

## **COUNCIL MEETING – 16 DECEMBER 2015**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 16 December 2015, the following Members were present:-

Mr I Moncur – Chairman

Mr J W Bracey	-	Mr T Landamore
Mr W F Couzens	-	Mrs B J Lashley
Mr R A Fowkes	-	Mr K Lashley
Mr R J Knowles	-	Mrs J Leggett
Mr C L Noble		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

2 Members of the public

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### **15/312. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **15/313. APOLOGIES FOR ABSENCE**

Written apologies for absence were received and accepted by the Council from Mr J H Mallen, Mrs J Poynter and Mr J M Ward

### **15/314. MINUTES**

The Minutes of the Council's meetings held on 25 November 2015, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

### **15/315. POLICE LIAISON OFFICER'S REPORT**

Members noted the instances recorded in the crime statistics for Sprowston since the last meeting.

In response to a Members question the Town Clerk advised that she had no further information with regard to vandalism at Sprowston Cricket Club.

Mrs J Leggett requested that the number of domestic violence crimes contained within the report be identified.

### **15/316. LICENCING ACT 2003**

Further to Minute 15/299, the Town Clerk reported that she had presented the Council's objections to Sprowston Sports and Social Clubs application at Broadland District Council's Licensing Committee; however the Licensing Committee decided to accept the application made by the club.

### **15/317. OFSTEAD MONITORING INSPECTION - SPROWSTON COMMUNITY HIGH SCHOOL**

Further to Minute 15/300 (3), Mr J W Bracey requested further information on the areas requiring improvement as identified by the Ofsted monitoring inspection visit to Sprowston Community High School. Mrs Leggett agreed to email details to Mr Bracey.

### **15/318. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr J M Ward.

Mrs B J Lashley asked the purpose of the survey referred to in Mr Ward's report.

Mr T Landamore advised that the survey measured broadband and mobile speeds across Broadland to identify areas that were poorly served. This information would be sent to suppliers to target the areas identified.

Mrs J Leggett reported that

- (1) Norfolk County Council's website contained details of a scheme where a grant could be sought towards a satellite system if a resident lived in an area where they were unlikely to get a faster service;
- (2) Dave Hill, currently responsible for Children's Services at Essex County Council, had been appointed commissioner to look at children's services in Norfolk;
- (3) the Conservatives had gained control of Norfolk County Council's Policy and Resources Committee;
- (4) Norfolk County Council had an agreement with Suffolk to use its new energy from waste incinerator to treat around 40,000 tonnes of residual waste a year, the remaining 160,000 tonnes would go abroad;
- (5) White Woman Lane School was joint first in the primary school league tables.

### **15/319. RESIDENT'S QUESTIONS**

On the motion of Mr R J Knowles, seconded by Mr K Lashley it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

No questions were received and the meeting was reconvened.

### **15/320. PRIZE DRAW**

Returned questionnaires, recently delivered to households in Sprowston and available on-line to find out if residents supported the Council's desire to build a sports and community hall with changing facilities at Sprowston Diamond Centre, were entered into a prize draw.

The Chairman selected two completed questionnaires from the prize draw, the recipients each winning a £50 Marks and Spencer's voucher.

### **15/321. REPORT OF THE TOWN CLERK**

#### **COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

##### **1.1 Pavilion, Recreation Ground Road**

## **15/321. REPORT OF THE TOWN CLERK (CONTINUED)**

Having considered the report of the town Clerk it was **RESOLVED**

to authorise the Town Clerk to obtain quotations to partially remove the dividing wall and related works at Sprowston Pavilion and to accept the architectural design fee of £400 plus VAT from Graham Sibley.

### **CEMETERY**

#### **2.1 No matters were reported**

### **STREET LIGHTING**

#### **3.1 White House Farm Development Blue Boar Lane**

**RESOLVED** to adopt footway lighting at the bus-gate to be erected opposite the Linacre junction with Blue Boar Lane, and authorise Norfolk County Council to relocate an existing column on Blue Boar Lane.

### **CENTRAL ADMINISTRATION AND PERSONNEL**

#### **4.1 No matters were reported**

### **PLANNING AND TRANSPORTATION**

#### **5.1 Norfolk Fire and Rescue Service Draft Integrated Risk Management Plan 2016 - 2020**

Members noted the Norfolk Fire and Rescue Service Draft Integrated Risk Management Plan 2016 - 2020.

#### **5.2 Harrison's Wood**

**RESOLVED** that the following changes be made to the draft interpretation material presented:

- (1) delete the comma after skull
- (2) delete bin and insert bins
- (3) delete rides and insert footpaths
- (4) define NR7

#### **5.3 Norfolk County Council - Salhouse Road Surfacing Scheme**

Members noted the road closures due to take place on 15 February 2016 for 5 days to facilitate road surfacing at Salhouse Road.

#### **5.4 Norfolk County Council Surface Water Drainage Proposals in the Sprowston Area**

Having considered Norfolk County Council's request to locate aqua cells at the Green, Cannerby Lane and use Edwards Road car park at Sprowston Recreation Ground for storage it was

### **RESOLVED**

- (1) to permit the location of aqua cells at the Green, Cannerby Lane subject to all works being completed and the land returned to its original condition.

### **15/321. REPORT OF THE TOWN CLERK (CONTINUED)**

- (2) to allow use of Edwards Road car park at Sprowston Recreation Ground for storage subject to;
  - (2.1) the car park being returned to its original condition and any damage made good;
  - (2.2) residents being informed about the works and schools advised that parking will be limited during the period of works;
  - (2.3) the access road to the car park being returned to its original state;
  - (2.4) photographs being taken of the car park surface prior to storage;
  - (2.5) heavy equipment being monitored whilst on the car park in view of the location of drainage pipes, which is unknown.;
  - (2.6) all equipment being secured in a compound and entirely at the risk of Norfolk County Council;
  - (2.7) users of the equipment and plant are mindful of park opening hours.

#### **ENCLOSURES:**

- 6.1 (1) Campaign to Protect Rural England - Norfolk Voice Newsletter Dec 2015
- (2) Sprowston Senior Citizens Club Newsletter issue 3 Winter 2015

### **15/322. MEETING ADJOURNMENT**

On the motion of Mr I Moncur, seconded by Mr T Landamore it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

### **15/323. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

#### **RESOLVED**

- (1) to raise no objection to the following applications:

2015/1859 - erection of garden Gazebo at 28, Wroxham Road  
2015/1869 - proposed single storey rear extension at 2, Breydon Road  
2015/1872 - first floor side extension at 175, Wroxham Road  
2015/1905 - first floor side extension over garage at 2, Neville Road  
2015/1906 - single storey & two storey rear extension at 31, Falcon Road  
2015/1932 - demolition of existing single storey side structure & erection of two storey side extension at 6, Foxburrow Road  
2015/1965 - single storey rear extension at 31, Mousehold Lane  
2015/1976 - erection of bin store at Woodland Place, Pinetrees Road

- (2) to strongly oppose the granting of planning application 2015/1960 - erection of a single storey dwelling (revised proposal) at 3, Clover Road on the grounds that it continues to be an over development of the site, detrimental to neighbours amenities, insufficient parking provision particularly for disabled, out of keeping with the street scene, the internal design is not suitable for the disabled and the design is contrary to the Sprowston Neighbourhood Plan.

**15/324. STAFF DISCIPLINE, GRIEVANCES AND CLERK'S REVIEW COMMITTEE**

On the motion of Mr I Moncur, seconded by Mr K Lashley it was

**RESOLVED** to accept the Minutes of the Staff Discipline, Grievances and Clerk's Review Committee.

**15/325. REPORTS FROM COUNCIL'S WORKING GROUPS**

Mr I Moncur verbally reported on the Sprowston Diamond Centre Working Group meeting. Following discussion Mrs B J Lashley proposed, seconded by Mr K Lashley:

- (1) that this issue be referred to the Council's Finance Group to seek funding for development of the whole project.
- (2) to simultaneously instruct Bidwells to prepare alternative schemes, at a total cost of £2,000, to be presented to Council and the terms of reference to be in writing.

On being put the vote the motion was **CARRIED**.

**15/326. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

Mrs B J Lashley encouraged Councillors to:

- (1) attend the National Association of Local Council's Annual General Meeting to be held 6 January 2016.
- (2) to comment on Norfolk County Council's Budget consultation.

**15/327. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 16 December 2015 totalling £54,551.39 and answered Members' questions arising therefrom.

On the motion of Mr K Lashley, seconded by Mr R J Knowles it was

**RESOLVED** that payment of the accounts to 16 December 2015 totalling £54,551.39 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr R A Fowkes subject to the Town Clerk clarifying the statute regarding payment of elections and challenging the invoice from Broadland District Council.

**15/328. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £1,586.23 was approved and noted.

**15/329. SCHEDULE OF DIRECT DEBITS**

The schedule of direct debit payments totalling £4,475.37 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**13 January 2016**

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**CHAIRMAN**