

NOTICE OF MEETING

AND SUMMONS TO ATTEND

**The meeting of Sprowston Town Council
will be held at Sprowston Diamond Centre School Lane
Sprowston on Wednesday 30 January 2013 at 7.30pm**

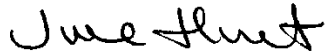
AGENDA

Item No.

1. To receive declarations of interest under Procedure Rule no. 10.
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of the Council's meeting held on 9 January 2013. Pages 1 - 5
4. To receive any Police Liaison Officer's report. Pages 6 - 7
5. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
6. To receive correspondence & agree action/response arising from the minutes.
7. Minute 11/206 to receive letter and report from Birketts LLP Solicitors Pages 8 - 20
8. To consider the draft revenue and capital expenditure programme for 2013/14. (please bring proposed budget sheets white and yellow circulated on 30.11.12 and 04.01.13)
9. To consider the setting of the precept for 2013/14
10. To adjourn the meeting for a short break.
11. To confirm the payment of accounts to 30 January 2013. (schedules enclosed)
12. To receive the schedule of credit card payments (schedule enclosed)
13. To consider the Schedule of Meeting Dates for the Municipal Year 2013/14. Page 21
14. To receive any written/verbal reports from the Council's Working Groups.
15. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed and report from County Councillor J Ward attached) Page 22
16. To receive any written reports from Members representing

the Council on or at outside organisations. (proforma enclosed)

17. Exclusion of Press and Public in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 due to the confidential nature of the business to be transacted under agenda item 18.
18. To receive and consider a letter regarding a personnel issue. Page 23
19. To answer any questions under Standing Order No. 8
(written questions should be submitted to the Clerk at least 3 days before the meeting).



June Hunt
Town Clerk

25 January 2013

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Footnote:

¹ Members have a statutory legal duty under the Localism Act 2011, to declare any disclosable, pecuniary and other interests they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to Broadland District Council's Monitoring Officer.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Council Meetings page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.