

## **COUNCIL MEETING - 8 OCTOBER 2014**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 8 October 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mr R A Fowkes
Mr W F Couzens	-	Ms M Ho
Mr R B Dyball	-	Mr C L Noble
Mrs S A A Dyball	-	Ms C T Rumsby
Mrs H Tovell		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East

4 Members of the public

---

### **14/239. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **14/240. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mrs A Harper and verbal apologies from Mr R J Knowles, Mr J H Mallen and Mrs M R Roberts.

### **14/241. MINUTES**

The Minutes of the Council's meeting held on 17 September 2014, having previously been circulated to all Members were confirmed subject to the following amendment:

Minute 14/232, delete Knolwes and insert Knowles

and signed by the Chairman of the Council.

### **14/242. POLICE LIAISON OFFICER'S REPORT**

Members noted the incidences recorded in the crime statistics for Sprowston, previously circulated.

### **14/243. CONSULTANT EMPLOYMENT LAW AND HEALTH AND SAFETY SERVICE**

Further to Minute 14/231 4.1, Members considered the Town Clerk's verbal report and it was

**RESOLVED** to place an item on the agenda of the next Council meeting whilst seeking a third proposal.

**14/244. PLANNING APPLICATION 2014/1314 - TESCO EXPRESS, WROXHAM ROAD**

Further to Minute 14/219 (c), the Town Clerk reported that although the Council's objection to planning application 2014/1314 was taken into account in the determination of this proposal permission had been granted by the planning authority.

**14/245. NORFOLK ASSOCIATION OF LOCAL COUNCILS - AUTUMN SEMINAR**

**RESOLVED** that Mrs B J Lashley and Mr K Lashley attend the National Association of Local Councils Autumn Seminar to be held on Wednesday, 19 November 2014 at Knights Hill Hotel, South Wootton, Kings Lynn, commencing 9.45am, and that their proper expenses, if claimed, be met in accordance with the Members Scheme of Allowances.

**14/246. PROPOSAL FOR NEW RESIDENTIAL DEVELOPMENT AT LAND AT BUXTON ROAD, SPIXWORTH - EXHIBITION**

The Town Clerk reported that developers Lanpro Services would be holding an exhibition with regard to development of land at Buxton Road, Spixworth, adjacent to Sprowstons boundary at Sprowston Diamond Centre on Thursday, 16 October 2014 and attending the next meeting of the Council.

**14/247. RESIDENT'S QUESTIONS**

On the motion of Mrs H Tovell, seconded by Mrs S A A Dyball it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Ward reported:

- that Norfolk County Council's Policy Resources Committee met in September and reported that the budget gap was lower than expected but £11.3m new efficiency measures but further savings had been agreed.
- October is Black History month and there was an extensive range of events taking place in Libraries across Norfolk.
- That the Norfolk Apprenticeship Graduation Ceremony took place on 7 October 2014 where one of Sprowstson Community High's Students received a Level 2 award in Business Administration.
- That a series of talks on WWI and Norfolk's involvement to be held at libraries across the County, the nearest being the Millennium Library.

Mrs Leggett reported:

- on her attendance at the Annual Head teachers conference held 8 October 2014.

Mrs Taylor expressed a number of concerns with regard to planning application 14/1565 including the flat roof extension, delivery times and secure box.

Mrs Howes remarked on the frequency of room hire at Sprowston Diamond Centre and hoped it was advantageous to the community.

The Chairman and the Town Clerk commented on the various activities held at the community building.

## **14/247. RESIDENT'S QUESTIONS (CONTINUED)**

The meeting was reconvened.

## **14/248. REPORT OF THE TOWN CLERK**

### **ALLOTMENTS PARKS AND OPEN SPACES**

#### **1.1 Pavilion Recreation Ground**

Members carefully considered the report of the Town Clerk and quotations for the scoping exercise to be carried out in the changing rooms at Sprowston Recreation Ground Pavilion and it was

**RESOLVED** to accept the quotation from GS Designs at a cost of £4,700 plus VAT.

#### **1.2 Public Toilets at Pavilion Recreation Ground**

Having noted the report from Taurus Monitoring Limited regarding the hot water in the ladies toilet not achieving the required temperature it was

**RESOLVED** to instruct the Town Clerk to investigate turning off the hot water, have cold supply only and erect notices advising accordingly.

#### **1.3 Sparhawk Park Leased Land from Norfolk County Council**

The Chairman and the Town Clerk reported on a meeting they attended with the Facilities Manager of Norfolk County Council Children's Services concerning the leased land at Sparhawk Park, and a possible land swap to facilitate redevelopment at Sparhawk School, and it was

#### **RESOLVED**

(a) to authorise the Chairman and Town Clerk to negotiate with Norfolk County Council to progress a land swap and purchase of the remaining land strip, subject to any required fencing being approved by the Town Council and paid for by the County Council.

(b) to negotiate, in addition to the above, the removal of an area of hedging to allow access should the land swap not take place in time for building work to commence.

### **CEMETERY**

#### **2.1 No matters were reported**

### **STREET LIGHTING**

#### **3.1 No matters were reported**

### **CENTRAL ADMINISTRATION AND PERSONNEL**

#### **4.1 Grant Aid - Royal British Legion**

**RESOLVED** that a donation of £200 be made to The Royal British Legion.

### **PLANNING AND TRANSPORTATION**

## **14/248. REPORT OF THE TOWN CLERK (CONTINUED)**

### **5.1 Norfolk County Council**

#### **RESOLVED**

- (a) that the Town Clerk investigate if the fixed VAS signs on the A1151 Wroxham Road and B1150 North Walsham Road can be converted to SAM2 and ascertain the likely cost.
- (b) that the Town Clerk investigate if Norfolk County Council could erect signage at Church Lane to classify the area opposite the St. Mary and St Margarets churchyard as a passing space and not to be used for parking.

### **5.2 Proposed Road Name**

Members considered name suggestions for 6 roads in Phase 5 of the Blue Boar Lane development and it was

**RESOLVED** that the roadways be named Blaxter, Goodson, Dungar, Everett, Lurkins and Conroy. The main entrance road to be named Blaxter.

#### **ENCLOSURES**

- (i) Norfolk Link - Norfolk Association of Local Councils Issue 195 September 2014
- (ii) Broadland District Council Parish Pages September 2014 Issue No. 64

## **14/249. MEETING ADJOURNMENT**

On the motion of Mrs S A A Dyball, seconded by Mr R A Fowkes it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

## **14/250. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

#### **RESOLVED**

- (a) to raise no observations or objection to the granting of planning applications:
  - 14/1537 - two single storey rear extensions at 35, Neville Road
  - 14/1559 - two storey side and single storey rear extension (revised proposal) at 43, Cozens-Hardy Road
- (b) to oppose to the granting of planning application 14/1565 - change of use of public house to retail food store with first floor residential unit and single storey rear extension & associated alterations to existing building (revised proposal) at The Beehive, 57, Cannerby Lane on the grounds that the Co-op should have a more resident friendly delivery pattern and be more realistic

**14/250. PLANNING (CONTINUED)**

about timing i.e. every 2 minutes was felt to be insufficient time and deliveries between 4.00am and 6.00am unsociable. Concern was also expressed about how often waste collections would take place and when. The location of the plant was considered to be too close to neighbouring properties and should be silent or preferably moved. The issue of safety was raised with so many vehicular movements, particularly deliveries, whilst children were walking to school. This area is known locally to be a black spot during term times being located close to Sprowston Community High. Regret was expressed that the front of the building was being altered but Members accepted the flat roof extension to the side if it reduced the size of extensions to the rear. Members were apprehensive about the secure box due to the lack of detail particularly with regard to noise attenuation.

**14/251. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 8 October 2014 totalling £37,279.12 and answered Members' questions arising therefrom.

On the motion of Mrs S A A Dyball, seconded by Mrs B J Lashley it was

**RESOLVED** that payment of the accounts to 8 October 2014 totalling £37,279.12 be approved and the schedule authorising payment signed by Ms M Ho and Mrs B J Lashley.

**14/252. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £523.21 was approved and noted.

**14/253. AUDIT REPORT**

**RESOLVED** to accept the signed External Audit Report for year ended 31 March 2014 and recommend the two items highlighted for attention be attended to.

**14/254. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**14/255. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Written reports were received from Mr W F Couzens, District Councillor and Mr J Ward, County Councillor.

**14/256. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

29 October 2014

---

CHAIRMAN