

COUNCIL MEETING – 17 SEPTEMBER 2014

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 17 September 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr R B Dyball	-	Mr R J Knowles
Mrs S A A Dyball	-	Mrs B J Lashley
Mr R A Fowkes	-	Mr J H Mallen
Mrs A Harper	-	Mrs M R Roberts
Ms M Ho	-	Mrs H Tovell

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs Leggett	-	County Councillor Old Catton and Sprowston West

2 Members of the public

14/225. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

14/226. APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mr W F Couzens, Mr C L Noble and verbal apologies from Mr J W Bracey.

14/227. MINUTES

The Minutes of the Council's meeting held on 27 August 2014, having previously been circulated to all Members were confirmed subject to the following amendment

Minute 14/212, fourth bullet point, **delete** ended and **insert** ends

and signed by the Chairman of the Council.

14/228. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PCSO Sarah McCue who elaborated on some of the incidences recorded in the crime statistics for Sprowston, previously circulated.

14/229. SPROWSTON RECREATION GROUND CYCLE TRACK

Further to Minute 14/215, the Town Clerk reported that work to repair the cycle track at Sprowston Recreation Ground was due to commence 22 September 2014, weather permitting.

14/230. RESIDENT'S QUESTIONS

On the motion of Mrs M R Roberts, seconded by Mr R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on

14/230. RESIDENT'S QUESTIONS (CONTINUED)

matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs Leggett reported:

- on the success of the Summer Reading Challenge and prize giving event that took place at Norfolk at Norwich Millennium Library
- on the Sprowston Youth Project
- Norfolk County Council's new 24 hour service to support families in crisis.
- that Norfolk County Council were consulting with residents regarding the funding gap and welcomed their views on how to make savings

The meeting was reconvened.

14/231. REPORT OF THE TOWN CLERK

ALLOTMENTS PARKS AND OPEN SPACES

1.1 Recreation Ground Fencing on Recreation Ground Road

Having considered the report of the Town Clerk it was

RESOLVED to accept the quotation from G&G Fencing to replace the barbed wire on the top of the Sprowston Recreation Ground boundary fence with line wire at a cost of:

- (a) Front Fence and Gate to Recreation Ground Road - £703.50 plus VAT
- (b) Adjacent Footpath to School - £550.75 plus VAT

1.2 Tennis Courts at Sprowston Recreation Ground

Having considered a number of quotations for resurfacing and treatment of the two hard courts at Sprowston Recreation Ground it was

RESOLVED to accept the quotation from Crook Powerwashing at a cost of £3,800.00 plus VAT.

1.3 Allotment Holders Annual Meeting

Members noted that the Allotment Holders Annual meeting would be held on Tuesday 14 October 2014 at Sprowston Diamond Centre, commencing 6.45pm.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Consultant Employment Law and Health and Safety Service

Having considered the report of the Town Clerk it was

14/231. REPORT OF THE TOWN CLERK (CONTINUED)

RESOLVED to obtain local government contacts Elcons Employment Law Consultants Limited had previously worked for, the level of service given and references.

4.2 Grant Aid

RESOLVED that a donation of £200 be made to Norfolk Accident Rescue Service

4.3 Broadland District Council Town & Parish Council Evening

RESOLVED that Mrs B J Lashley attend the Town and Parish Councils evening event on behalf of the Council, to be held Tuesday 14 October 2014 at Broadland District Council, Thorpe House, 1, Yarmouth Road, Thorpe St Andrew, Norwich and that her proper expenses be met in accordance with the Members Scheme of Allowances.

4.4 Broadland District Council Vision Stakeholders Workshop

Members noted the Town Clerk's report on her attendance at Broadland District Council's Vision Stakeholders Workshop.

4.5 Norfolk County Council - Invitation to Waste Matters in Norfolk conference

RESOLVED that Mr K Lashley attend the Waste Matters in Norfolk Conference to be held 9 October 2014 at John Innes Centre, Norwich between 9.00am and 2.50pm and that his proper expenses be met in accordance with the Members Scheme of Allowances.

PLANNING AND TRANSPORTATION

5.1 Circle Housing

Members noted the pre application from Circle Housing and were opposed to the garages being demolished if they were in use as it would cause on-street parking on Stonehouse Road. The Council also felt that it was a cramped form of development.

14/232. MEETING ADJOURNMENT

On the motion of Mrs S A A Dyball, seconded by Mr R J Knolwes it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

14/233. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

14/233. PLANNING (CONTINUED)

(a) to raise no observations or objection to the granting of planning applications:

14/1394 - change of use of Information Kiosk to hot food takeaway at Information Kiosk at Sprowston Park and Ride.

14/1399 - installation of air conditioning units (2 on rear north elevations, 1 on side east elevation) at 84, Blenheim Road

14/1428 - replacement garage at 33, Lone Barn Road

14/1439 - single storey front extension at 3, Blithewood Gardens

(b) made no comment with regard to planning applications:

14/1380 - variation of condition 2 of planning approval 20080367 - amended house types at Land at Blue Boar Lane

14/1403 - variation of condition 2 (plans and documents) of planning permission 2010868 at land east of Sprowston Cemetery

14/234. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 17 September 2014 totalling £42,223.67 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mr J H Mallen it was

RESOLVED that payment of the accounts to 17 September 2014 totalling £42,223.67 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J H Mallen.

14/235. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £195.98 was approved and noted.

14/236. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

14/237. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mr W F Couzens, District Councillor and Mrs J Leggett and Mr J Ward, County Councillors.

14/238. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

3 October 2014

CHAIRMAN