

**NOTICE OF MEETING**

**AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council  
will be held in the St. Quintin Room at Sprowston Diamond Centre, School Lane  
Sprowston on Wednesday 2 April 2014 at 7.30pm**

**AGENDA**

Item No.

1. To receive written declarations of interest.
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of the Council's meeting held on 12 March 2014. Pages 1 - 5
4. To receive any Police Liaison Officer's report. Pages 6 - 7
5. To receive correspondence & agree action/response arising from the minutes.
6. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak<sup>1</sup>.
7. Angi Doy of Traded to address the Council.
8. To receive the report of the Town Clerk and make Decisions on: Pages 8 - 14
  - 4.1 Traded - Fundraising for Schools
  - 4.2 Grant Aid
  - 4.3 Vacancy for Grounds Person
  - 5.2 Norfolk County Council
9. To adjourn the meeting for a short break.
10. To consider planning applications to 2 April 2014. Pages 15 - 17
11. To confirm the payment of accounts to 2 April 2014. Pages 18 - 19
12. To receive the schedule of credit card payments. Page 20
13. To receive any written/verbal reports from the Council's Working Groups.
14. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed and report from Councillor J Ward attached) Page 21
15. To receive any written reports from Members representing the Council on or at outside organisations. (proforma enclosed)
16. To answer any questions under Standing Order No. 8 (*written questions should be submitted to the Clerk at least 3 days before the meeting*).

*June Hunt*

**June Hunt  
Town Clerk**

**28 March 2014**

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**Footnote:**

*<sup>1</sup> Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*