

COUNCIL MEETING – 23 APRIL 2014

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 23 April 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mr R J Knowles
Mr W F Couzens	-	Mrs B J Lashley
Mr R B Dyball	-	Mr J H Mallen
Mrs S A A Dyball	-	Mr C L Noble
Mr R A Fowkes	-	Mrs M R Roberts
Ms M Ho	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mr P Findlay	-	District Councillor Sprowston East
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central South East

4 Members of the public

14/084. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

14/085. APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mrs A Harper and verbal apologies from Ms C T Rumsby.

14/086. MINUTES

The Minutes of the Council's meeting held on 2 April 2014, having previously been circulated to all Members were, subject to the following amendment:

delete Mr J H Mallen from Members present

confirmed and signed by the Chairman of the Council.

14/087. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting a member of the Safer Neighbourhood team. Members also noted the written report from Norfolk Constabulary detailing crime statistics for Sprowston since the last meeting.

The category for racially/religiously aggravated fear of violence was queried as Members had not seen this previously listed.

14/088. NORFOLK COUNTY COUNCIL – RESPONSE TO CORRESPONDENCE

Further to Minute 14/070, the Town Clerk read Norfolk County Council's response to the Council's request for them to carry out a comprehensive investigation and

14/088. NORFOLK COUNTY COUNCIL – RESPONSE TO CORRESPONDENCE (CONTINUED)

make recommendations as to what improvements could be made along the A1151, Wroxham Road between Fairstead Road and Mousehold Lane to reduce fatalities.

Norfolk County Council advised that as the injury incident rate on this section of road was below the national average, and driver impairment had been a contributing factor in the previous accident, it was unlikely any wholesale changes to the highway were required to maintain the current safety record.

14/089. COMMUNITY GOVERNANCE REVIEW

Further to Minute 14/072, the Town Clerk reported that Broadland District Council had decided to defer their decision on the application from Sprowston Town Council to extend its boundaries pending further discussions with all parties concerned, with a view to resolution on the matter before the end of the period for completion of the Community Governance Review. Members were invited to identify their attendance to accompany the Chairman and Town Clerk at future meetings.

14/090. RACECOURSE PLANTATION AND BELMORE AND BROWNS PLANTATION

Further to Minute 14/075 5.1, the Town Clerk referred Members to an invitation previously circulated to preview exhibition material between 1:30pm and 2:30pm, Thursday 24 April 2014 at Sprowston Diamond Centre.

14/091. SKATE PARK

Referring to Minute 14/043, the Town Clerk reported that despite attempts to contact Billie Bell to arrange a meeting on behalf of his colleagues with the Council's Working Group there had been no response.

14/092. RESIDENT'S QUESTIONS

On the motion of Mrs M R Roberts, seconded by Mr R J Knowles it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters concerning the Town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs J Leggett reported:

- work to create a bus lane on Grapes Hill was due to commence 28 April 2014.
- the Chairman of Norfolk County Council was walking and cycling the 110 miles from King's Lynn Minster to Great Yarmouth Minster to raise money for the Norfolk-based Big C charity.
- signs of improvement in Norfolk's services to safeguard children
- encouraging news with regard to Ofsted inspections in Norfolk
- Norfolk County Council had started their annual road dressing at a cost of £8.1m
- there was to be an inquiry into the political decision making process regarding the incinerator at Saddlebow.

The meeting was reconvened.

14/093. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Sprowston Infant School

RESOLVED to give Sprowston Infant School permission to erect a gate on their property to allow access on to the Council owned path, adjacent to Sprowston Recreation Ground, subject to it opening inward onto the School's property.

CEMETERY

2.1 St Cuthbert's War Memorial

Mrs S A A Dyball and the Town Clerk reported on a meeting they attended, convened by Chloe Smith MP and Reverend Canon Simon Stokes, regarding a suggestion to move memorial plaques and demolish the existing wall at St. Cuthbert's Church to create additional parking spaces.

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 No matters were reported

PLANNING AND TRANSPORTATION

5.1 Proposed Upgrade to Base Station Installation - Peter Colby Commercials Ltd, School Lane, Sprowston

RESOLVED not to raise an objection to the consultation by Telefonica UK Limited and Vodafone Limited to upgrade base station installation equipment at Peter Colby Commercials Ltd, School Lane.

5.2 Broadland District Council - Review of Private Hire Vehicle and Hackney Carriage Policy Conditions

Members welcomed and noted Broadland District Council's review of Private Hire Vehicle and Hackney Carriage Policy Conditions.

5.3 Broadland District Council - Development Management Development Plan Documentation

Members noted the consultation being carried out by Broadland District Council from 14 April to Friday 30 May 2014, which sets out generic policies that are to be applied throughout the Broadland Planning Authority area.

ENCLOSURES

6.1 The Future of Thorpe Woodlands

Members noted the leaflet from Friends of Thorpe Woodlands.

14/094. MEETING ADJOURNMENT

On the motion of Mrs M R Roberts, seconded by Mr R B Dyball it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

14/095. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no observations or objection to the following applications:

2014/0511 - single storey side extension at 12, Cromwell Road

2014/0541 - single storey extension in front of existing garage at 21, Pioneer Road

2014/0542 - change of use from A2 (financial/professional services) to B1 (office) at 12, Corbet Avenue

2014/0549 - single storey side and rear extension at 53, Tills Road

2014/0575 - two storey extension to rear and side of dwelling at 70, Cozens-Hardy Road

2014/0660 - single storey side extension 39, Cozens-Hardy Road

(b) to express concern with regard to the variation in conditions but not oppose the granting of planning applications 2014/0650, 2014/0652, 2014/0653, 2014/0662, 2014/0663 on condition that the Council is given written assurance that all conditions will be complied with between the digging of footings and any other work commencing. Furthermore the Council would like to be involved in any future discussions

14/096. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 23 April 2014 totalling £83.923.19 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs S A A Dyball it was

RESOLVED that payment of the accounts to 23 April 2014 totalling £83.923.19 be approved and the schedule authorising payment signed by Ms H Ho and Mr R J Knowles.

14/097. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £161.04 was approved and noted.

14/098. LOAN REPAYMENTS

The schedule of loan repayments was received and noted.

14/099. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

14/100. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

14/101. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

14/102. QUESTIONS UNDER STANDING ORDER NO. 8

No questions under Standing Order No. 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

14/103. EXCLUSION OF PRESS AND PUBLIC

On the motion of Mr R J Knowles, seconded by Mrs M R Roberts it was

RESOLVED to exclude the Press and Public in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 due to the confidential nature of the business to be transacted under Minute 14/104.

14/104. RESOLVED that the Chairman, Vice Chairman, Mr J H Mallen and the Town Clerk bring a report to the next meeting of the Council with recommendations on how the vacancy of the Assistant Town Clerk and Senior Finance Officer can be managed.

To authorise the Town Clerk to use additional hours as appropriate to facilitate the transition within the office.

14 May 2014

CHAIRMAN