

## **NOTICE OF MEETING**

### **AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council  
will be held at Sprowston Diamond Centre, School Lane  
Sprowston on Wednesday 30 October 2013 at 7.30pm**

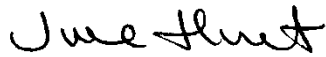
### **AGENDA**

Item No.

1. To receive written declarations of interest.
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of the Council's meeting held on 9 October 2013. Pages 1 - 5
4. To receive any Police Liaison Officer's report. Pages 6 - 7
5. To receive correspondence & agree action/response arising from the minutes.
6. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak<sup>1</sup>.
7. To receive the report of the Town Clerk and make decisions on: Pages 8 - 30
  - 1.1 Sprowston Pavilion
  - 4.1 Grant Aid - Macmillan Cancer Care
  - 4.2 Grant Aid - Royal British Legion
  - 4.3 Correspondence from Chloe Smith MP
  - 5.1 Broadland District Council and South Norfolk Councils consultation on draft of a Supplementary Planning Document for future proposals for a possible "food and agriculture" hub for the area around Norwich.
  - 5.2 Broadland District Council - Community Resilience Workshop
  - 5.3 Campaign to Protect Rural England
8. To adjourn the meeting for a short break.
9. To consider planning applications to 30 October 2013. Page 31
10. To confirm the payment of accounts to 30 October 2013. (schedule enclosed)
11. To receive the schedule of Credit Card Payments to 30 October 2013 (schedule enclosed)
12. To consider schemes for inclusion in the draft capital estimates for 2014/2015.
13. To receive the report of petty cash payments made between 1 April 2013 and 30 September 2013. Page 32
14. To receive the income and expenditure to 15 October 2013. Pages 33 - 41
15. To receive the Bank reconciliation to 15 October 2013. Page 42
16. To receive any written/verbal reports from the Council's

Working Groups.

20. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed) Pages 43 - 45
21. To receive any written reports from Members representing the Council on or at outside organisations. (proforma enclosed)
22. To answer any questions under Standing Order No. 8  
(written questions should be submitted to the Clerk at least 3 days before the meeting).



**June Hunt**  
**Town Clerk**

**25 October 2013**

Council Office . Sprowston Diamond Centre . Sprowston . Norwich.NR7 8TR  
Tel: 0845 004 6227 or (01603 408063) . Fax: (01603) 418113 . Email: townclerk@sprowston-tc.gov.uk

Footnote:

*<sup>1</sup> Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*