

COUNCIL MEETING – 25 NOVEMBER 2015

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 25 November 2015, the following Members were present:-

Mr I Moncur – Chairman

Mr J W Bracey	Mr K Lashley
Mr W F Couzens	Mrs J Leggett
Mr R A Fowkes	Mr J H Mallen
Mr R J Knowles	Mr C L Noble
Mr T Landamore	Mrs J Poynter
Mrs B J Lashley	Mr N Shaw
Mr J M Ward	

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

Reverend Canon Simon Stokes
Danny Whitehouse - Mancroft Advice Project

3 Members of the public

15/294. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Member	Minute No & Heading	Nature of Interest
Mr R J Knowles	Minute 15/299 - Licencing Act 2003	Broadland District Councillor Vice - Chairman Licensing Committee
Mrs J Leggett	Minute 15/302 - "Young People's Ideas" (Mancroft Advisory Project)	Broadland Youth Advisory Board

15/295. APOLOGIES FOR ABSENCE

Verbal apologies for absence were received and accepted by the Council from Ms G Landamore.

15/296. MINUTES

The Minutes of the Council's meetings held on 4 and 18 November 2015, having previously been circulated to all Members were confirmed, subject to the following amendment:

15/276 (4) **delete** 30mph and **insert** 20mph

and signed by the Chairman of the Council.

15/297. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting, PCSO Janet Moore who elaborated on some of the instances recorded in the crime statistics for Sprowston since the last meeting.

15/297. POLICE LIAISON OFFICER'S REPORT (CONTINUED)

PCSO Moore reported that the statistics covered a period of two months following the introduction of a new data recording system.

15/298. NOFOLK COUNTY COUNCIL - RE-IMAGING NORFOLK - STRATEGIC AND FINANCIAL PLANNING 2016/17

RESOLVED that Mr K Lashley attend the Re-imaging Norfolk - Strategic and Financial Planning 2016-17 to be held Monday 11 January 2016 in The Edwards Room, County Hall, Martineau Lane, Norwich 7.00pm - 8.30pm, and that his proper expenses be met in accordance with the Members Scheme of Allowances.

15/299. LICENCING ACT 2003

Further to Minute 15/278 5.5, the Town Clerk reported additional information supplied by Sprowston Sports and Social Club to be incorporated into their licencing application, which was circulated at the meeting.

Having considered the modifications suggested to the existing licence it was **RESOLVED**

- (1) to oppose the granting of this application on the grounds that:
 - (1.1) given the number of additional days opening hours will be extended per activity the venue will be open for the sale of alcohol until early hours of the morning for an unacceptable number of occasions.
 - (1.2) this area is soon to be developed with residential housing and extended opening hours will have an adverse effect on and be a disturbance to future neighbours.
 - (1.3) it was not felt necessary to extend opening hours for some of the activities suggested.
 - (1.4) the venue appears to be moving away from being a sports and social club to a late night club when Policing is focussed on the City centre.
 - (1.5) there is insufficient notice to Police for an extension to opening hours.
 - (1.6) it was felt that the proposed changes were primarily to increase sales of alcohol when there was sufficient time for alcohol consumption during existing opening hours.
- (2) that the Town Clerk attend the Licensing Committee (Hearings) to verbally present the Council's objections.

15/300. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward, District and County Councillor.

Mr Ward also verbally reported that

- (1) Norfolk County Council had launched its new "Holdall" Smartcard on 20 November 2015. It can be used to pay for Park and Ride and other bus journeys and members of Norwich Car Club can use it to access the clubs vehicles. The scheme is funded by a grant of £2.5 m from the Department of Transport.
- (2) the Norfolk Museum Service, of which Mr Ward is the Chairman of the Joint

15/300. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Committee, has just published its annual review which is good news on all fronts with our 10 award winning Museums exceeding 400,000 visitors in 12 months for the first time since records began and this is combined with a 4% increase in school visits.

- (3) the results of the Ofsted monitoring inspection visit to Sprowston Community High School have just been published. The inspector finds that senior leaders and governors are taking effective action to tackle the areas requiring improvement as identified at the first inspection.
- (4) the Norfolk says No to Domestic Violence Campaign runs from 23 - 27 November 2015.
- (5) work will begin on 30 November 2015 in three places on the A1151 Wroxham Road between Sprowston Park and Wroxham. The three sites are the layby next to Beeston Lane, the Muck Lane/Swash Lane junction and the unmade layby just South of Wroxham Railway Bridge. The total cost of this work is £31,000.
- (6) Norfolk County Council has received the full approval letter from the Government releasing the promised £77.5 million towards the construction of the Northern Distributor Route. Preliminary work has started with the main construction beginning in March 2016. The work includes planting of 30,000 trees along the route.

Mrs J Leggett reported:

- (1) on form entries into Sprowston Schools
- (2) that Friday Takeover Day took place on 20 November 2015 with over 40 young people joining Norfolk County Council participating in debates and other activities.
- (3) that Norfolk County Council had received a £50,000 grant from the Eastern Regional Flood and Coastal Committee (RFCC) to help lower the risk of flooding in homes, and a number of properties in Norfolk, some in Sprowston would benefit.

Mr N Shaw reported that:

- (1) Strategic Aviation Special Interest Group (SASIG) was preparing a final report for DSFT and looking at the Davis Commission report as it was felt there were anomalies.

15/301. RESIDENT'S QUESTIONS

On the motion of Mr R J Knowles, seconded by Mrs J Leggett it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

No questions were received and the meeting was reconvened.

15/302. “YOUNG PEOPLE’S IDEA’S (MANCROFT ADVICE PROJECT)

Reverend Canon Stokes commended the work taking place in Sprowston with young people to encourage them to become more involved with the wider community and thanked Mr Moncur and Mrs Leggett for attending an initial meeting.

He stated that the Youth Advisory Board had carried out major consultation and found one of the main issues was that young people felt they would not be listened to by adults even if they gave their opinion.

This project is to support and encourage young people and we are here to establish how parish and town councils can help them.

Danny Whitehouse of Mancroft Advice Project gave a presentation on the purpose of the Sprowston Youth Engagement Project (SYEP) and his role in supporting them, assisted by a representative of the group. He stated that the group hoped to create a youth council to help youths in Sprowston and the surrounding area to express themselves.

Danny also mentioned that he had hoped to set up a youth club and proposed that Mr Moncur and Mrs Leggett maintain strong links with the group and help the Town Council carry out consultations with the youth of Sprowston.

Mr C L Noble commented that he fully supported the idea of a youth council and felt sure the Chairman was like minded. He would like further consultation with the youth and strongly urged the group, following this meeting, to press the Council for a Sprowston Youth Council with powers and a budget.

The Chairman thanked both Danny and representative of the SYEP for their attendance.

15/303. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 No matters were reported

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 No matters were reported

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council - Salhouse Road Crossing

Members noted that Norfolk County Council had commenced work on the Salhouse Road Toucan Crossing, Woodside Road Zebra crossing/20mph and conversion of footways to shared-use facilities following the statutory consultation where no objections were raised.

15/303. REPORT OF THE TOWN CLERK (CONTINUED)

5.2 Broadland District Council (Emerging) Local Plan: Recreational Development Supplementary Planning Document (SPD) - Public Participation (Reg.12)

Members noted the Broadland District Council (Emerging) Local Plan: Recreational Development Supplementary Planning Document (SPD) - Public Participation (Reg.12). Mr C L Noble suggested that the Council could make use of the estimates when considering the provision of future amenities.

5.3 Norfolk County Council - Norwich Surface Water Drainage Scheme

RESOLVED that Mr J W Bracey, Mr W F Couzens and Mr C L Noble attend a meeting with the County Council's Highway Engineer to be held 8 December 2015 at Sprowston Diamond Centre commencing 2.30pm and that their proper expenses be met in accordance with the Members Scheme of Allowances

ENCLOSURES

6.1.1 Better Broadband for Norfolk Information Sheet 22 (3 November 2015)

6.1.2 Letter from Mrs C Goodson, regarding street naming

6.1.3 Letter from The Royal British Legion

15/304. HARRISONS WOODLAND HEATH RESTORATION

Members considered the report produced by Broadland District Council and the Norwich Fringe Project and suggested signage and it was **RESOLVED**

(1) to select option 3 - to seek funding to implement the heathland restoration, but without the added element of fencing.

(2) to accept the design and colour scheme of the trail signage presented.

15/305. MEETING ADJOURNMENT

On the motion of Mr K Lashley, seconded by Mr R J Knowles it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

15/306. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following application:

2015/1866 - two storey & single storey rear extension and two storey front extension at 14, Blue Boar Lane

(b) to oppose the granting of planning application 2015/1804 - erection of detached double garage at 160, Proctor Road on the grounds that it is out of

15/306. PLANNING (CONTINUED)

keeping with the street scene and is in contradiction to the Sprowston Neighbourhood Plan.

- (c) to oppose the granting of planning application 2015/1605 - 2 No Non-illuminated Freestanding Sign (Retrospective) at 11, Caston Industrial Estate, Salhouse Road on the grounds that the freestanding signage can be placed on the pavement (as shown in the application) and would be a hazard/obstruction to pedestrians, wheelchairs users and pushchairs and

affects visibility to motorists at this junction. However my Council has no objection to the fixed signage.

- (d) to oppose the granting of planning application 2015/1802 - demolition of existing buildings, redevelopment to provide an A1 (shop) unit and an A3 drive-through café, alterations to vehicular access, parking, landscaping and external works on the grounds that it is:

- it is a gross over development and inappropriate use of the site.
- the proposed development is too close to residential properties particularly where drive through traffic is directed to the rear of the building and will be noisy and is unneighbourly.
- pedestrian access to Clabon road will encourage on-street parking in a quiet residential road by visitors to the premises.
- the hours are extensive considering the close proximity to adjacent properties and these will be extended to allow for the arrival and departure of staff and unloading for the restocking of both businesses.
- the right turn into the site from this extremely busy road will create further traffic congestion near a roundabout and arterial road into Norwich and could be hazardous to emergency vehicles.
- there is insufficient parking provision.
- access to the car park adjacent to the drive through forces vehicles to cross in front of departing drive through traffic and is considered to be dangerous.
- the loading bay is positioned in such a manner that all goods would have to be transported across the entrance route.
- there is no indication of roadside signage.
- the height of the advertising board on the Costa building is excessive and unsightly particularly for residents overlooking the premise.

Mr C L Noble left the meeting on conclusion of this item.

15/307. REPORTS FROM COUNCIL'S WORKING GROUPS

No written reports were received.

15/308. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

15/309. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts and supplementary schedule of accounts to 25 November 2015 totalling £3,433.87 and £1,378.40 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mr T Landamore it was

15/309. PAYMENT OF ACCOUNTS (CONTINUED)

RESOLVED that payment of the accounts and supplementary payment of accounts to 25 November 2015 totalling £3,433.87 and £1,378.40 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J H Mallen.

15/310. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £165.12 was approved and noted.

15/311. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £13,552.81 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

16 December 2015

CHAIRMAN