

## **COUNCIL MEETING – 6 AUGUST 2014**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 6 August 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mrs B J Lashley
Mr W F Couzens	-	Mr J H Mallen
Mr R A Fowkes	-	Mr C L Noble
Ms H Ho	-	Mrs M R Roberts
Mr R J Knowles	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mr S Dunn	-	District Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central South East

2 Members of the public

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### **14/188. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **14/189. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mr R B Dyball, Mrs S A A Dyball and Mrs A Harper.

### **14/190. MINUTES**

The Minutes of the Council's meeting held on 16 July 2014, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

### **14/191. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting, PC Keith Lambert who elaborated on some of the incidences recorded in the crime statistics for Sprowston, previously circulated.

### **14/192. BROADLAND DISTRICT COUNCIL ENHANCEMENT AWARD**

The Town Clerk was pleased to report that the Town Council had been awarded a Certificate of Commendation for Sprowston Diamond Centre in the Broadland District Council Enhancement Awards 2014. An award ceremony would take place at 14.30pm at Broadland District Council on Wednesday 10 September 2014.

### **14/193. PARISH RANGERS**

The Town Clerk reported that the Parish Rangers were in the area 25 August 2014 (Bank Holiday Monday) and had a long list of requirements, with a priority to clearing the vegetation along the public footpaths.

#### **14/194. GREATER NORWICH DESIGN REVIEW**

Members noted the minutes of the Greater Norwich Design Review Panel meeting held Thursday 3 July 2014, previously circulated.

#### **14/195. EASTERN POWER NETWORKS PLC - CANNERBY LANE**

Responding to a question regarding the granting of permission for Eastern Power Networks PLC to gain access to Council owned land at Cannerby Lane, the Town Clerk advised that she had received no response from them to date.

#### **14/196. BROADLAND DISTRICT COUNCIL - GROWTH TRIANGLE BRIEFING FOR TOWN AND PARISH COUNCILS**

Referring to Minute 14/179 5.2, Mr C L Noble advised that he would be unable to attend the Growth Triangle briefing held Tuesday 12 August 2014.

#### **14/197. RESIDENT'S QUESTIONS**

On the motion of Mrs M R Roberts, seconded by Mr R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Ward reported:

- that the pathway between Cannerby Lane and Falcon Road West had now been cleared;
- that Norfolk Fire and Rescue Service had recruited two new dogs, one to locate people trapped in collapsed buildings and assist with other rescue work and the second to be trained to help investigate fires by detecting accelerants.

Mr Dunn reported:

- that from October 2014 household recycling bins in the Broadland area would be able to accept glass and rigid plastics.

The meeting was reconvened.

#### **14/198. REPORT OF THE TOWN CLERK**

##### **ALLOTMENTS PARKS AND OPEN SPACES**

###### **1.1 Sprowston Diamond Centre Car Park Lighting**

###### **RESOLVED**

- (a) that the quotation from Norwich Electrical, to provide car park lighting at Sprowston Diamond Centre, be clarified and a further quotation be sought for re-positioning the floodlight lights on the open space opposite.
- (b) to submit a planning application, in principle, for re-positioning of the floodlights.

###### **1.2 Pavilion Sprowston Recreation Ground**

Having considered the report of the Town Clerk it was

## **14/198. REPORT OF THE TOWN CLERK (CONTINUED)**

**RESOLVED** to authorise the Town Clerk to engage a consultant, to design a modest scheme for the re-development of the shower area at Sprowston Recreation Ground Pavilion in preparation for submission of a planning application, at a cost not to exceed £2,000.

### **1.3 Cycle Track at the Recreation Ground**

**RESOLVED** to accept the quotation from A Waterfield and Sons Ltd, Option B, to resurface the bike track at Sprowston Recreation Ground with hot bitumen and stone and granite dust at a cost of £4,995.00 plus VAT.

### **1.4 Sprowston Diamond Centre Pre-School Fencing**

In view of recent vandalism at the pre-school and having considered the recommendations of the Crime Reduction Officer it was

**RESOLVED** that anti climb paint, purchased by the pre-school, be applied to the top of the fencing and signage erected in a prominent place along the fencing with informative signage to show it is in use.

### **1.5 Fly a Flag for the Commonwealth - 9 March 2015**

**RESOLVED** to participate in flying the Commonwealth flag on Commonwealth day each year and apply to Waveney Enterprise Service for a free flag.

### **1.6 Sprowston Diamond Centre School Room and St. Quintin Room**

**RESOLVED** to accept the quotation from Audio Electric Design to install:

- (a) acoustic treatment in the School Room at a cost of £3,920 plus VAT and £195 plus VAT for each additional panel, should they be required.
- (b) a fully compliant and automatic induction loop system in the St. Quintin room at a cost of £1,430 plus VAT.

## **CEMETERY**

### **2.1 No matters were reported**

## **STREET LIGHTING**

### **3.1 No matters were reported**

## **CENTRAL ADMINISTRATION AND PERSONNEL**

### **4.1 No matters were reported**

## **PLANNING AND TRANSPORTATION**

### **5.1 No matters were reported**

## **14/199. MEETING ADJOURNMENT**

On the motion of Mr R J Knowles, seconded by Mrs H Tovell it was

**RESOLVED** to adjourn the meeting for a short break.

## **14/199. MEETING ADJOURNMENT (CONTINUED)**

The meeting was reconvened.

## **14/200. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

### **RESOLVED**

(a) to raise no observations or objection to the granting of planning applications:

- 14/1124 - single storey side extension at 9, Parkland Crescent
- 14/1145 - proposed extension at 41, Alford Grove
- 14/1147 - single storey rear extension & loft conversion with rooflights & Dormer at 42, Linacre Avenue
- 14/1191 - conservatory to rear at 32, Couzens Hardy Road
- 14/1199 - demolition of garage and subdivision of plot for the erection of 1 No. detached dwelling and garage at 53A, Cromwell Road

(b) 14/1237 - to oppose the granting of planning application 14/1237 change of use of offices (B1) to 46 No. residential apartments - prior notification at Woodland Place, Pinetrees Business Park, Pinetrees Road on the grounds that it does not comply with Sprowston's Neighbourhood Plan, which was formally adopted within Broadland District Council's Local Development Framework on 8 May 2014. Objective 3 states existing employment sites should be safeguarded, unless there are overriding benefits. In view of the significant residential development proposed for Sprowston, supporting economic sustainability in the parish in order to offer local employment opportunities is of paramount importance and should be given priority.

As to the shell of the building it would appear that the proposal seeks to install windows in an existing blank wall thus modifying the external structure attracting planning permission. Whilst appreciating that legislation had changed to allow employment areas to become residential under permitted development rights, the Council would request that the planning authority honour their Neighbourhood Plan which was developed and adopted when Pinetrees Business Park was a designated employment area and this proposal will now make the area mixed use.

Concern was also expressed with regard to highway issues considering the number of residential vehicles that would be turning right onto Salhouse Road towards Norwich.

## **14/201. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 6 August 2014 totalling £50,020.59 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs B J Lashley it was

**RESOLVED** that payment of the accounts to 6 August 2014 totalling £50,020.59 be approved and the schedule authorising payment signed by Ms M Ho and Mr R J Knowles.

## **14/202. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £40.37 was approved and noted.

## **14/203. REPORTS FROM COUNCIL'S WORKING GROUPS**

This item was discussed under Minute 14/207

## **14/204. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Written reports were received from Mr W F Couzens, District Councillor and Mrs J Leggett and Mr J Ward, County Councillors.

## **14/205. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

## **14/206. EXCLUSION OF PRESS AND PUBLIC**

On the motion of Mr R A Fowkes, seconded by Mr R J Knowles it was

**RESOLVED** to exclude the Press and Public in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 due to the confidential nature of the business to be transacted under Minute 14/207.

## **14/207. REPORT OF WORKING GROUP**

Having considered the verbal report from the Working Group it was

### **RESOLVED**

- (a) that an evaluation of the three administrative posts be carried out by NALC.
- (b) that Mr Mallen contact three suitable candidates with appropriate experience to periodically mentor during budget setting and year end.
- (c) to implement the revised contracted hours with effect from 1 August 2014.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**27 August 2014**

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**CHAIRMAN**