale of tickets for future performances.

**12/256. MEETING ADJOURNMENT**

On the motion of Mr R B Dyball, seconded by Mr W F Couzens it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

**12/257. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

(a) to raise no observations or objection to the granting of the following applications:

2012/1365 - rear and side extension at 11, Breck Road

(b) to object to the granting of planning application 2012/1331 - application for removal of conditions 1 (temporary use) and condition 4 (maximum number of people in building) of planning permission 20191459 at Norfolk Fabric Warehouse, Roundtree Way on the grounds that it is not clear what will happen should the parking spaces at Sapphire House be withdrawn.

(c) to object to the granting of planning application 2012/1338 - change of use of dwelling for Bed & Breakfast accommodation and raise roof with two storey extensions to front, side & rear at 99, Wroxham Road on the grounds that it is an over development of the site, not subservient to the original dwelling and detrimental to the amenities of neighbours. There is also inadequate and unsocial parking dangerously close to a busy junction and blind bend.

**12/258. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 10 October 2012 totalling £36,931.93 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs H Tovell it was

**12/258. PAYMENT OF ACCOUNTS (CONTINUED)**

**RESOLVED** that payment of the accounts to 10 October 2012 totalling £36,931.93 be approved and the schedule authorising payment signed by Mrs B J Lashley and Mr R J Knowles.

**12/259. REPORTS FROM COUNCIL'S WORKING GROUPS**

Mr K Lashley gave a verbal report on his attendance at the Annual Allotment Meeting, which had been held Tuesday 9 October 2012.

**12/260. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Written reports were received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

**12/261. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

**12/262. QUESTIONS UNDER STANDING ORDER NO. 8**

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**31 October 2012**

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**CHAIRMAN**