

NOTICE OF MEETING

AND SUMMONS TO ATTEND

**The meeting of Sprowston Town Council
will be held at Sprowston Diamond Centre School Lane
Sprowston on Wednesday 9 January 2013 at 7.30pm**

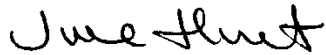
AGENDA

Item No.

1. To receive declarations of interest under Procedure Rule no. 10.
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of the Council's meeting held on 12 December 2012. Pages 1 - 5
4. To receive any Police Liaison Officer's report.
5. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
6. To receive correspondence & agree action/response arising from the minutes.
 - (a) NALC - Localisation of Council Tax Support
 - (b) Norfolk Link - Issue 189
 - (c) Parish Pages - Issue No.57
 - (d) Parish Precept for Financial Year 2013/2014 (Letter from Broadland District Council)
7. To review the following current fees and charges for 2013/14:
 - (a) Cemetery and Memorial Charges
 - (b) Sports Hire Fees
 - (c) Facility Hire Fees
 - (d) Allotment Rents and Water Charges
8. To consider the draft revenue and capital expenditure programme for 2013/14.
9. To consider planning applications to 9 January 2013. Pages 6 - 7
10. To adjourn the meeting for a short break.
11. To consider the setting of the precept for 2013/14
12. To confirm the payment of accounts to 9 January 2013. (schedule enclosed)
13. To receive the schedule of credit card payments (schedule enclosed)
14. To receive any written/verbal reports from the Council's Working Groups.
15. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed and report from County Councillor J Ward attached) Page 8
16. To receive any written reports from Members representing

the Council on or at outside organisations. (proforma enclosed)

17. To answer any questions under Standing Order No. 8
(written questions should be submitted to the Clerk at least 3 days before the meeting).



June Hunt
Town Clerk

4 January 2013

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Footnote:

¹ Members have a statutory legal duty under the Localism Act 2011, to declare any disclosable, pecuniary and other interests they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to Broadland District Council's Monitoring Officer.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Council Meetings page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.