

COUNCIL MEETING – 1 APRIL 2015

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 1 April 2015, the following Members were present:-

Mr K Lashley – Chairman

Mr R B Dyball	-	Mr R J Knowles
Mrs S A A Dyball	-	Mrs B J Lashley
Mr R A Fowkes	-	Mr C L Noble
Ms M Ho	-	Mrs M R Roberts
Mrs H Tovell		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East

4 Members of the public

15/068. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

15/069. APOLOGIES FOR ABSENCE

Written apologies for absence were accepted by the Council from, Mr W F Couzens, Mrs A Harper and Mr J H Mallen and verbal apologies from Mr J W Bracey and Ms C T Rumsby.

15/070. MINUTES

The Minutes of the Council's meeting held on 11 March 2015, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

15/071. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting, PCSO Kane Kasburn who elaborated on some of the instances recorded in the crime statistics for Sprowston since the last meeting.

15/072. NORFOLK CONSTABULARY - PCSO

Further to Minute 15/034, Mr C L Noble asked if a response had been received from Norfolk Constabulary with regard to attending a future meeting of the Council to discuss 50/50 match funding PCSO support. The Town Clerk reported that she had contacted them again and was advised that they would ring her with details.

15/073. 50/50 PARISH PARTNERSHIP SCHEME / NORFOLK COUNTY COUNCIL - TEMPORARY SPEED AWARENESS MESSAGING

Further to Minute 15/035, Mr C L Noble asked if a response had been received from the Council's lighting contractor with regard to the maintenance of temporary speed awareness messaging signs. The Town Clerk advised that she had received a quotation from Pearce and Kemp but was waiting for a quotation from a second supplier.

15/074. PROVISION OF CONSTRUCTION SERVICES AT SPROWSTON CEMETERY

Further to Minute 15/057, the Town Clerk reported that Dunella Ltd had met the requirements of the tender process and been awarded the contract. Work at Sprowston Cemetery extension would commence on Monday 13 April 2015.

15/075. SPARHAWK PARK

The Town Clerk reported that Norfolk County Council would, in the near future, give the Council six months formal notice to end the lease on Sparhawk Park. This would enable them to place a modular building on the land to cope with the increasing numbers of pupils at Sparhawk Infant School.

15/076. RESIDENT'S QUESTIONS

On the motion of Mrs S A A Dyball, seconded by Mrs M R Roberts it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs Leggett reported:

- that the next meeting of the Safer Neighbourhood Panel would take place on 15 April 2015 at Spixworth

Mr Ward reported:

- in view of the success of last year's Norfolk Trails photo competition, Norfolk County Council is planning another. It will run until 1 November 2015 with a first prize of £100 Cotswold voucher, second prize £50 Cotswold voucher, third prize £25 Cotswold voucher. There will also be an under 16's section with a £25 book voucher.
- following a review into progress in children's social care services, the Minister for Children and Families, Edward Timpson, said he was pleased by the clear signs of progress in a range of areas.
- the assistant Governor of Norwich Prison, Vicky Doy has been seconded to the Police and Crime Commissioners office to support the Rehabilitation of Offenders Board. There are 2500 prisoners in custody in Norfolk and she will work to reduce the cycle of reoffending.
- the award winning Master Composter scheme is holding free training days at Holt Hall on Saturday 18 and Sunday 19 April 2015. Full details at mastercoposters@norfolk.gov.uk.

- Norfolk's largest school partnership will be created later this year with six schools joining forces to support children's teaching and learning. They are White Woman Lane and Old Catton Junior Schools, Frettenham, Hainford, Horsford and St. Faiths Primary Schools.

15/076. RESIDENT'S QUESTIONS (CONTINUED)

The meeting was reconvened.

15/077. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Sprowston Diamond Centre

Members noted and approved the next stage of phase 3 development of Sprowston Diamond Centre to request a detailed costings survey which will be carried out by a Q & S consultant, arranged by Bidwells Architect, to provide an accurate cost of works at a cost of £750.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Grant Aid

4.1.1 RESOLVED that a donation of £250 be made to Magpas Helimedix.

4.1.2 RESOLVED that a donation of £250 be made to Norfolk Citizens Advice Bureau.

4.2 Sprowston Health Fair

Members noted the Sprowston Health Fair to be held on Thursday 23 April 2015 at Sprowston Diamond Centre.

4.3 Defibrillator

Members considered the report of the Town Clerk with regard to the receipt of two defibrillators from the East of England Ambulance Service, with the understanding that they would be sited at a place where residents can easily access by direction, Sprowston Diamond Centre and Sprowston Recreation Ground. There is a requirement to place each defibrillator in a wall mounted cabinet with an electricity supply, which would be at a cost to the Council.

RESOLVED to accept two defibrillators from the Ambulance Service and to approve the expenditure of £1,180 plus VAT to purchase two safes and arrange an electrician to install an electricity supply at both sites.

4.4 Good Growth Plan for North East Norwich

RESOLVED to note the correspondence from Gail Mayhew with regard to the Good Growth Plan for North East Norwich.

15/077. REPORT OF THE TOWN CLERK (CONTINUED)

4.5 Openness of Local Government Bodies Regulations 2014

Members noted the intention of the Town Clerk to prepare policy documentation for the new Council, and implement the requirements of the Openness of Local Government Bodies Regulations 2014.

PLANNING AND TRANSPORTATION

5.1 Proposed Road Names: Adj Whithouse Farm, Blue Boar Development

RESOLVED to suggest three themes for road names in the Blue Boar Lane development adjacent to White Woman Lane as follows:

- (i) wild bird fowl
- (ii) names from the shoe industry
- (iii) names from Bolton and Paul

15/078. MEETING ADJOURNMENT

On the motion of Mrs M R Roberts, seconded by Mr R B Dyball it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

15/079. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

- (a) to raise no objection to the following applications:

15/0329 - single storey lounge extension at 88, Wroxham Road

15/0370 - erection of dwelling and garage - revised proposal at land adj. 19, Church Lane

15/0407 - first floor rear extension and new first floor windows in side elevation at 33, Cromwell Road

- (b) to strongly oppose the granting of planning application 2015/0295 - application for approval of details reserved by conditions 3 & 4 of planning permission 20141565 - lighting scheme & plant details at former Beehive Public House, 57 Cannerby Lane on the grounds that the building is already excessively lit, lights should be turned off at night and no additional lighting should be approved. Furthermore the Council queried why development had

taken place prior to conditions being agreed and if the current lighting on the building was covered by the existing planning permission.

- (c) to oppose the granting of planning application 14/2051 - submission of details pursuant to the requirements of condition 3 (siting, design, external appearance of 75 dwellings & road layout) of planning permission 920758; as amended by condition 2 of planning permission 000898 and planning

15/079. PLANNING (CONTINUED)

permissions 20111213 & 20111884 at Phase 4, Blue Boar Lane on the grounds that the round house is out of keeping with any development in Sprowston and the Sprowston Neighbourhood Plan.

- (d) to oppose the granting of planning application this application 2015/0394 - sub-division of garden to form new dwelling at 49, Couzens Hardy Road on the grounds that it is out of keeping with the surrounding area, insufficient amenity space and does not meet the requirements of the Sprowston Neighbourhood Plan.

15/080. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 1 April 2015 totalling £7,377.11 and answered Members' questions arising therefrom.

On the motion of Mrs H Tovell, seconded by Mr R J Knowles it was

RESOLVED that payment of the accounts to 1 April 2015 totalling £7,377.11 be approved and the schedule authorising payment signed by Ms M Ho and Mr R J Knowles.

15/081. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £197.56 was approved and noted.

15/082. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £230.40 was approved and noted

15/083. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

15/084. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports were received from Mrs J Leggett and Mr J Ward, County Councillors.

15/085. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

EXCLUSION OF PRESS AND PUBLIC

On the motion of Mr K Lashley, seconded by Mr R A Fowkes it was

RESOLVED to exclude the Press and Public in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 due to the confidential nature of the business to be transacted under Minute 15/086.

15/086. APPOINTMENT OF MEMBERS TO THE STAFF, DISCIPLINE, GRIEVANCES AND CLERK'S REVIEW PANEL

To temporarily appoint Mr R J Knowles and Mrs H Tovell to the Staff Discipline, Grievances and Clerk's Review Panel to fulfil the requirements of an imminent personnel issue.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

22 April 2015

CHAIRMAN