

COUNCIL MEETING – 23 SEPTEMBER 2015

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 23 September 2015, the following Members were present:-

Mr I Moncur – Chairman

Mr J W Bracey	-	Ms T Landamore
Mr W F Couzens	-	Mrs B J Lashley
Mr R A Fowkes	-	Mr K Lashley
Mr R J Knowles	-	Mrs J Leggett
Mr G Landamore	-	Mrs J Poynter
Mr N Shaw		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

15/237. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

15/238. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr J H Mallen, Mr C L Noble and Mr J M Ward.

15/239. MINUTES

The Minutes of the Council's meeting held on 2 September 2015, having previously been circulated to all Members were, subject to the following amendment:

Minute 15/224 - delete shoes in bags.

confirmed and signed by the Chairman of the Council.

15/240. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting, PC Keith Lambert who elaborated on some of the instances recorded in the crime statistics for Sprowston since the last meeting.

15/241. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward, District and County Councillor.

Mrs J Leggett reported that:

- she was pleased to have given out certificates to children at Sprowston Library who had completed the summer reading challenge.
- she wanted to know if parish and town Councils were using Norfolk Country Council Rangers to the full extent.
- Norfolk County Council is considering engaging a waste consultant to look at how to dispose of the County's waste post 2020.

15/241. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

- two weeks of Talks and Walks on the North East Norfolk Coast was to be held from 17 October to 1 November 2015 as part of the Norfolk Walking Festival.
- 14 companies were now at Scottow Enterprise Park employing 64 full time equivalent staff.
- she had attended a presentation on recycling and advised that recycling products enclosed in a bag prior to being placed in a recycle bin are considered to be contaminated.
- she had visited Saffron House following refurbishment.

Mr N Shaw reported that:

- he had attended a Joint Highways Committee where the main subject for discussion was road closures in Norwich City centre, all part of the Norwich Transportation Strategy
- phase 4 of the Blue Boar Lane development had been approved with provision of a skatepark on the site.

15/242. RESIDENT'S QUESTIONS

On the motion of Mr K Lashley, seconded by Mr R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Sue Harper - Chairman of School Lane Pre-School referred to the extension plans for Sprowston Diamond Centre and progress. She advised Members that the Pre-School had been awarded two grants towards extending their facilities as they were currently at capacity with an increasing waiting list.

The Chairman stated that this item would be discussed later in the agenda.

15/243. PRESENTATION BY ISOBEL HORNER

Isabel Horner, Capital Programme Manager Children's Services Norfolk County Council gave a presentation on future placement requirements in schools across Sprowston and answered Members questions arising therefrom.

She also asked if land at Sparhawk Park could be returned to Sparhawk Primary school sooner than had been agreed.

RESOLVED that this request be made in writing and considered at a future meeting of the Council.

15/244. SCHOOL LANE PRE-SCHOOL

Further to Minute 15/229 3.2, the Town Clerk reported that School Lane Pre-School had been awarded a £3,000 grant from Broadland District Council and £6,000 grant from Geoffrey Watling Charity. The grants were available for 12 months subject to the Pre-School's confirmation that they would be progressing with development and their acceptance of the grants.

15/244. SCHOOL LANE PRE-SCHOOL (CONTINUED)

She went over the cost of build and asked Council to consider either building an extension to the pre-school, proceed with phase 3 development of Sprowston Diamond Centre or alternative option.

Mr N Shaw proposed seconded by Mr K Lashley to proceed with an extension to the pre-school.

On being put to the vote the motion was **CARRIED**.

15/245. CHILD AND VULNERABLE ADULT PROTECTION POLICY

RESOLVED to adopt the revised Child and Vulnerable Adult Protection Policy.

15/246. ACTION PLAN

RESOLVED to approve the Action Plan subject to the following amendments:

- insert Street Lighting
- insert review IT office equipment maintenance contract

15/247. COUNTY ASSOCIATION FOR THE LOCAL COUNCIL AWARD SCHEME QUALITY GOLD STATUS

With minor amendments the Council

RESOLVED to approve the criteria check sheet and authorise the Town Clerk to apply for quality gold status.

15/248. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Sport England

Members noted that the Council had not been accepted for the next round of submission towards receiving a grant for the redevelopment of Sprowston Diamond Centre from Sport England.

1.2 Sprowston Diamond Centre

Having considered the report of the Town Clerk it was

RESOLVED to authorise the Town Clerk to accept the quotation from T. Gill & Son (Norwich) Ltd, option 2 at a total cost of £2,870.43 plus VAT for roof repairs at Sprowston Diamond Centre.

1.3 Post Mill Close Open Space

RESOLVED to authorise the Town Clerk to accept the quotation from A. Waterfield & Sons Ltd to construct a brick wall around the open space at Post Mill Close at a total cost of £9,000 plus VAT and asphalt the surface at a total cost of £4,757 plus VAT, to be financed from the Council's savings on current budget or reserves.

CEMETERY

15/248. REPORT OF THE TOWN CLERK (CONTINUED)

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 No matters were reported

PLANNING AND TRANSPORTATION

5.1 Appeal against Broadland District Council Decision

Members noted the appeal to the Secretary of State against the decision of Broadland District Council to refuse outline planning permission for a single story front/side extension at 2, Blenheim Crescent, Sprowtson NR7 8AW.

15/249. MEETING ADJOURNMENT

On the motion of Mr R J Knowles seconded by Mrs J Leggett it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

15/250. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

- 2015/1435 - first floor rear extension at 37, Neville Road
- 2015/1476 - two storey side & rear extension at 136, Wroxham Road
- 2015/1519 - rear extension & rooms in the roof at 5, Russell Avenue

(b) to raise no objection to planning application 2015/1386 - sub-division of plot and erection of dwelling (outline) at Grange Cottage, Salhouse Road subject to Norfolk County Council Highways approval following concerns expressed with regard to road safety.

(c) to oppose the granting of planning application 2015/1441 - erection of 2 flats at 3, Clover Road on the grounds that it is a gross over development of the site, detrimental to neighbours amenities, insufficient parking provision and it is contrary to the Sprowston Neighbourhood Plan.

15/251. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 23 September 2015 totalling £39,550.24 and answered Members' questions arising therefrom.

15/251. PAYMENT OF ACCOUNTS (CONTINUED)

On the motion of Mr K Lashley, seconded by Mrs J Poynter it was

RESOLVED that payment of the accounts to 23 September 2015 totalling £39,550.24 be approved and the schedule authorising payment signed by Mr R J Knowles and Mrs B J Lashley.

15/252. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £275.42 was approved and noted.

15/253. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £473.19 was approved and noted.

15/254. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

15/255. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

14 October 2015

CHAIRMAN