

**NOTICE OF MEETING**

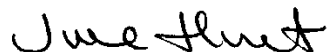
**AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council  
will be held at Sprowston Diamond Centre School Lane  
Sprowston on Wednesday 3 April 2013 at 7.30pm**

**AGENDA**

Item No.

1. To receive declarations of interest under Procedure Rule no. 10.
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of the Council's meetings held on 13 March and 20 March 2013. Pages 1 - 7
4. To receive any Police Liaison Officer's report.
5. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak<sup>1</sup>.
6. To receive correspondence & agree action/response arising from the minutes.
7. To receive the report of the Town Clerk and make decisions on: Pages 8 - 10  
4.1 Monthly Filming Package
8. To adjourn the meeting for a short break.
9. To consider planning applications to 3 April 2013. Pages 11 - 13
10. To confirm the payment of accounts to 3 April 2013. (schedule enclosed)
11. To receive any written/verbal reports from the Council's Working Groups.
12. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed) Pages 14
13. To receive any written reports from Members representing the Council on or at outside organisations (proforma enclosed)
14. To answer any questions under Standing Order No. 8 (*written questions should be submitted to the Clerk at least 3 days before the meeting*).



**June Hunt**  
Town Clerk

**27 March 2013**

Footnote:

*<sup>1</sup> Members have a statutory legal duty under the Localism Act 2011, to declare any disclosable, pecuniary and other interests they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to Broadland District Council's Monitoring Officer.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Council Meetings page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*