

NOTICE OF MEETING


AND SUMMONS TO ATTEND

**The next meeting of Sprowston Town Council
will be held at Sprowston Diamond Centre, School Lane
Sprowston on Wednesday 4 April 2012 at 7:30 p.m.**

AGENDA

Item No.

1. To receive written declarations of interest. (proforma enclosed)
2. To receive written apologies for absence. (proforma enclosed)
3. To confirm the minutes of Sprowston Town Council's meeting held on 14 March 2012. Pages 1 - 5
4. To receive any Police Liaison Officer's report. Pages 6 - 7
5. To receive correspondence & agree action/response arising from the minutes.
6. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
7. To receive the report of the Town Clerk and make decisions on: Pages 8 - 29
 - 1.1 Drains Connecting Pavilion Building and Public Toilets
 - 1.2 Wilks Farm Drive Open Space Play Equipment
 - 1.3 Supervisors Operational Base
 - 4.1 Administrative & Finance Officer and Park Supervisors
 - 5.2 Telefonica - Planning Pre-Application Consultation
8. To adjourn the meeting for a short break.
9. To consider planning applications to 4 April 2012. Pages 30 - 32
10. To confirm the payment of accounts to 4 April 2012. (schedule enclosed)
11. To receive any written/verbal reports from the Council's Working Groups: Pages 33 - 34
 - Community Festival Working Group
12. To receive any written reports from Sprowston County and District Councillors. (proforma enclosed) Pages 35 - 36
 - (a) Report from Councillor W F Couzens
 - (b) Report from Councillor J Ward Page 37
13. To receive any written reports from Members representing the Council on or at outside organisations. (proforma enclosed)
14. To answer any questions under Standing Order No. 8.



June Hunt
Town Clerk

30 March 2012

Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-pc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.