

## **COUNCIL MEETING – 17 JULY 2013**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 17 July 2013, the following Members were present:-

Mr R J Knowles – Chairman

Mr W F Couzens	-	Ms M Ho
Mr R B Dyball	-	Mr C L Noble
Mrs S A A Dyball	-	Mrs M R Roberts
Mr R A Fowkes	-	Ms C T Rumsby
Mrs H Tovell		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West

2 Members of the public

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The Chairman welcomed Mr R A Fowkes to the Council following his election to represent Sprowston West Ward.

### **13/170. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **13/171. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mrs B J Lashley and Mr K Lashley and verbal apologies were received from Mr J W Bracey, Mrs A Harper and Mr J H Mallen.

### **13/172. MINUTES**

The Minutes of the Council's meeting held on 26 June 2013, having previously been circulated to all Members, were confirmed and signed by the Chairman of the Council.

### **13/173. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting PCSO's Vicky Church and Mike Seaman who elaborated on some of the incidences recorded in the crime statistics for Sprowston since the last meeting.

### **13/174. BARKERS LANE PLAYING FIELD**

Referring to Minute 13/154, the Town Clerk, District Councillors W F Couzens and R J Knowles confirmed they had been in contact with Broadland District Council with regard to the cost of the clean-up operation at Barkers Lane Playing Field. They were all advised that the Town Council would be responsible for the full cost.

**RESOLVED**

### **13/174. BARKERS LANE PLAYING FIELD (CONTINUED)**

That the Town Clerk contact Broadland District Council and offer 50% of the total cost of the clean-up operation.

### **13/175. PAVILION RECREATION GROUND**

Further to Minute 13/156 1.1, the Town Clerk advised that a quotation, excluding the block model but including quantity surveyor costs, had been received from Vincent and Gorbing for a feasibility study of the Pavilion, at a cost of £3,000 plus VAT.

### **13/176. SPROWSTON DIAMOND CENTRE CAR PARK**

Referring to Minute 13/168, the Town Clerk advised Members that the Council's initial offer to purchase an area of land to the rear of Sprowston Diamond Centre had been rejected. A revised offer was now being negotiated by the Town Clerk and the Chairman with Norfolk County Council, to the maximum of £80,000.

### **13/177. RESIDENT'S QUESTIONS**

On the motion of Mrs M R Roberts, seconded by Mr R B Dyball it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs M Howes enquired as to whether the planning application relating to development at Blue Boar Lane had been called in and was advised that it had.

Mrs J Leggett reported:

- Sheila Lock from Cardiff had been appointed as interim Director of Children's Services
- Schools had received notices from Norfolk County Council indicating which category they were in as part of the new support programme, Norfolk Good to Great, aimed at improving standards
- Mike Jackson, Norfolk County Council's Director of Environment, Transport and Development, will leave County Hall in the autumn and has been appointed as the new Chief Executive of North Somerset Council
- Two new Children's homes had opened.
- The Watling Way: City of Opportunity exhibition based on life of Geoffrey Watling opened at The Archive Centre
- Norfolk County Council were to make budget reductions of £182m over the next three years
- Norwich Bus Station building would open on Sundays from 28 July 2013
- The Youth Advisory Boards were progressing
- Norfolk County Council is to become Programme Manager for a project which will support the United Kingdom and France in delivering economic growth by creating more highly skilled jobs
- Norfolk County Council is looking at supporting Neets (not in employment, education or training) and an event was held at the Garage to celebrate the achievements of around 50 young learners aged 16 to 18

The meeting was reconvened.

### **13/178. YOUTH AMBASSADORS**

Mr W F Couzens asked Members to consider the merits of introducing Youth Ambassadors to the Council, non-voting younger members who would have an input in the Council's business.

**RESOLVED** to place an item on the Agenda at the next meeting of the Council and for Mr W F Couzens to outline a remit for the Council to consider.

### **13/179. 2013-2014 BUDGET**

Members noted the 2013-2014 Budget, which was circulated prior to the meeting.

### **13/180. REPORT OF THE TOWN CLERK**

#### **ALLOTMENTS PARKS AND OPEN SPACES**

**1.1 No matters were reported.**

#### **CEMETERY**

**2.1 No matters were reported.**

#### **STREET LIGHTING**

**3.1 No matters were reported**

#### **CENTRAL ADMINISTRATION AND PERSONNEL**

##### **4.1 Sprowston Diamond Centre**

Having considered the report of the Town Clerk it was

#### **RESOLVED**

(a) to invite tenders for phase 2 works (west wing) of Sprowston Diamond Centre, to the agreed plan.

(b) for Bidwells to seek planning permission for phase 3 of Sprowston Diamond Centre to a maximum estimated cost of £25,000

##### **4.2 Sprowston Neighbourhood Plan**

Having considered the report of the Town Clerk and suggested response to comments made with regard to the Draft Neighbourhood Plan it was

#### **RESOLVED**

(a) to adopt the response to consultees

(b) to engage Ingham Pinnock Associates planning consultants to assist the Council to referendum of the Neighbourhood Plan to be funded by grant aid specific to the Neighbourhood Plan.

#### **PLANNING AND TRANSPORTATION**

##### **5.1 Norfolk County Council - Proposed NDR Consultation**

Members noted the proposed NDR Consultation and it was

**13/180. REPORT OF THE TOWN CLERK (CONTINUED)**

**RESOLVED**

To place an item on the Agenda for the next meeting of the Council.

**5.2 Broadland District Council - Norwich Area - Fringe Parishes - Site Allocations Development Plan Document**

**RESOLVED**

to object to Broadland District Council's proposal to remove Local Plan Allocation SPR4, land allocated off School Lane and Lushers Loke for residential purposes, in the Site Allocations DPD - Preferred Options 2013.

**5.3 Beyond Green Developments**

Members noted the letter from Beyond Green in response to the Council's comments regarding Planning Application 2012/1516. A meeting to discuss the Council's objection to this application is in the process of being arranged by Broadland District Council.

**13/181. SPROWSTON NEIGHBOURHOOD PLAN DRAFT RESPONSES**

This item was considered under Minute 13/180 4.2.

**13/182. MEETING ADJOURNMENT**

On the motion of Mr R B Dyball, seconded by Mrs M R Roberts it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

**13/183. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

(a) to raise no observations or objection to the granting of the following applications:

2013/0776 - first floor rear extension at 45, Mousehold Lane

2013/0817 - erection of single storey rear extension at 29, Allens Avenue

2013/0820 - two storey side and front extension, single storey porch extension to front and new roof construction to existing extension

2013/0884 - proposed amendment to design previously approved under planning permission 20130209 affecting plots 2,3,4, and incorporating a sales centre phase 1a - Part 1, land at Blue Boar Lane

(b) 2013/0696 - reserved matters application for the erection of 140 residential units pursuant to the outline planning permission 2008/0367 and 2013/0699 - reserved matters application for the erection of 139 residential units pursuant to the outline planning permission 2008/0367 at Blue Boar Lane

**13/183. PLANNING (CONTINUED)**

The council was particularly concerned at the lack of changing facilities as outlined in the Council's comments made with regard to planning application 2008/0367. The Town Clerk was requested to bring this to the next meeting of the Council when the outline planning permission requests could be explored further with Broadland District Council.

**13/184. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 17 July 2013 totalling £63,786.96 and answered Members' questions arising therefrom.

On the motion of Mr R B Dyball, seconded by Mrs S A A Dyball it was

**RESOLVED** that payment of the accounts to 17 July 2013 totalling £63,786.96 be approved and the schedule authorising payment signed by Ms M Ho and Mr R J Knowles.

**13/185. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £150.00 was approved and noted.

**13/186. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**13/187. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr J Ward, County Councillor. A report was sent by Mr W F Couzens but not received.

**13/188. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

**13/189. QUESTIONS UNDER STANDING ORDER NO. 8**

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**7 August 2013**

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**CHAIRMAN**