

COUNCIL MEETING – 14 OCTOBER 2015

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 14 October 2015, the following Members were present:-

Mr I Moncur – Chairman

Mr J W Bracey	-	Mrs J Leggett
Mr W F Couzens	-	Mr J H Mallen
Mr R A Fowkes	-	Mr C L Noble
Mr T Landamore	-	Mrs J Poynter
Mr N Shaw		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

15/256. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

15/257. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr R J Knowles, Mrs B J Lashley, Mr K Lashley and Mr J M Ward and verbal apologies from Ms G Landamore.

15/258. MINUTES

The Minutes of the Council's meeting held on 23 September 2015, having previously been circulated to all Members were confirmed, subject to the following amendment:

Minute 15/241 - **delete** Saffron House following refurbishment and **insert** Saffron House at Pinetrees, which was under refurbishment from commercial to residential use.

and signed by the Chairman of the Council.

15/259. POLICE LIAISON OFFICER'S REPORT

Members noted the instances recorded in the crime statistics for Sprowston since the last meeting.

Mr J H Mallen requested a comparison in crime statistics for the period August - September 2015 to the previous year to establish if there was a trend.

15/260. SCHOOL LANE PRE-SCHOOL

Further to Minute 15/244, the Town Clerk reported that Bidwells Property Consultants had been instructed with regard to the extension of School Lane Pre-School.

15/261. PLANNING APPLICATION 2015/1441 - ERECTION OF TWO FLATS AT 3, CLOVER ROAD

Referring to Minute 15/250, the Town Clerk reported that planning application 2015/1441 - erection of two flats at Clover Road had been withdrawn.

15/262. POST MILL CLOSE OPEN SPACE

Mr W F Couzens enquired as to the progress of the wall to be erected at Post Mill Close open space.

The Town Clerk advised that she had accepted the quotation from A Waterfield & Sons Ltd but would be guided by Mr Waterfield as to the most appropriate time for these works to be programmed given the deteriorating weather conditions.

15/263. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward, District and County Councillor.

Mrs J Leggett reported that:

- (1) the next meeting of the Sprowston, Spixworth and Old Catton Safer Neighbourhood Panel would be held on Wednesday 21 October 2015 at Sprowston Diamond Centre commencing 7.00pm
- (2) traffic monitoring was taking place across parishes prior to the Northern Distributor Road.
- (3) Norfolk County Council was continuing to discuss devolution
- (4) both she and the Chairman, Mr I Moncur had attended a meeting where youth engagement was discussed.
- (5) there were A47 closures and diversions through the Postwick Hub
- (6) White Woman Lane year 6 students play, Henry VI, had been well received at Norwich Playhouse as part of the Shakespeare Festival.

Mr N Shaw reported that:

- (1) Norwich airport were opening up routes to Geneva, Malaga and Alacanti.
- (2) he had attended a meeting of the Chairman's Advisory Group in preparation for the Strategic Special Interest Group meeting, which he would also be attending and report back to Council.

Mr I Moncur reported that:

both he and the Town Clerk had attended a meeting with Mathew Davis and Stephen Chesney-Beales to discuss progress at Harrisons Wood where they had been advised that volunteers would shortly be tackling the bottle dump.

15/264. RESIDENT'S QUESTIONS

On the motion of Mrs J Poynter, seconded by Mr T Landamore it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

15/264. RESIDENT'S QUESTIONS (CONTINUED)

Mrs M Howes requested that financial items relating to the schedule of payments, credit card payments and standing orders be moved to the bottom of the agenda and items relating to the Council's working groups and Members representing the Council on or at outside organisations be placed further up the agenda to which the Council agreed.

She also asked if the Council had heard reports of Norwich becoming a garden city and expanding their boundaries.

The Council were unaware of any boundary changes.

The meeting was reconvened.

15/265. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Sparhawk Park Termination of Lease

Having considered the report of the Town Clerk Members

RESOLVED to accept the formal request from Norfolk County Council to terminate the lease for the hire of an area of Sparhawk Park with immediate effect.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Council's Insurance

Members considered the Councils' Policy Schedule and renewal costs from Zurich Insurance and the Town Clerk clarified all points raised.

Mr W F Cozens commented that the inflationary price was linked to the average earnings index but felt that the inflation index would be more appropriate.

RESOLVED to accept the Policy Schedule from Zurich Municipal on a three year term.

4.2 Grant Aid - Royal British Legion

RESOLVED that a donation of £250 be made to The Royal British Legion.

PLANNING AND TRANSPORTATION

5.1.1 Appeal against Broadland District Council Decision 37 Blenheim Road Sprowston NR7 8AL

15/265. REPORT OF THE TOWN CLERK (CONTINUED)

Members noted the appeal to the Secretary of State against the decision of Broadland District Council to refuse outline planning permission for a semi-detached bungalow at 37, Blenheim Crescent, Sprowtson NR7 8AL.

5.1.2 Appeal against Broadland District Council Decision 49 Cozens Hardy Road Srowston NR7 8QF

Members noted the appeal to the Secretary of State against the decision of Broadland District Council to refuse outline planning permission for the sub division of garden to form a new dwelling (outline) at 49, Cozens Hardy Road, Sprowtson NR7 8QF.

5.2 Broadland District Council Annual Meeting for Town and Parish Councils

RESOLVED that Mr W F Bracey, Mr R A Fowkes, Mrs J Leggett, Mr J H Mallen, Mr I Moncur and the Town Clerk attend subject to availability.

5.3 Norfolk County Council - 20mph Speed Limit Zone Order Notice

RESOLVED to oppose the proposed 20mph speed limit along Woodside Road.

15/266. MEETING ADJOURNMENT

Due to the early hour it was

RESOLVED not to adjourn the meeting for a short break.

15/267. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2015/1408 - first floor rear extension at 4, Neville Close

2015/1498 - conservatory to rear at 18, Parana Close

2015/1541 - single storey rear extension at 49, Wroxham Road

2015/1583 - alterations to building façade and associated walkways/entrances, extension and sub-division of units 7 and 8, construction of mezzanine floor in units 7A and 7B at Sprowtson Retail Park, Salhouse Road

2015/1613 - rear extension (part two store), replacement attached garage to side and conversion of remaining loft space at 1, Surry Close

15/268. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 14 October 2015 totalling £28,979.86 and supplementary accounts totalling £44,719.50 and answered Members' questions arising therefrom.

On the motion of Mr W F Couzens, seconded by Mr J W Bracey it was

15/268. PAYMENT OF ACCOUNTS (CONTINUED)

RESOLVED that payment of the accounts to 14 October 2015 totalling £28,979.86 and supplementary accounts totalling £44,719.50 be approved and the schedule authorising payment signed by Mr J H Mallen and Mr R A Fowkes.

15/269. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £321.80 was approved and noted.

15/270. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £3,291.62 was approved and noted.

15/271. REPORTS FROM COUNCIL'S WORKING GROUPS

The Chairman, Mr I Moncur gave a verbal report on the recommendations of the Finance Working Group whilst referring to the financial papers previously circulated to all Members of the Council.

Having carefully considered the proposals and following a number of questions it was

RESOLVED to accept the recommendations of the Finance Working Group for the 5 year projected financial plan.

15/272. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

4 November 2015

CHAIRMAN