

**COUNCIL MEETING – 2 APRIL 2014**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 2 April 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mr R J Knowles
Mr W F Couzens	-	Mrs B J Lashley
Mr R B Dyball	-	Mr J H Mallen
Mrs S A A Dyball	-	Mr C L Noble
Mr R A Fowkes	-	Mrs M R Roberts
Ms M Ho	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central South East
Ms A Doy	-	Traded.org.uk

3 Members of the public

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**14/067. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

<b>Member</b>	<b>Minute No &amp; Heading</b>	<b>Nature of Interest</b>
Mr R J Knowles	14/072 - Community Governance Review	District Councillor - Planning Committee

**14/068. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mrs A Harper and Ms C T Rumsby and verbal apologies from Mr J H Mallen.

**14/069. MINUTES**

The Minutes of the Council's meeting held on 12 March 2014, having previously been circulated to all Members, were confirmed and signed by the Chairman of the Council.

**14/070. POLICE LIAISON OFFICER'S REPORT**

Members noted the written report from Norfolk Constabulary detailing crime statistics for Sprowston since the last meeting.

Mr C L Noble commented on the recent fatality on the A1151 between the junction of Fairstead Road and the Mousehold Roundabout stating that this was the third in ten years. He felt that Norfolk County Council should be urged to carry out a comprehensive investigation as to why so many lives had been lost on such a short stretch of road.

It was also noted that numerous other accidents, although not fatal, had occurred along the A1151, Wroxham Road in Sprowston.

752

#### **14/070. POLICE LIAISON OFFICER'S REPORT (CONTINUED)**

It was also suggested that this area of the A1151, Wroxham Road be linked into the Neighbourhood Plan.

**RESOLVED** to request Norfolk County Council, the highways authority, to carry out a comprehensive investigation and make recommendations as to what improvements could be made to reduce such loss of life.

#### **14/071. CORRESPONDENCE**

Mr R J Knowles reported that Planning application 14/0352 had been passed at Broadland District Council's Planning Committee.

#### **14/072. COMMUNITY GOVERNANCE REVIEW**

Having considered the minutes of Broadland District Council's Community Governance Review, Members expressed deep concern with regard to the proposal to re-align the boundary between Sprowston and Beeston St Andrew having already been through formal and informal consultations with the Chairman and residents of the parish of Beeston St. Andrew, and representative County and District Councillors supporting the change, yet following discussions with the developer Beyond Green, a non-consultee, Broadland District Council had decided not to approve the proposed boundary change.

**RESOLVED** that Mr K Lashley speaks at the Boundary Review Committee meeting, to be held Thursday 12 April 2014, in favour of proceeding with the boundary change between Beeston St. Andrew and Sprowston.

#### **14/073. RESIDENT'S QUESTIONS**

On the motion of Mr R J Knowles, seconded by Mrs M R Roberts it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters concerning the Town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Dickerson spoke in support of planning application 2014/0522 - two storey, side & rear extension at 37, Edwards Road.

Mrs J Leggett reported:

- that she would support the Council's request for Norfolk County Council to carry out a comprehensive investigation and make recommendations as to what improvements could be made with regard to the A1151, Wroxham Road ;
- three new contracts for the maintenance and improvements of Norfolk's county roads had been awarded to Lafarge Tarmac, Mouchel and Imtech Traffic & Infra;
- that Norfolk Armed Forces Community Covenant Board were giving £10,000 to help support non-profit groups in the county, and will allow communities across Norfolk to apply for up to £500 at a time, to commemorate World War One. Town and Parish Councils were eligible;
- the Campaign "Norfolk Men Say No to Domestic Violence".

Mr J Ward reported:

14 J.

**14/073. RESIDENT'S QUESTIONS (CONTINUED)**

- that Dr Wendy Thomson's appointment as Norfolk County Council's Managing Director was approved at a full meeting of the Council on 24 March 2014;
- a stay of execution to mobile library cuts;
- that in view of the delay in the Secretary of State's planning decision in relation to the Willows a recommendation will be made to terminate the contract at the next cabinet meeting.

The meeting was reconvened.

**14/074. PRESENTATION BY MS ANGI DOY OF TRADED.ORG.UK**

Ms Angi Doy gave a detailed presentation on Traded.org.uk, an online community which links businesses to local schools and schools to the local business community creating fundraising opportunities for schools and a marketing platform for businesses at a cost of £20 per annum.

Ms Doy invited the Council to join Traded.org.uk and support a local school whilst promoting the Council's business.

In view of the number of schools, pre-schools and play groups in Sprowston Members felt that it would be inappropriate for the Council to show favour. As to on-line marketing the Council already had a website and facebook page listing the facilities and services available.

**14/075. REPORT OF THE TOWN CLERK**

**COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

**1.1 No Matters were reported**

**CEMETERY**

**2.1 No matters were reported**

**STREET LIGHTING**

**3.1 No matters were reported**

**CENTRAL ADMINISTRATION AND PERSONNEL**

**4.1 Traded - Fundraising for Schools**

Members noted the work of Traded.org.uk, thanked Ms Doy for her presentation but came to no conclusion on this item.

**4.2 Grant Aid**

**RESOLVED** that a donation of £150 be made to East Anglia's Children's Hospices.

**4.3 Vacancy for Grounds Person**

**RESOLVED** to confirm the appointment of Mr Ben Kittle to the Council's staff establishment, on a summer temporary contract, subject to satisfactory references.

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**14/075. REPORT OF THE TOWN CLERK (CONTINUED)**

**4.4 2014/15 Salaries**

Members noted the 2014/15 salary scales for Council employees.

**PLANNING AND TRANSPORTATION**

**5.1 Racecourse Plantation and Belmore and Browns Plantation**

Members noted the Norfolk Wildlife Trust Position Statement on Racecourse Plantation and Belmore and Browns Plantations.

**5.2 Norfolk County Council**

**RESOLVED** to support Norfolk County Council's proposal to implement a 20mph zone on Hall Wood Road and Jobie Wood Close, Sprowston.

**5.3 Broadland District Council's Overview and Scrutiny**

Members noted Broadland District Council's request for topics the Town Council would like included in the work programme of the Overview and Scrutiny Committee.

**5.4 Meeting to discuss future of Beehive Public House Site**

Mr J W Bracey, Mr C L Noble and Mr W F Couzens reported on the meeting held between the owners of the Beehive site, Cannerby Lane and Members of the public commenting that the new owners, the Co-operative, had assured residents that they would be sensitive to lighting, delivery times and refrigeration noise.

It was also noted that several garden benches from the Beehive had been placed on the green outside the shopping precinct.

**14/076. MEETING ADJOURNMENT**

On the motion of Mrs M R Roberts, seconded by Mr R J Knowles it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

**14/077. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

(a) to raise no observations or objection to the following applications:

- 2014/0408 - single storey extension at 36, Pioneer Road
- 2014/0432 - single storey front extension at 48, Blue Boar Lane
- 2014/0508 - illustrated & non-illustrated building mounted & free standing signs at Homebase Ltd, Roundtree Way

1/13

**14/077. PLANNING (CONTINUED)**

2014/0522 - two storey side & rear extension at 37, Edwards Road  
2014/0525 - alterations to rear extract duct at 107, Salhouse Road  
2014/0527 - change of use from cart sheds to farm shop/café/butchers to replace the existing farm shop (revised proposal) at White House Farm, Salhouse Road

- (b) to oppose the granting of planning application 2014/0422 - 1 illuminated fascia sign, 1 illuminated wall mounted sign to front elevation and 1 non-illuminated free standing sign at St. Georges House, Salhouse Road on the grounds that illuminated signage opposite residential housing is unneighbourly and the wall signs are oversized.
- (c) to oppose the granting of planning application 2014/0424 - change of use to BS open storage and engineering works to drainage pond at land adj. Norfolk Fabric Warehouse (The Space), Roundtree Way on the grounds that there is insufficient and out of date information. Furthermore, considering the applicant and the nature of his business the Council would request that as plant machinery is diesel driven, and in an open yard linked to the inlet to a pond, there should be an oil trap separator to prevent petro-chem diesel contamination. It was also felt that the history of this pond must be noted, further technical information sought before any decision was made and the Council would rely heavily on the advice from Norfolk County Council as the responsible drainage authority.
- (d) to oppose the granting of 2014/0495 – detached car port to front at 305, Wroxham Road on the grounds of the impact this structure would have on the mature oak trees in the garden. It was also felt that should the application be re-submitted it be accompanied by a tree survey. Concern was also expressed with regard to the surfacing of the front garden not being permeable.

**14/078. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 2 April 2014 totalling £15,221.68 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs H Tovell it was

**RESOLVED** that payment of the accounts to 2 April 2014 totalling £15,221.68 be approved and the schedule authorising payment signed by Mr R J Knowles and Ms M Ho.

**14/079. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £105.54 was approved and noted.

**14/080. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**14/081. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

*W.F.*

**14/082. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**


No written reports were received.

**14/083. QUESTIONS UNDER STANDING ORDER NO. 8**

No questions under Standing Order No. 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

23 April 2014



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CHAIRMAN