

## **COUNCIL MEETING – 10 DECEMBER 2014**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 10 December 2014, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey - Mr R J Knowles  
Mr W F Couzens - Mrs B J Lashley  
Mr R B Dyball - Mr J H Mallen  
Mrs S A A Dyball - Mr C L Noble  
Mr R A Fowkes - Mrs M R Roberts  
Ms M Ho - Ms C T Rumsby

Mrs H Tovell

In attendance

Mrs J Hunt - Town Clerk and Responsible Financial Officer  
Mrs E Elliot - Committee Officer  
Mrs J Leggett - County Councillor Old Catton and Sprowston West  
Mr J Ward - County Councillor Sprowston Central and South East

3 Members of the public

---

### **14/299. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

<b>Member</b>	<b>Minute No &amp; Heading</b>	<b>Nature of Interest</b>
Mr J W Bracey	Minute 14/305 4.2 Minute 14/305 4.3	Member of the Council for Age UK Norfolk Member of Sprowston Heritage
Mrs B J Lashley	Minute 14/307 (a) - Planning Application 14/1860	Neighbouring property to applicants
Mr K Lashley	Minute 14/307 (a) - Planning Application 14/1860	Neighbouring property to applicants

### **14/300. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mrs A Harper.

### **14/301. MINUTES**

The Minutes of the Council's meeting held on 19 November and 3 December 2014, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

### **14/302. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting, PCSO Jan Moore who elaborated on some of the incidences recorded in the crime statistics for Sprowston since the last meeting.

#### **14/303. ADAM BANHAM BRODALAND DISTRICT COUNCIL**

Referring to Minute 14/283, Mr C L Noble enquired as to whether there was any further information with regard to the community element of the Home Farm development at Blue Boar Lane.

The Town Clerk advised that no further details had been received but expected submission of a planning application.

#### **14/304. RESIDENT'S QUESTIONS**

On the motion of Mrs M R Roberts, seconded by Mrs H Tovell it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Ward reported:

- that Norfolk County Council had agreed a full and final settlement totalling £33.7m for ending the Willow Energy Waste Project. The final payment of £5.9m was made on 28 November 2014.
- the "Warm and Well" Campaign began on 10 December 2014 The aims are to promote general health messages and tips for staying warm and well, signpost vulnerable people to existing services, funding information and advice and encourage communities to look after vulnerable relatives, friends and neighbours.
- Fire Brigade Union strikes continue in December 24 hours from 9.00am on 9 and 10 December 2014. A response service would be in operation.
- the six month examination into the £148.5m, 12.4 mile NDR proposals had come to an end. The Inspectors have until March to produce a report and recommendations for the Secretary of State for Transport who would have another 3 months to make a decision.

Mrs Leggett reported:

- the launch of the Children's Services Involvement Strategy where all parts of the service would undertake to gain comments from young people with regard to services available to them and changes in services.
- there would be a questionnaire to all children in Broadland to ascertain their concerns and what youth provision was available to them
- that in November the Head Teacher and two pupils from White Woman Lane School had met Prince William, all part of the Princes Trust scheme.
- Education Landscaping in Norfolk document had been withdrawn from the committee meeting and would be discussed by small schools

The meeting was reconvened.

#### **14/305. REPORT OF THE TOWN CLERK**

##### **COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

##### **1.1 Breck, Boar and Harrison's Plantations**

The Chairman gave a verbal report on his attendance at a meeting with Broadland District and Norfolk County Council to discuss the development of Breck, Boar and Harrison's Plantations.

## **14/305. REPORT OF THE TOWN CLERK (CONTINUED)**

The Town Clerk reported receipt of an email from the District Council with some suggestions for usage of the woodland which the Council might like to consider.

**RESOLVED** to agenda this item for the meeting of the Council.

### **CEMETERY**

#### **2.1 No matters were reported**

### **STREET LIGHTING**

#### **3.1 No matters were reported**

### **CENTRAL ADMINISTRATION AND PERSONNEL**

#### **4.1 2014 - 2016 National Salary Award**

Mrs B J Lashley proposed, seconded by Mr R J Knowles to implement the national salary award as recommended by the Society of Local Council Clerks.

#### **4.2 Grant Aid - Age UK Norfolk**

Mrs M R Roberts proposed, seconded Mr R J Knowles that a donation of £200 be made to Age UK Norfolk

Mr J W Bracey proposed, seconded by Mr J H Mallen an amendment that a donation of £250 be made to Age UK Norfolk

On being put to the vote the amendment was **CARRIED**

On being put to the vote the original motion was **LOST**

Mr C L Noble left the meeting on conclusion of this item.

#### **4.3 Sprowston Heritage Archive**

The Council considered the report of the Town Clerk and letter from Sprowston Heritage Archive to relocate their archive and meeting venue to Sprowston Diamond Centre. Members agreed in principle to this move but raised concerns with regard to:

- a contribution towards energy costs
- displays being restricted around the building
- storage and security of archives
- insurance liability
- hire agreement
- impact on staff
- public access
- the name of the room to remain unchanged

**RESOLVED** that these issues be discussed with Sprowston Heritage Archive and implemented to the Council's satisfaction prior to relocation taking place.

#### **5.1 No matters were reported**

#### **14/306. MEETING ADJOURNMENT**

On the motion of Mrs S A A Dyball, seconded by Mrs M R Roberts it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

#### **14/307. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

(a) to raise no observations or objection to the granting of planning applications:

2014/1846 - first floor side extension over garage at 109, Wilks Farm Drive

2014/1860 - first floor rear extension at 4, Neville Close

2014/1943 - proposed single storey front extension & two storey rear extension at 7, Glenburn Court

2014/1949 - single storey side extension at 3, Keswick Road

(b) were not opposed to the granting of planning application 2014/1857 - erection of detached dwelling (revised proposal) at land adj. 1, Lambert Road subject to the provision of sufficient drainage for the roof area of the property

(c) to oppose the granting of planning application 2014/1938 - erection of 4 No. detached dwellings with garages (outline) at land at Foxley Wood, Buxton Road, Spixworth on the grounds that it would further compromise the cycle/footway on Buxton Road.

(d) to oppose the granting of planning application 2014/1954 - pitched roof & bay window to existing detached garage to facilitate garden room & W/C at 15, Hammond Close on the grounds that it is no

#### **14/308. INTERIM AUDIT REPORT**

**RESOLVED** to accept the finding of the Internal Auditor, noting there were no recommendations to action and thank all staff involved.

#### **14309. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 10 December 2014 totalling £32,501.03 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs S A A Dyball it was

**RESOLVED** that payment of the accounts to 10 December 2014 totalling £32,501.03 be approved and the schedule authorising payment signed by Mr R J Knowles and Ms M Ho.

#### **14/310. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £181.33 was approved and noted.

**14/311. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**14/312. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Written reports were received from Mr W F Couzens, District Councillor and Mrs J Leggett and Mr J Ward, County Councillors.

**14/313. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

Mrs B J Lashley reported on her involvement with Sprowston Day Centre and their success in gaining a grant.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**7 January 2015**

\_\_\_\_\_  
**CHAIRMAN**