

COUNCIL MEETING – 24 APRIL 2013

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 24 April 2013, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mrs B J Lashley
Mr W F Couzens	-	Mr J H Mallen
Mrs S A A Dyball	-	Mrs M R Roberts
Ms M Ho	-	Ms C T Rumsby
Mr R J Knowles	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East

3 Members of the public

The Chairman of the Council reported the death of Mr Clifford Cutting who served on the Council from 1991 to 2003 and 2011 until April 2013. He was Chairman to the Council from 1997 to 1999. Members stood for a minutes silence out of respect for the late Mr Cutting.

Mrs B J Lashley paid tribute to Mr Cutting regarding his commitment to the Council, his family and friends.

13/092. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

13/093. APOLOGIES FOR ABSENCE

Written apologies were received from Mr R B Dyball, Mrs A Harper and Mr C L Noble.

13/094. MINUTES

The Minutes of the Council's meetings held on 13 and 20 March 2013, having previously been circulated to all Members, were subject to the following amendments

Minute 13/081 **delete** Reference was made to: and **insert** Norfolk County Councillors made reference to:

13/084 4.1, (a), second paragraph, after the **insert** tabled a proposal for a

13/086 (b), last bullet point, **delete** and not reliant on the occupation of 25 houses

Insert Mr J H Mallen present at the meeting

confirmed and signed by the Chairman of the Council.

13/095. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PC Keith Lambert who elaborated on some of the incidences recorded in the crime statistics for Sprowston, previously circulated.

13/096. RESIDENT'S QUESTIONS

On the motion of Mr R J Knowles, seconded by Mr W F Couzens it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

County Councillor for Old Catton and Sprowston West made reference to:

- a record amount of gritting had taken place between 27 October 2012 and 4 April 2013 with the number of occurrences averaging 97
- the date of the next Safer Neighbourhood Action Panel meeting, 4 June 2013 to be held at Sprowston Diamond Centre

Mrs V Lee spoke on behalf of the deputies of Joan Blyth in support of her letter appealing the fee applied to the transfer of exclusive rights and any future burial fee to be applied at resident discount.

The meeting was reconvened.

13/097. TOWN COUNCIL ELECTION

Referring to Minute 13/078, the Town Clerk reported that an election, for the office of Sprowston Town Councillor, would be held Wednesday 26 June 2013. This is a variation, as elections are normally held on a Thursday, due to the Schools being closed.

13/098. PLANNING APPLICATIONS 13/0209 AND 13/0224 BLUE BOAR LANE

Referring to Minute 13/086, Planning Applications 13/0209 and 13/0224, the Town Clerk read the reply from Broadland District Council's Planning Officer in response to the Council's comments regarding these applications.

13/099. CPRE ALLIANCE

Referring to Minute 13/066 and 13/082, the Town Clerk read the reply from the Greater Norwich Development Partnership, sent as a combined response from Broadland District Council, Norwich City Council, South Norfolk Council and Norfolk County Council to the Council's request for a review of the housing targets set out in the Joint Core Strategy.

13/100. REPORT OF THE TOWN CLERK

OBITUARY

Having noted the report of the Town Clerk, Mrs B J Lashley proposed a donation of £200 to Diabetes UK, seconded by Mrs S A A Dyball to be funded from recycling credits. Members were advised that Mr C E Cutting's funeral was to be held, Friday 26 April 2013 in St Mary and St Margarets Church, commencing 10.45am, followed by a private cremation.

13/100. REPORT OF THE TOWN CLERK (CONTINUED)

ALLOTMENTS PARKS AND OPEN SPACES

1.1 Resignation of Park Supervisor

RESOLVED that the Town Clerk recruit an additional supervisor, at the appropriate time, to fill the vacant post.

CEMETERY

2.1 Appeal against Sprowston Cemetery transfer of Exclusive Rights fee

Members carefully considered the appeal from Miss Blyth's deputies against the fee for the transfer of exclusive rights and any future burial fee to be applied at resident discount.

RESOLVED:

- (a) to confirm that the actions of the Town Clerk, with regard to the transfer of exclusive rights, was correct in accordance with the Town Council's Cemetery Policy and that at this time the appeal could not be upheld
- (b) to review the Council's Cemetery fees and policy at the annual budget meeting

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Housing needs survey in Sprowston

Members noted that Broadland District Council was conducting a housing needs survey in Sprowston.

4.2 2013/2014 Salaries

The 2013/14 salary scales for Council employees was noted.

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council - Footway Maintenance Allen's Lane and Falcon Road East

The notification of footway maintenance on Allens Lane and Falcon Road East was noted.

13/101. MEETING ADJOURNMENT

On the motion of Mrs M R Roberts, seconded by Mrs S A A Dyball it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

13/102. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

- (a) to raise no observations or objection to the granting of

13/0363 - development of northern apron to include detailed planning permission to provide 15,035 sqm of aviation related B1©, B2 and B8 floorspace including associated access to Hall Road, security hut, storage building, parking and landscaping and outline planning permission for up to 80,000 sqm of aviation related B1 (b), B1 (c), B2, B8 and D1 use floor space with all matters reserved.

13/0412 - single storey front extension, rear extension, raising roof providing accommodation within roof and single pitched roof garage to rear at 41, Falcon Road West

13/0445 - single storey rear extension at 50, Cannerby Lane

13/0458 - detached garage and boundary wall at 215, Wroxham Road

13/0477 - single storey rear extension at 15, Allens Lane

- (b) to oppose the granting of planning application 2013/0391 - rear extension incorporating rooms in roof and balcony at 5, Russell Avenue on the grounds that a balcony and patio doors on a first floor bedroom was an unneighbourly form of development.

13/103. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 24 April 2013 totalling £63,871.69 and supplementary schedule of accounts to 24 April 2013 totalling £4,265.95 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs H Tovell it was

RESOLVED that payment of the accounts to 24 April 2013 totalling £63,871.69 and supplementary accounts totalling £4,265.95 be approved and the schedules authorising payment signed by Ms M Ho and Mr R J Knowles.

13/104. FIXED LOAN REPAYMENTS

The schedule of fixed loan payments were approved and noted.

13/105. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £75.00 was approved and noted.

13/106. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

13/107. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

13/108. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

The Town Clerk reported that both she and Mrs H Tovell had attended the Broadland District Council Growth Triangle Area Action Plan Issues and Options Consultation Workshop.

Mr K Lashley reported that the Senior Citizens Club's Annual General Meeting would be held Thursday 25 April 2013.

13/109. QUESTIONS UNDER STANDING ORDER NO. 8

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

15 May 2013

CHAIRMAN