



## NOTICE OF MEETING

### AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council  
will be held in the St. Quintin Room, at Sprowston Diamond Centre, School Lane  
Sprowston on Thursday 02 July 2015 at 7.30pm

### AGENDA

Item No.

1. To receive declarations of interest
2. To receive apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council's meeting held on 10 June 2015. Pages 1 - 6
4. To receive any Police Liaison Officer's report. Page 7
5. To receive correspondence & agree action/response arising from the minutes.
6. To receive any written/verbal reports from Sprowston County and District Councillors. Page 8
7. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak<sup>1</sup>.
8. Presentation by Lanpro Services (Philip Atkinson)
9. To receive the report of the Town Clerk and make decisions on: Pages 9 - 14
  - 1.4 Sprowston Diamond Centre
  - 1.6 Outreach in Sprowston at Sprowston Recreation Ground
  - 4.1 Corporate Clothing for Grounds / Caretaker/Cleaner Staff
  - 4.2 Council's Reserves
10. To consider planning applications to 2 July 2015. Pages 15 - 16
11. To confirm the payment of accounts to 2 July 2015. Pages 17 - 18
12. To receive the schedule of credit card payments. Page 19
13. To receive the schedule of direct debits Page 20
14. To receive any written/verbal reports from the Council's Working Groups.
15. To receive any written and verbal reports from Members representing the Council on or at outside organisations. (proforma enclosed)  
Chairman and Mrs Leggett to report on their meeting with MAP Youth Work  
Danny Whitehouse

*June Hunt*

**June Hunt  
Town Clerk**

**26 June 2015**

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Footnote:

*<sup>1</sup> Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*

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