



NOTICE OF MEETING

AND SUMMONS TO ATTEND


**The meeting of Sprowston Town Council
will be held in the Delves Room, at Sprowston Diamond Centre, School Lane
Sprowston on Wednesday 29 October 2014 at 7.30pm**

AGENDA

Item No.

1. To receive written declarations of interest (proforma enclosed).
2. To receive written apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council's meeting held on 8 October 2014. Pages 1 - 6
4. To receive any Police Liaison Officer's report.
5. Presentation by Lanpro Services
6. To receive correspondence & agree action/response arising from the minutes.
7. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
8. Roadside Trees - presentation by Councillor Bracey
9. To receive the report of the Town Clerk and make decisions on: Pages 7 - 16
 - 4.1 Consultant Employment Law and Health and Safety Service
 - 4.2 Christmas Holidays
10. To adjourn the meeting for a short break.
11. To consider planning applications to 29 October 2014. Page 17
12. To confirm the payment of accounts to 29 October 2014. Pages 18 - 20
13. To receive the schedule of credit card payments. Page 21
14. To receive the income and expenditure to 30 September 2014 Pages 22 - 32
15. To consider schemes for inclusion in the draft capital estimates for 2015/16.
16. To receive any written/verbal reports from the Council's Working Groups.
17. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed) Page 33

18. To receive any written reports from Members representing the Council on or at outside organisations. (proforma enclosed)



June Hunt
Town Clerk

24 October 2014

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Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.