

COUNCIL MEETING – 4 NOVEMBER 2015

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 4 November 2015, the following Members were present:-

Mr I Moncur – Chairman

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|-----------------|---|---------------|
| Mr J W Bracey | - | Mrs J Leggett |
| Mr W F Couzens | - | Mr J H Mallen |
| Mr R A Fowkes | - | Mr C L Noble |
| Mr R J Knowles | - | Mrs J Poynter |
| Mrs B J Lashley | - | Mr N Shaw |
| Mr K Lashley | - | Mr J M Ward |

In attendance

| | | |
|--------------|---|---|
| Mrs J Hunt | - | Town Clerk and Responsible Financial Officer |
| Mrs E Elliot | - | Committee Officer |

15/273. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

15/274. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr T Landamore.

15/275. MINUTES

The Minutes of the Council's meeting held on 14 October 2015, having previously been circulated to all Members were confirmed, subject to the following amendment:

Minute 15/263 (6) **delete** Henry VI and **insert** Henry V

and signed by the Chairman of the Council.

15/276. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward, District and County Councillor.

Mr Ward also verbally reported that

- (1) the County's Highways department were ready for the winter with 17,000 tonnes of salt stored in seven salt domes and 51 gritting lorries ready to go out on any given day to salt 2000 miles of Norfolk's roads, which is a third of the network.
- (2) the Beastly Machines Exhibition was being held at the Time and Tide Museum in Great Yarmouth which would appeal to all ages.

Mr I Moncur verbally reported that both he and Mrs J Leggett had attended a meeting of the Beeston Park Programme Board where they were informed that phase 1 development would take place in Old Catton and could take up to 6 to 7 years. Land for the link road from this development to North Walsham Road had not yet been secured and phase 3 would commence on completion of Phase 1.

15/276. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Council discussed the above meeting and concerns were expressed with regard to:

- (1) additional traffic on Spixworth Road, Lodge Lane and White Woman Lane if the link road was not constructed.
- (2) phase one development in Old Catton would not provide for much needed housing association properties
- (3) the move to phase 3 following completion of phase 1 would lead to the main community area being left until last and probably not built resulting in a housing estate with no facilities or employment area.
- (4) the B1150 being diverted through a 30mph zone
- (5) the current road network could not support the number of proposed dwellings
- (6) no proposed improvements to the Park and Ride
- (7) Beeston Park will not be open early to the public

It was suggested that the new developer "TOWN" be invited to address the Town Council and publicise this event to residents.

Mrs J Leggett reported that:

- (1) she had been assured by Norfolk Constabulary that they were taking strong action on anti-social behaviour on roads in the Old Catton and Sprowston area.

Mr N Shaw reported that:

- (1) he would shortly be attending a meeting of the Strategic Aviation Special Interest Group (SASIG) and advised Members that Broadland District Council was to take over financial responsibility for this group from Surrey County Council.
- (2) he had attended a meeting of the Airport Consultative Committee where he had been informed that there was a problem with the new engine testing unit as heat from aircraft engines was causing the concrete to breakup. He had been assured that the facility would soon be operational following resurfacing and this would help reduce noise omissions.

15/277. RESIDENT'S QUESTIONS

On the motion of Mr K Lashley, seconded by Mr R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

The meeting was reconvened.

15/278. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Skatepark Design - Blue Boar Lane

Having considered the report of the Town Clerk and skate park interpretation design prepared by the developer and Maveric Members raised a number of issues including:

- (1) fencing and cost of maintaining it
- (2) provision of rails

15/278. REPORT OF THE TOWN CLERK (CONTINUED)

- (3) backing and support of potential users
- (4) provision of litter bins
- (5) insurance
- (6) height of proposed equipment being sufficiently challenging

Mr J W Bracey proposed, seconded by Mr N Shaw to invite an expert in this field to a future meeting of the Council to offer advice and answer questions on being put to the vote the motion was **CARRIED**.

1.2 Windsor Park Open Space

Members carefully considered a complaint with regards to parking on an area of open space at Windsor Park Gardens and request for a skatepark and formal football pitch.

The Town Clerk expanded on her report giving details of current issues and planning regulations and financial implications of any change of use.

Following a lengthy debate it was

RESOLVED that no further action be taken.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 Christmas Holidays

Having considered the report of the Town Clerk it was

RESOLVED that the Council office and grounds maintenance close at 12 noon 24 December 2015, reopening on Tuesday 29 December 2015 and close at 4.30pm 31 December 2015, reopening 4 January 2016.

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 RESOLVED that a donation of £250 be made to the Norwich Door to Door.

4.2 Norfolk ALC Annual General Meeting

Mrs B J Lashley advised Members of her concerns with regard to Norfolk ALC's proposed new constitution and asked the Council to support her suggested amendments.

RESOLVED

- (1) to support Mrs B J Lashley's suggested amendments to Norfolk ALC's proposed new constitution.
- (2) that Mr J W Bracey, Mr W F Couzens, Mr K Lashley and Mrs J Leggett attend the Norfolk ALC Annual General Meeting to be held Wednesday 6 January 2016 in the Edwards Room at County Hall, Martineau Lane commencing 6.30pm.

15/278. REPORT OF THE TOWN CLERK (CONTINUED)

- (3) Mr K Lashley represents the Council at this meeting and put forward the amendments suggested by Mrs B J Lashley.

4.3 Norfolk Constabulary Policing Statistics and Presence at this Meeting

Members noted that there would be no Police statistics or presence at the Council meeting due to the introduction of a new system for recording and collating statistics, which was proving problematic.

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council - Re-imaging - Strategic and financial planning 2016/19

Members noted the letter from Norfolk County Council outlining the consultation of strategic and financial planning 2016/19 opening on Friday 30 October 2015

5.2 NALC Newsletter October 2015

Members noted the press release from NALC regarding Devolution Deals.

5.3 Beeston Park Programme Board Meeting

This item was discussed under Minute 15/276.

5.4 Norfolk County Council - Minerals Site Specific Allocations Plan Document (DPD): Single Issue Review of Silica Sand - preferred options consultation document.

Members noted the email from Norfolk County Council's Principle Planner (Minerals and Waste Policy) setting out the consultation - Minerals Site Specific Allocations Plan Document (DPD): Single Issue Review of Silica Sand - preferred options on the above, which closes 21 November 2015.

5.5 Licensing Act 2003

RESOLVED to strongly oppose the granting of the premises licence requested by Sprowston Sports and Social Club on the grounds that:

The premise is in a residential area which is currently being developed with additional housing and a junior school to be located in close proximity.

Extended opening hours, up to 24 hours a day on any given day of the week, is unneighbourly particularly when considering noise generated by people leaving the premises in the early hours of the morning and potentially under the influence of alcohol.

The applicant states that they will conduct perimeter sound checks when hosting outside entertainment to prevent public nuisance. There are many forms of nuisance and this only addresses one of them.

Excessive access to alcohol is likely to promote anti-social behaviour, on and off the premises, which could impact on crime, public safety and become a noise nuisance.

15/278. REPORT OF THE TOWN CLERK (CONTINUED)

This is a sports and social club where children are welcome and participate in various activities. This licence will increase the likely hood of children being in the company of adults under the influence of alcohol and there is no reference in the application to checking proof of age of consumers of alcohol or what safeguarding measures would be implemented to prevent under aged drinking.

The applicant describes themselves as a recognised club and thus should be subject to applying for an events licence not a premises license which is more applicable to a public house or night club.

6. ENCLOSURES

- (i) Safer Neighbourhood Action Panel Minutes (draft) 21.10.2015.
- (ii) Dementia Training Flyer.

Mr C L Noble left the meeting on conclusion of this item.

15/279. MEETING ADJOURNMENT

On the motion of Mr J W Bracey, seconded by Mr J M Ward it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

15/280. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

- 2015/1622 - two storey rear extension at 13, Mousehold Lane
- 2015/1650 - erection of cart shed style car port at 10, Cannerby Lane

15/281. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

15/282. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mr J M Ward reported on his attendance at a dementia training event which he highly recommended.

15/283. TO RECIEVE THE SUMMARY OF INCOME AND EXPENDITURE AND BALANCE SHEET TO 30 SEPTEMBER 2015.

RESOLVED to approve and adopt the Statement of Accounts and Balance Sheet and Detailed Income and Expenditure for the year ended 30 September 2015.

15/284. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 4 November 2015 totalling £63,655.24 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mr W F Couzens it was

RESOLVED that payment of the accounts to 4 November 2015 totalling £63,655.24 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J H Mallen.

15/285. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £470.62 was approved and noted.

15/286. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £45,114.70 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

25 November 2015

CHAIRMAN