

## **COUNCIL MEETING – 29 OCTOBER 2014**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 29 October 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Ms M Ho
Mr W F Couzens	-	Mr R J Knowles
Mr R B Dyball	-	Mrs B J Lashley
Mrs S A A Dybal	-	Mr C L Noble
Mr R A Fowkesl	-	Mrs M R Roberts
Mrs H Tovell		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

4 Members of the public

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### **14/257. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **14/258. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mrs A Harper and Mr J H Mallen.

### **14/259. MINUTES**

The Minutes of the Council's meeting held on 8 October 2014, having previously been circulated to all Members were confirmed, subject to the following amendment:

14/248 1.2, after temperature **insert** in view of possible works at the pavilion

and signed by the Chairman of the Council.

### **14/260. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting, PCSO Mike Seaman who elaborated on some of the incidences recorded in the crime statistics for Sprowston since the last meeting.

### **14/261. PRESENTATION BY LANPRO SERVICES**

Mr Philip Atkinson, Director Lanpro Services Limited gave a detailed presentation of the proposed development of land off Buxton Road.

Mrs B J Lashley suggested incorporating bungalows into the development to accommodate elderly people who would like to remain in the area but move to a single floor property with garden.

Mr C L Noble commented that 40 properties per hectare was excessive, there was a lack of parking and the parks were miniscule. He Ac

**14/261. PRESENTATION BY LANPRO SERVICES (CONTINUED)**

Also expressed concern with regard to the lagoon, as it covered a large part of the amenity allocation and was not conducive to children's activities/play area and suggested an enclosed facility.

Mr W F Couzens remarked that the lagoon could become stagnant.

Mr J W Bracey enquired about access arrangements to the terrace housing as he was opposed to shared entrances and split gardens.

These views although expressed were not the view of every Member of the Council.

**14/262. PLANNING APPLICATION 2013/1097**

Further to Minute 13/223 (a), sub-division of curtilage and erection of single storey detached dwelling at 1, Rimmington Road for variation of conditions 2 & 6 of planning permission sub-division of curtilage and erection of single storey detached dwelling (revised plans & tree Protection proposal). The application was discussed with the Conservation Officer for Arboriculture & Landscape who was happy with he submitted details and he also visited the site to discuss the outstanding tree protection issues. Permission has now been granted for the development proposed.

**14/263. SPARHAWK PARK LEASED LAND FROM NORFOLK COUNTY COUNCIL**

Referring to Minute 14/248 1.3m Mr C L Noble enquired as to whether any progress had been made with regard to a possible land swap at Sparhawk Park. The Town Clerk advised that Norfolk County Council were conducting a survey but no second meeting had been organised by County.

**14/264. NORFOLK COUNTY COUNCIL**

(a) to Minute 14/248 5.1 (a), the town Clerk reported that Norfolk County Highways had confirmed that mobile units display the approaching vehicle speed. Therefore a fixed position VAS would need to flash the speed sign of the road with additional wording such as "Slow Down".

Mr C L Noble preferred to upgrade to a fixed sign with the approaching vehicle speed if it exceeded the limit, such as the one situated on Sprowston Road.

(b) Referring to Minute 14/248 5.1 (b), the Town Clerk advised that Norfolk County Council were not prepared to erect a passing sign on Church Lane without the area being formalised to meet current highway standards.

**14/265. RESIDENT'S QUESTIONS**

On the motion of Mrs M R Roberts, seconded by Mr R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs M Howes enquired if the Town Council benefitted from usage of the bottle banks and if so suggested that an article be placed in Sprowston Matters.

Mr W F Couzens suggested that notices be placed at Sprowston bottle banks informing residents that recycling credits earned from bottles and jars placed in the banks was spent on community projects and grant aid to worthy causes.

The meeting was reconvened.

#### **14/266. ROADSIDE TREES**

Mr J W Bracey, as parish tree warden, reported that there were grants available from Broadland District Council for planting schemes and asked Members to suggest areas suitable for tree planting. A number of ideas were proposed including Cannerby Lane and Falcon Road West verges, Sparhawk Park if it was reconfigured, the green in front of the Beehive shops, the open space opposite Blue Boar PH, and the expanse of grass at Edwards Road and Tills Road.

**RESOLVED** that the Chairman, Town Clerk and Mr J W Bracey negotiate with the appropriate authorities.

#### **14/267. REPORT OF THE TOWN CLERK**

##### **ALLOTMENTS, PARKS AND OPEN SPACES**

**1.1 No matters were reported**

##### **CEMETERY**

**2.1 No matters were reported**

##### **STREET LIGHTING**

**3.1 No matters were reported**

##### **CENTRAL ADMINISTRATION AND PERSONNEL**

**4.1 Consultant Employment Law and Health and Safety Service**

Having considered the report of the Town Clerk it was

**RESOLVED** to accept the quotation, for a period of 3 years, from Elcons Employment Law Consultants Limited to include employment law and health and safety advice at a cost of £150.00 per month.

**4.2 Christmas Holidays**

Having considered the report of the Town Clerk it was

**RESOLVED** that the Council office and grounds maintenance close at 12 noon 24 December 2014, reopening on Monday 29 December 2014 and close at 4.30p,m 32 December 2014, reopening 5 January 2015.

##### **PLANNING AND TRANSPORTATION**

**5.1 No matters were reported**

##### **ENCLOSURES**

6.1 Norfolk Pension Fund Employers Newsletter Autumn 2014.

#### **14/268. MEETING ADJOURNMENT**

On the motion of Mrs R B Dyball, seconded by Mrs H Tovell it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

#### **14/269 PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

#### **RESOLVED**

(a) to raise no observations or objection to the granting of planning applications:

2014/1604 – demolition of existing garage & erection of replacement garage at 95, Falcon Road.

(b) to note planning application 2014/1555 - part demolition & erection of replacement extension, additional extensions & alterations and 4 No. 6m high lighting columns to car park at Sprowston Diamond Centre, School Lane.

(c) to oppose the granting of planning application 2014/1713 - two storey side and rear extension, single storey front & rear extensions at 11A, Blenheim Road on the grounds that it is an over development of the site, not subservient to the original dwelling, unneighbourly, out of keeping with the surrounding properties and detrimental to the street scene.

#### **14/270. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 29 October 2014 totalling £59,669.28 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs B J Lashley it was

**RESOLVED** that payment of the accounts to 29 October 2014 totalling £59,669.280 be approved and the schedule authorising payment signed by Ms M Ho and Mr R J Knowles.

#### **14/271. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £769.00 was approved and noted.

#### **14/272. INCOME AND EXPENDITURE TO 30 SEPTEMBER 2014**

Members noted the income and expenditure to 30 September 2014 and it was

**RESOLVED** to authorise the Town Clerk to vire between cost centres and committed expenditure held in reserves.

#### **14/273. PROJECTS AND SCHEMES FOR INCLUSION IN THE DRAFT CAPITAL ESTIMATES 2015/16**

Having considered projects and schemes for inclusion in the draft estimates for 2015/16 it was

**RESOLVED** to include Laser surface levelling of the Diamond Field, School Lane

#### **14/274. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**14/275. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Written reports were received from Mr W F Couzens, District Councillor and Mrs J Leggett and Mr J Ward, County Councillors.

**14/276. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

Mr K Lashley reported on his attendance at the Waste Matters in Norfolk Conference.

A written report was received and circulated from Mrs B J Lashley on her attendance at a meeting held by Broadland District Council for representatives of Town and Parish Councils and other community groups.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**19 November 2014**

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**CHAIRMAN**