

COUNCIL MEETING – 27 AUGUST 2014

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 27 August 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mr R J Knowles
Mr W F Couzens	-	Mrs B J Lashley
Mr R B Dyball	-	Mr J H Mallen
Mrs S A A Dyball	-	Mr C L Noble
Mr R A Fowkes	-	Mrs M R Roberts
Mrs A Harper	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mr J Ward	-	County Councillor Sprowston Central South East

3 Members of the public

14/208. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Member	Minute No & Heading	Nature of Interest
Mrs B J Lashley	Minute 14/219 (b) - Planning Application 14/1302	Neighbouring property to applicants
Mr K Lashley	Minute 14/219 (b) - Planning Application 14/1302	Neighbouring property to applicants

14/209. APOLOGIES FOR ABSENCE

Written apologies for absence were received from Ms M Ho and Ms C T Rumsby.

14/210. MINUTES

The Minutes of the Council's meeting held on 6 August 2014, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

14/211. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PC Keith Lambert who elaborated on some of the incidences recorded in the crime statistics for Sprowston, previously circulated.

14/212. BROADLAND DISTRICT COUNCIL - GROWTH TRIANGLE BRIEFING FOR TOWN AND PARISH COUNCILS

Further to Minute 14/196, Mr R A Fowkes reported on his attendance at the Growth Triangle briefing for Town and Parish councils held 12 August 2014 and commented that:

- there had been considerable discussion on the NDR

14/212. BROADLAND DISTRICT COUNCIL - GROWTH TRIANGLE BRIEFING FOR TOWN AND PARISH COUNCILS (CONTINUED)

- the green lines on the map displayed represented nature corridors and he had queried the route from the Rugby Ground to Catton Park as it runs through a built up area
- there was a GT21 strategic reserve site north of the White House Farm development
- the consultation period for the proposed North East Growth Area Action Plan ended 19 September 2014

14/213. SPROWSTON DIAMOND CENTRE

Further to Minute 14/179 1.1, the Town Clerk reported that in order to facilitate planning permission for phase three of Sprowston Diamond Centre there was a need to instruct solicitors to provide this Council with a unilateral agreement for BDC Planning Department to revoke planning permission for two properties on the recently purchased additional car park. Howes Percival had been recommended by Bidwells, the Council's Architects, with instruction to a simple agreement quoted at £250 plus VAT and it was

RESOLVED that the Town Clerk be authorised to proceed with this requirement.

14/214. PLANNING APPLICATION 14/1088

Further to Minute 14/181, the Town Clerk reported that the Planning Authority had approved planning application 14/1088 - two storey side, single storey rear extensions and raised decking at 8, Terrence Avenue, which the Town Council had objected to.

14/215. RECREATION GROUND CYCLE TRACK

Referring to Minute 14/198 1.3, Mr C L Noble asked if there was a commencement date for work to begin on repairing the Recreation Ground Cycle track. The Town Clerk responded that no date have been agreed with the contractor as yet.

14/216. RESIDENT'S QUESTIONS

On the motion of Mrs M R Roberts, seconded by Mrs H Tovell it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Ward reported that a programme, run by Norfolk County Council in partnership with Lafarge Tarmac, will offer ten apprentices a start in a highways maintenance career in locations across Norfolk.

Mrs Howes:

- expressed concern with regard to an increase in traffic on the Wroxham Road generated by the Park and Ride being used for car boot sales. The Town Clerk responded that the Council had received three complaints about traffic since the car boot had reopened.
- thanked the Council for erecting disabled signage in Sprowston Diamond Centre car park.

14/216. RESIDENT'S QUESTIONS (CONTINUED)

- Mrs Lashley commented on planning application 14/1302 advising that her main concern with the application was to protect the oak tree growing within the curtilage of the property.

The meeting was reconvened.

14/217. REPORT OF THE TOWN CLERK

ALLOTMENTS PARKS AND OPEN SPACES

1.1 Tennis Courts

Having considered the report of the Town Clerk with regard to the cleaning and repainting of the hard surface tennis courts at Sprowston Recreation Ground it was

RESOLVED

to seek further information to identify alternative companies offering these services together with details on usage and income of the tennis courts.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Norfolk Association of Local Councils

Members noted the proposed changes to Norfolk Association of Local Council's Constitution.

4.2 Norfolk Pension Fund

RESOLVED to adopt the draft Employer's Policy Statement.

4.3 Sprowston TC Standing Orders

RESOLVED

To instruct the Town Clerk to make relevant changes to the Council's Standing Orders to reflect a change in legislation.

PLANNING AND TRANSPORTATION

5.1 No matters were reported

14/218. MEETING ADJOURNMENT

On the motion of Mr R B Dyball, seconded by Mrs S A A Dyball it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

14/219. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no observations or objection to the granting of planning applications:

2014/1353 - conservatory to rear at 4, Terrence Avenue

2014/1381 - single storey rear extension at 83, Cannerby Lane

(b) to oppose the granting of planning application 2014/1302 - variation of condition 2 & 6 of planning permission 20131097 - sub-division of curtilage & erection of single storey detached dwelling (revised plans and tree protection proposal) at 1, Rimmington Road on the grounds that there was still insufficient protection for the oak tree growing within the curtilage of the property.

Mrs B J Lashley and Mr K Lashley left the meeting room for consideration of this item.

(c) to oppose the granting of planning application 2014/1314 - 3 No. fascia signs, 1 No. hanging sign & 3 No. other signs at Tesco Express, 201, Wroxham Road on the grounds that the current level of advertising was felt to be adequate and Members would not like to see any further blanking out of windows reducing natural light into the shop.

14/220. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 27 August 2014 totalling £17,213.21 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mr R A Fowkes it was

RESOLVED that payment of the accounts to 27 August 2014 totalling £17,213.21 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J H Mallen.

14/221. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £247.21 was approved and noted.

14/222. REPORTS FROM COUNCIL'S WORKING GROUPS

Mr J H Mallen reported that he had found suitable candidates to periodically mentor during budget setting and year end but having visited the Council office felt that the support given in developing systems and reports off existing software negated the need to employ any additional personnel on an adhoc basis.

Members thanked Mr Mallen.

The Town Clerk reported that an evaluation of the three administrative posts was to be carried out in September.

14/223. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

14/224. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

17 September 2014

CHAIRMAN