

COUNCIL MEETING - 25 JUNE 2014

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 25 June 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mr R A Fowkes
Mr W F Couzens	-	Mr R J Knowles
Mr R B Dyball	-	Mrs B J Lashley
Mrs S A A Dyball	-	Mr C L Noble
Mrs A Harper	-	Mrs M R Roberts
Ms M Ho	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East

2 Members of the public

14/154. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

14/155. APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mr J H Mallen and Ms C T Rumsby.

14/156. MINUTES

The Minutes of the Council's meeting held on 4 June 2014, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

14/157. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PCSO Kane Casburn who elaborated on some of the incidences recorded in the crime statistics for Sprowston, previously circulated.

Concern was expressed with regard to the number of serious crimes reported and PCSO Casburn was asked what preventative action the Norfolk Constabulary was taking.

PCSO Casburn advised that a number of the recorded incidences had taken place within the family home and could not be predicted.

He also reported that there was increasing occurrences of international fraud cases where personal details had been obtained to gain access to bank accounts.

14/157. POLICE LIAISON OFFICER'S REPORT (CONTINUED)

As Smiley Sid was currently in the area, monitoring Wroxham Road and Linacre Avenue, Members were asked to suggest other roads in Sprowston where it was felt this facility would be helpful. Mrs Tovell requested Proctor Road.

14/158 ST. CUTHBERT'S WAR MEMORIAL

Further to Minute 14/134, the Town Clerk reported that a public meeting was to be held on Friday 11 July 2014 commencing 7:30pm at the Senior Citizens Club to hear views regarding a suggestion to move the war memorial plaques into St. Cuthbert's Church.

14/159. GREATER NORWICH DESIGN PANEL

The Town Clerk reported that the Greater Norwich Design Review Panel would be reviewing the Design Code for the North Sprowston and Old Catton development area, on Thursday 3 July 2014 between 2.30pm and 4.00pm at Yare House, 62 - 64, Thorpe Road, Norwich, NR1 1RY. The Council could send one observer but not contributor.

It was agreed that Mr Lashley would attend on behalf of the Council and that his proper expenses be met in accordance with the Council's Members scheme of allowances.

14/160. RESIDENT'S QUESTIONS

On the motion of Mrs M R Roberts, seconded by Mrs S A A Dyball it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs Leggett reported:

- support for schools undergoing Ofsted this week
- that 80% of good and outstanding schools were now working to support other schools to raise the level of achievement
- resurfacing work on Grapes Hill would take place on 26 and 27 June 2014 during off peak hours and the project was due to be completed two weeks early
- road works on Proctor Road would commence 26 June 2014
- Norfolk County Council had created a fund of £30,000 to support Norfolk Public Houses to create community facilities and services where there were no others in the local area. Public Houses could apply for grants up to £4,000.

The meeting was reconvened.

14/161. REPORT OF THE TOWN CLERK

ALLOTMENTS PARKS AND OPEN SPACES

1.1 No matters were reported

CEMETERY

2.1 No matters were reported

STREET LIGHTING

14/161. REPORT OF THE TOWN CLERK (CONTINUED)

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Council Photocopier

Having considered the report of the Town Clerk it was

RESOLVED to accept the quotation from Copy IT Digital to supply a Kyocera Task Alfa 305ci on a 5 year rental lease at a cost of £177.84 per quarter plus service costs, to commence following cessation of the existing lease.

PLANNING AND TRANSPORTATION

5.1 No matters were reported.

14/162. MEETING ADJOURNMENT

On the motion of Mrs B J Lashley, seconded by Mr R B Dyball it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

14/163. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

to raise no observations or objection to the granting of planning applications:

- (a) 14/0878 - two storey side extension at 19, Rosemary Road
14/0924 - single storey side extension at 17, Tills Road
14/0929 - single storey rear extension at 5, Falcon Road East
14/0945 - single storey rear extension at U C P Plc Zeller Plastik, Salhouse Road
14/0975 - sub-division of existing shop to provide 2 No. shops (A1) units and erection of single storey garage to rear at 83, North Walsham Road
- (b) to raise no objection to the granting of planning application 14/0868 - first floor rear extension at 17, Tusting Close but would request the Planning Authority to consider stipulating frosted glass on any windows overlooked the neighbouring property
- (c) to oppose the granting of planning application 014/0902 - 90, Wroxham Road on the grounds that noise from the proposed workshop together with glazed doors overlooking 96, Wroxham Road constituted an unneighbourly form of development. However, if the Planning Authority was minded to approve this application this Council would request a restriction on the hours of noise generation and suggest glazing be placed in the roof.

14/163. PLANNING (CONTINUED)

(e) to oppose the granting of planning application 14/0980 - erection of boundary fencing, car port and shed at 102, Cere Road on the grounds of the height of the fence adjacent to the footpath and around the front garden.

14/164. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 25 June 2014 totalling £9,790.60 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs M R Roberts it was

RESOLVED that payment of the accounts to 25 June 2014 totalling £9,790.60 be approved and the schedule authorising payment signed by Mr R J Knowles and Ms M Ho.

14/165. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £191.05 was approved and noted.

14/166. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

14/167. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

Mr Couzens also advised that the SNAP meeting was to be held 17 July 2014.

14/168. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

14/169. EXCLUSION OF PRESS AND PUBLIC

On the motion of Mr K Lashley, seconded by Mrs S A A Dyball it was

RESOLVED to exclude the Press and Public in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 due to the confidential nature of the business to be transacted under Minute 14/170.

14/170. CORRESPONDENCE FROM REVEREND CANON STOKES

Mr K Lashley reported receipt of a letter from Reverend Canon Stokes requesting a meeting to discuss good practice, and it was

RESOLVED that Mr J W Bracey, Mr K Lashley and Mrs H Tovell represent the Council at this meeting with Mr C L Noble as substitute.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

16 July 2014

CHAIRMAN