

## **COUNCIL MEETING – 30 OCTOBER 2013**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 30 October 2013, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mrs B J Lashley
Mr R A Fowkes	-	Mr C L Noble
Ms M Ho	-	Mrs M R Roberts
Mr R J Knowles	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mr J Ward	-	County Councillor Sprowston Central and South East

3 Members of the public

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### **13/264. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **13/265. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mr W F Couzens, Mr R B Dyball, Mrs S A A Dyball, Mrs A Harper and Mr J H Mallen and verbal apologies from Ms C T Rumsby.

### **13/266. MINUTES**

The Minutes of the Council's meeting held on 9 October 2013, having previously been circulated to all Members, were confirmed and signed by the Chairman of the Council.

### **13/267. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting PC Lambert who elaborated on some of the incidences recorded in the crime statistics for Sprowston since the last meeting.

Members were advised that the Police would be holding a Cycle Safety and Security event at Sprowston Recreation Ground on 16 November 2013.

### **13/268. SPROWSTON DIAMOND CENTRE UNPAID HIRING FEES**

Referring to Minute 13/252, Mr C L Noble asked for an update. The Town Clerk reported that the issue was still on-going however, the Town Council would not be paying the invoice presented, as instructed, and would pursue payment from the hirer.

### **13/269. RESIDENT'S QUESTIONS**

On the motion of Mr R J Knowles, seconded by Mr R A Fowkes it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters

### **13/269. RESIDENT'S QUESTIONS (CONTINUED)**

concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Ward reported that:

- Norfolk County Council had approved plans to go ahead with the incinerator at Kings Lynn. The planning application now lies with the Secretary of State for Communities and Local Government, Eric Pickles, who has said he will make his decision before the middle of January 2014.
- he visited Sprowston High School as part of Democracy Week and spoke to two year eight classes about the role of County Councillors.

The meeting was reconvened.

### **13/270. REPORT OF THE TOWN CLERK**

#### **ALLOTMENTS, PARKS AND OPEN SPACES**

##### **1.1 Sprowston Pavilion**

Having considered the quotation for consultancy to gain planning permission for redevelopment of the Pavilion from Vincent and Gorbings

it was **RESOLVED**

to consider this option in conjunction with the 2014/15 budget.

##### **1.2 Senior Citizen's Club - Bowls Green**

The Council received the letter from the Senior Citizens Club.

#### **CEMETERY**

##### **2.1 No matters were reported.**

#### **STREET LIGHTING**

##### **3.1 No matters were reported**

#### **CENTRAL ADMINISTRATION AND PERSONNEL**

##### **4.1 Grant Aid - Macmillan Cancer Care**

**RESOLVED** that a donation of £200 be made to Macmillan Cancer Care.

##### **4.2 Grant Aid - Royal British Legion**

**RESOLVED** that a donation of £200 be made to the Royal British Legion.

##### **4.3 Correspondence from Chloe Smith MP**

Members considered suitable ways of commemorating the centenary of World War I and a number of ideas were suggested including:

## **13/270. REPORT OF THE TOWN CLERK (CONTINUED)**

- an exhibition at Sprowston Diamond Centre, depicting Sprowston resident's input to the war, in liaison with the Royal British Legion and Sprowston Heritage
- planting a tree for each Sprowston resident that fell
- a short story/poetry competition about war and conflict aimed at schools, with prize for winning entry
- item on the Town Council's website
- special edition of Sprowston Matters
- waiting to see what Broadland District Council intended doing
- refurbishment of Sprowston community war memorial

It was **RESOLVED**

- to gain more details from Chloe Smith MP regarding funding available to refurbish community war memorials, advising that the Town Council would seek to work with the Church and Royal British Legion

## **PLANNING AND TRANSPORTATION**

### **5.1 Broadland District Council and South Norfolk Councils consultation on draft of a Supplementary Planning Document for future proposals for a possible "food and agriculture" hub for the area around Norwich**

Having discussed the draft Supplementary Planning Document for future proposals for a possible "food and agriculture" hub for the area around Norwich

It was **RESOLVED** to advise Broadland District Council that Members felt that the document was low on detail, vague, lacked ambition and the District Council should concentrate on high technical and high value schemes.

### **5.2 Broadland District Council - Community Resilience Workshop**

Members noted that a "Help Your Community Get Ready for Winter" workshop was to be held on Friday 15 November 2013 from 1:00pm to 4:00pm.

### **5.3 Campaign to Protect Rural England**

**RESOLVED** that the Town Clerk attend the public meeting to be held Tuesday November 26 2013 at the Noverre Rooms, The Assembly House, Norwich commencing 7:00pm.

## **13/271. MEETING ADJOURNMENT**

On the motion of Mr R J Knowles, seconded by Mrs M R Roberts it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

## **13/272. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**13/272. PLANNING (CONTINUED)**

**RESOLVED**

- (a) that a valid comment could not be made with regard to planning application 2013/1294 - variation of condition No. 2 of planning permission 2010/0469 to allow a longer letting period, on the grounds that there was insufficient information as to the extent of the variation.

**13/273. PRELIMINARY CONSULTATION PHASE 5 BLUE BOAR LANE**

Members welcomed the level of parking spaces provided across Phase 5, Blue Boar Lane development and considered the design rationale a refreshing change from traditional designs.

**13/274. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 30 October 2013 totalling £90,445.30 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs H Tovell it was

**RESOLVED** that payment of the accounts to 30 October 2013 totalling £90,445.30 be approved and the schedule authorising payment signed by Mr R J Knowles and Ms M Ho.

**13/275. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £518.88 was approved and noted.

**13/276. PROJECTS AND SCHEMES PROPOSED FOR INCLUSION IN THE DRAFT CAPITAL ESTIMATES FOR 2014/2015**

No items were proposed for inclusion in the draft budget for 2014/15.

**13/277. PETTY CASH PAYMENTS MADE BETWEEN 1 APRIL 2013 AND 30 SEPTEMBER 2013**

Members noted the Petty Cash payments made between 1 April 2013 and 30 September 2013.

**13/278. INCOME AND EXPENDITURE TO 15 OCTOBER 2013**

Members noted the income and expenditure to 15 October 2013.

**13/279. BANK RECONCILIATION TO 15 OCTOBER 2013**

Members noted the bank reconciliation to 15 October 2013.

**13/280. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**13/281. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr W F Couzens, District Councillor, Mr J Ward and Mrs J Leggett, County Councillors.

**13/282. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

**13/283. QUESTIONS UNDER STANDING ORDER NO. 8**

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**20 November 2013**

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**CHAIRMAN**