

COUNCIL MEETING – 13 MARCH 2013

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 13 March 2013, the following Members were present:-

Mr K Lashley – Chairman

Mr W F Couzens	-	Mr R J Knowles
Mr R B Dyball	-	Mr J H Mallen
Mrs S A A Dyball	-	Mr C L Noble
Ms M Ho	-	Mrs M R Roberts
Mrs H Tovell		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

2 Members of the public

13/060. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

13/061. APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mrs A Harper and verbal apologies were received from Mr J W Bracey, Mr C E Cutting and Ms C T Rumsby

13/062. MINUTES

The Minutes of the Council's meetings held on 13 and 20 February 2013, having previously been circulated to all Members were confirmed, subject to the following amendments

Minute 13/045,

page 4, second paragraph, **delete** suggested the centre of the development be built first and then developers build outward and **insert** reported that the developers intended to build the centre of the development first and then develop outwards

page 5, ninth paragraph, **delete** density and **insert** scale,

and signed by the Chairman of the Council.

13/063. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PCSO Kane Casburn who elaborated on some of the incidences recorded in the crime statistics for Sprowston, previously circulated.

PCSO Casburn reported that since the PCSO's had been trained in the use of speed indicator equipment, on-going checks were being made on the Buxton Road, Wroxham Road and other residential roads in Sprowston.

He also advised that volunteers were being sought to help with the Youth Engagement Project.

13/064. RESIDENT'S QUESTIONS

On the motion of Mr R J Knowles, seconded by Mrs M R Roberts it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

There being no questions the meeting was reconvened.

13/065. CORRESPONDENCE

The following correspondence was circulated:

- (i) an invitation to Old Catton/Rackheath/Sprowston/Thorpe St Andrew Growth Triangle Area Action Plan Area Based Workshops together with a plan of the growth area. It was agreed that the Town Clerk attend this workshop on behalf of the Council.
- (ii) R & S Whiting Specialist Contractors financial breakdown of gritting.

13/066. CPRE ALLIANCE

Following a lengthy debate Mr C L Noble proposed, seconded Mr W F Couzens that Sprowston Town Council joins CPRE Alliance in calling for a review of the housing figures in the growth triangle.

On being put to the vote the motion was **LOST**

Mr W F Couzens proposed, seconded Mrs M R Roberts that Sprowston Town Council write to Broadland District Council, Norwich City Council, South Norfolk District Council, Norfolk County Council, Broads Authority and the Greater Norwich Development Partnership, requesting a review of the housing figures in light of the economic situation.

On being put to the vote the motion was **CARRIED**

13/067. REPORT OF THE TOWN CLERK

ALLOTMENTS PARKS AND OPEN SPACES

1.1 No matters were reported

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Draft Sprowston Neighbourhood Plan

Mr J H Mallen proposed, seconded Mr R B Dyball to defer this item giving additional time to consider the plan and it was

RESOLVED

13/067. REPORT OF THE TOWN CLERK (CONTINUED)

to hold a separate meeting of the Council on Wednesday 20 March 2013 to consider the Draft Sprowston Neighbourhood Plan.

4.2 Norfolk County Council - Parish Partnerships

RESOLVED that Mr K Lashley and the Town Clerk attend the Parish Partnerships Opportunities to Develop Partnership Working Seminar, to be held at Broadland District Council Offices on March 18 2013 between 6.30pm and 8.30pm and that their proper expenses be met in accordance with the Council's scheme of allowances.

4.3 Grant Aid

- (i) Sprowston Day Centre

RESOLVED that a donation of £300 be made to Sprowston Day Centre conditional on a purchase being made.

- (ii) Sprowston Cricket Club

RESOLVED that a donation of £200 be made to Sprowston Cricket Club conditional on a purchase being made.

- (iii) Norfolk Citizens Advice Bureau

RESOLVED that a donation of £200 be made to Norfolk Citizens Advice Bureau.

4.4 Sprowston Diamond Centre

Having considered the report of the Town Clerk Mr K Lashley advised Members that previous Chairmen of the Council had made donations to the Council to commemorate their term in office. In view of this he requested to purchase a commemorative brick, to be placed on the extension to Sprowston Diamond Centre annotating the date it was built.

RESOLVED to welcome and accept Mr Lashley's generous offer.

5.1 The Planning Inspectorate - Northern Distributor Road (NDR)

Members noted the letter from the Planning Inspectorate regarding the environmental statement for the NDR.

6.1 ENCLOSURES

- (i) National Association of Local Councils - retirement of Chief Executive
- (ii) Norfolk Association of Local Councils - Norfolk Link Issue 190 February
- (iii) Broadland District Council - Parish Pages Issue 58 February
- (iv) Broadland District Council, Broadland News Pages 28 and 29 The Growth Triangle detail of residents consultation to be held in the Sprowston area

13/068. MEETING ADJOURNMENT

On the motion of Mr R J Knowles, seconded by Mr W F Couzens it was

13/068. MEETING ADJOURNMENT (CONTINUED)

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

13/069. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

- (a) to raise no observations or objection to the granting of planning application 13/0254 - single storey rear extension at 21, Breck Road
- (b) to defer consideration of planning applications 2013/0209 and 2013/0224 until the next meeting of the Council to be held 3 April 2013.

13/070. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 13 March 2013 totalling £41,418.68 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs S A A Dyball it was

RESOLVED that payment of the accounts to 13 March 2013 totalling £41,418.68 be approved and the schedule authorising payment signed by Ms M Ho and Mr R J Knowles.

13/071. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £160.11 was approved and noted.

13/072. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

13/073. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mr W F Couzens, District Councillor and Mrs J Leggett and Mr J Ward, County Councillors.

13/074. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

A written report was received from Mr C L Noble on his attendance at the GNDP/JCS Area Action Plan Stakeholders meeting.

The Town Clerk brought Councillors attention to the option areas indicated on the growth triangle map circulated at the meeting and invited comments on the additional areas identified for possible development.

13/075. QUESTIONS UNDER STANDING ORDER NO. 8

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

3 April 2013

CHAIRMAN