

COUNCIL MEETING – 4 APRIL 2012

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 4 April 2012, the following Members were present:-

Mr W F Couzens – Chairman

Mr J W Bracey	-	Mr J H Mallen
Mr C E Cutting	-	Mr C L Noble
Mrs A Harper	-	Ms C T Rumsby
Ms M Ho	-	Mrs H Tovell

Mrs M R Roberts

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs J Leggett	-	County Councillor Old Catton and Sprowston West
Mr J Ward	-	County Councillor Sprowston Central and South East

4 Members of the public

12/068. DECLARATIONS OF INTEREST

No declarations of interest were received.

12/069. APOLOGIES FOR ABSENCE

Written apologies for absence were received from Mr R B Dyball, Mrs S A A Dyball, Mrs B J Lashley, Mr K Lashley and verbal apologies were received from Mr R J Knowles.

12/070. MINUTES

The Minutes of the Council meeting held on 14 March 2012, having previously been circulated to all Members, were confirmed and signed by the Chairman of the Council.

12/071. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting PCSO Janet Moore, who elaborated on some of the incidents recorded in the crime statistics for Sprowston, previously circulated. She also advised that the next meeting of the Safer Neighbourhood Action Panel would be held on 30 April 2012.

Mr J W Bracey commented that trees were being felled in the woodland on Blue Boar Lane belonging to the Gurney Estate and expressed concern that timber might be taken without permission.

Mr J H Mallen enquired as to why police cars appeared to be regularly parked outside the police station on Wroxham Road instead of on patrol.

PCSO Moore replied that she personally walks and cycles instead of using the car available to her and another PCSO did not drive. Officers carried out their administration work at the station and cars would be parked during shift changeovers at 7:00am, 11:00am 2:00pm, 3:00pm and 9:00pm. She would ask Sergeant Peter Scott to formally respond to Mr Mallen on this issue.

12/072. YOUTH PARLIAMENT ELECTIONS

Referring to Minute 12/058 it was

RESOLVED that the Town Clerk send a letter of congratulations on behalf of the Council to Billie Bell, resident of Sprowston, on his successful election to the Youth Parliament representing Norwich North.

12/073. Further to Minute 12/059, with regard to the report of The Prince's Foundation it was

RESOLVED to send the draft response presented by the Town Clerk.

12/074. RESIDENT'S QUESTIONS

On the motion of Mr C E Cutting seconded by Mrs M R Roberts it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr J Ward reported that he had attended the Double Club presentations at Carrow Road where a number of Sprowston High School students received a reward presented by Norwich City Football Club Player Wex Hoolahan, the top scoring student being Melanie Layer.

Mrs Leggett reported on a number of issues including:

- Norfolk County Council to receive £4m from the Government's Troubled Families Programme.
- a request for Norfolk County Council's Highway Department to look at pavements in Moore Avenue.
- attendance at the second meeting of the Youth Advisory Board for Broadland area to commission services for young people, commenting that a letter had been received from a resident of Sprowston requesting the formation of a youth centre.

The meeting was reconvened.

12/075. REPORT OF THE TOWN CLERK

ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Drains Connecting Pavilion Building and Public Toilets

RESOLVED to accept the quotation from Accessible Building Solutions Ltd to repair the drain connecting the public toilets, pavilion and Council building at a cost of £964.72 plus VAT.

1.2 Wilks Farm Drive Open Space Play Equipment

Having considered the future of play equipment at Wilks Farm Drive following extensive vandalism in March, it was

RESOLVED

- (a) to form a time and task group to meet on 16 April 2012, 7:00pm at Sprowston Diamond Centre, to agree a policy for the future of play equipment at Wilks Farm Drive.

12/075. REPORT OF THE TOWN CLERK (CONTINUED)

- (b) that Mr W F Couzens, Mr J H Mallen, Mr C L Noble, Ms C T Rumsby and Mrs H Tovell serve on this time and task group.

1.3 Supervisors Operational Base

Having considered the report of the Town Clerk it was

RESOLVED

To provide a dedicated operational base for Park Supervisors at the Recreation Ground in the form of a wooden shed to be located in the bowls green garden at a cost between £750.00 and £1,250.00.

CEMETERY

- 2.1 No matters were reported.

STREET LIGHTING

- 3.1 No matters were reported.

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Administrative & Finance Officer and Park Supervisors

RESOLVED to confirm the offer of employment to:

Mrs Christine Sayer, NJC Scales Spinal Point 15, 17 hours per week -
Administrative & Finance Officer.
Mr Kenneth Clarke NJC Scales Spinal Point 4 - Park Supervisor
Mr Paul Greener NJC Scales Spinal Point 4 - Park Supervisor
Mr Danny Wright NJC Scales Spinal Point 4 - Park Supervisor.

4.2 Sprowston Town Council Establishment Salaries 2012/13

Members agreed and noted Sprowston Town Council Establishment Salaries 2012/13.

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council - Public transport services in Norfolk - timetable changes April 2012

Proposed changes to the bus services affecting Sprowston were noted.

5.2 Telefonica - Planning Pre-Application Consultation

Having considered the proposed location for the siting of a Vodafone and Telefonica base station at the Blue Boar Public House on Norfolk County Council land it was felt that this was the least intrusive site for the location of a mast and operational cabinet in the area.

ENCLOSURES

- 6.1 Norfolk Association of Local Councils - range of services card

12/076. MEETING ADJOURNMENT

On the motion of Mrs M R Roberts, seconded by Ms C T Rumsby it was

RESOLVED to adjourn the meeting for a short break.

The meeting was reconvened.

12/077. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Development Management & Conservation on planning applications received since the last meeting.

Having considered each application and the accompanying plans the Council **RESOLVED**

- (a) to raise no observations or objection to the granting of the following applications:

12/0380 - conservatory to rear at 30, Wroxham Road

12/0378 - single storey front extension and alterations at 24, School Lane

12/0415 - single storey side extension at 1, St George Loke

- (b) not to comment on planning application 12/0364 - variation of condition 3 of Planning permission 870761 to allow D1 use at the Council Offices, Recreation Ground Road

- (c) to oppose to the granting of planning application 12/0425 - erection of conservatory to rear at 61, Falcon Road West on the grounds that it is an unneighbourly form of development and too close to the boundary.

- (d) to oppose to the granting of planning applications:

12/0354 - car park and building signage at Tesco Stores Ltd at Blue Boar Lane

12/0355 - 2 no. timber structure signage surrounds, 1 no. external façade wall mounted timber feature wall and replacement timber covered trolley bays at Tesco Stores Ltd, Blue Boar Lane

12/0428 - click & collect signage at Tesco Stores Ltd, Blue Boar Lane

12/0429 - customer collection pod & canopy at Tesco Stores Ltd, Blue Boar Lane

On the grounds that the Click and Collect Customer Collection Pod is an unneighbourly form of development and inappropriate in an established residential area given the noise nuisance and illumination from both the operator and users of the facility and Members suggested it should be placed in a different location. The signage is overbearing, excessively large and there is too much proposed for around the site.

12/078. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 4 April 2012 totalling £70,558.99 transfers and £3,491.71 direct debits and answered Members' questions arising therefrom.

On the motion of Mr C L Noble, seconded by Mr C E Cutting it was

12/078. PAYMENT OF ACCOUNTS (CONTINUED)

RESOLVED that payment of the accounts to 4 April 2012 totalling £70,558.99 transfers and £3,491.71 direct debits be approved and the schedule authorising payment signed by Mr J H Mallen and Ms M Ho.

12/079. REPORTS FROM COUNCIL'S WORKING GROUPS

Members noted and accepted the report of the Community Festival Working Group.

The Town Clerk reported that Norfolk County Council had donated £100 towards the jubilee celebrations at Sprowston.

12/080. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr W F Couzens District Councillor.

A written report was received from Mr J Ward County Councillor.

12/081. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

12/082. QUESTIONS UNDER STANDING ORDER NO. 8

No questions under Standing Order 8 were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

25 April 2012

CHAIRMAN