

## **COUNCIL MEETING – 22 JULY 2015**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 22 July 2015, the following Members were present:-

Mr I Moncur – Chairman

Mr J W Bracey	-	Mr T Landamore
Mr W F Couzens	-	Mrs J Leggett
Mr R A Fowkes	-	Mr C L Noble
Mr R J Knowles	-	Mr N Shaw
Ms G Landamore	-	Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

3 Members of the public

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### **15/173. ACCEPTANCE OF OFFICE, DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS AND DISPENSATION**

The Town Clerk reported that Mrs J Poynter had signed the Declaration of Office and the Declaration of Disclosable Pecuniary and other Interests and confirmed that she had granted dispensation to Mrs Poynter to discuss financial matters appertaining to Sprowston Town Council.

### **15/174. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

Mrs J Leggett declared an interest in Minute 15/190, as she was a Member of the Youth Advisory Board.

### **15/175. APOLOGIES FOR ABSENCE**

Written apologies for absence were received from Mrs B J Lashley, Mr K Lashley and Mr J H Mallen.

### **15/176. MINUTES**

The Minutes of the Council's meeting held on 7 July 2015, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

### **15/177. POLICE LIAISON OFFICER'S REPORT**

The Chairman welcomed to the meeting, PC Lambert who elaborated on some of the instances recorded in the crime statistics for Sprowston since the last meeting.

### **15/178. CORNERSTONE PLANNING**

Members noted the 3D presentation by James Nicholls of Norfolk Homes Limited detailing the lay out of the Blue Boar Lane development and how, in their opinion, the round house enhanced the entrance to the site, to which the Council had previously expressed concern.

#### **15/179. PUBLIC MEETING REQUEST**

Further to Minute 15/164 1.2, the Town Clerk reported on her attendance with the Chairman at a meeting regarding the future of the war memorial at St. Cuthbert's Church. It was agreed at this meeting that the Parochial Church Council be approached to decide what should happen to the plaques and the structure and Sprowston Heritage together with The Royal British Legion jointly prepare a press article.

#### **15/180. SOLAR PHOTOVOLTAIC PANELS**

Referring to Minute 15/161 (iii) Mr Ward's report, Mr C L Noble suggested that the Council consider Solar Photovoltaic Panels on its estate particularly their inclusion in phase 3 of the Development of Sprowston Diamond Centre.

The Town Clerk advised that the Council would be adopting an Environmental Policy where the provision of Solar Photovoltaic Panels would be included for consideration.

Mr N Shaw commented that the freedom tariff currently on offer was due to finish soon.

#### **15/181. WHITE WOMAN LANE SCHOOL**

Referring to Minute 15/161 (iii) Mrs Leggett's report, Mr R A Fowkes commented that White Woman Lane School should be congratulated on achieving its best ever SAT's results.

#### **15/182. POST MILL CLOSE OPEN SPACE**

Referring to Minute 15/162, Mr C L Noble enquired as to what action was being taken with regard to preventing parking on the open space at Post Mill Close.

The Town Clerk advised that temporary Herris fencing had been erected and she would be bring a report to a future meeting of the Council with options available and associated costs.

#### **15/183. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mrs J Leggett and Mr J M Ward, District and County Councillors.

- (1) Mr J M Ward also verbally reported that:
  - (a) on 16 July 2015 Broadland District Council had formally adopted the Great and Little Plumstead Neighbourhood Plan.
  - (b) Broadland District Council had formally endorsed the arrangements agreed by the Greater Norwich City Deal which will see Norfolk County Council draw down a public works loan for £60m for the NDR, associated infrastructure and the Long Stratton Bypass. This will be paid back by the member District Councils from their CIL receipts.
- (2) Mrs J Leggett also verbally reported that:
  - (a) there was to be a County wide verge collection of unwanted electrical goods.

### **15/183. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)**

- (b) she had been elected as Chairperson of the Safer Neighbourhood Action Panel and thanked the outgoing Chairman, Mr W F Cousins, for his hard work.
- (3) Mr N Shaw verbally reported that:
  - (a) he had attended the first meeting of the Health and Wellbeing Panel where the terms of reference were being agreed prior to the main meeting to be held in September 2015.
  - (b) the Record Breakers, Summer Reading Challenge 2015 was to be held at all Norfolk libraries and mobile libraries.
  - (c) he had chaired Broadland District Council Audit Committee where the major change in accounts was the reclassification of the bridges, culverts and a tunnel on the Bure Valley Railway Line owned by the Council. The structures had been valued at 7.3m but now been given a heritage asset status of a value of nil, however the upkeep was still approximately £28K per annum.

### **15/184. RESIDENT'S QUESTIONS**

On the motion of Mr R J Knowles, seconded by Mr R A Fowkes it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mrs Stowers of Blithemeadow Drive requested the Council to resolve the parking problems on Blithemeadow Drive caused by parents of children attending the local school parking their vehicles indiscriminately and causing difficulties with access.

The Chairman advised that the Council had no powers to address this issue but he would personally speak to PC Lambert with regard to patrolling Blithemeadow Drive and request the Town Clerk to contact Norfolk County Council to discuss extending the double yellow lines into the estate.

Mr Fenn of Foxley Wood, Buxton Road asked if the Town Council could support his appeal to the Secretary of State for the erection of 4 No. Detached Dwellings with Garages - outline at Foxley Wood, Buxton Road, Spixworth following Broadland District Council's refusal.

The Town Clerk advised that the Town Council had objected to Mr Fenn's application 2014/1938 at their meeting held in December 2014 and as his appeal was based on the original application those comments would be forwarded to the Secretary of State.

The meeting was reconvened.

### **15/185. MEETING ADJOURNMENT**

On the motion of Mr I Moncur, seconded by Mr N Shaw it was

**RESOLVED** to adjourn the meeting for a short break.

The Meeting was reconvened.

## **15/186. PROPOSAL FROM MR LANDAMORE**

Mr T Landamore proposed, seconded by Mr J M Ward to create a task and time working group to monitor the progression of the development of Sprowston Diamond Centre, terms and conditions to be agreed and consisting of the following Members.

Mr W F Couzens  
Mrs B J Lashley  
Mrs J Leggett

Mr C L Noble  
Mr I Moncur ex-officio  
Mrs J Poynter

Mr N Shaw

On being put to the vote the Motion was **CARRIED**.

## **15/187. REPORT OF THE TOWN CLERK**

### **COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

#### **1.1 Harrison's Wood**

Members noted the report of the Town Clerk with regard to the progression of the transfer of Harrison's woodland from private ownership.

#### **1.2 Sprowston Diamond Centre**

Members noted the additional financial information on the funding of Sprowston Diamond Centre phase 3 development.

### **CEMETERY**

#### **2.1 No matters were reported**

### **STREET LIGHTING**

#### **3.1 No matters were reported**

### **CENTRAL ADMINISTRATION AND PERSONNEL**

#### **4.1 No matters were reported**

### **PLANNING AND TRANSPORTATION**

#### **5.1 Appeal against Broadland District Council Decision**

Members noted the appeal APPK2610/W/15/3014369 to the Secretary of State against the decision of Broadland District Council to refuse outline permission for Erection of 4 No. Detached Dwellings with Garages at Foxley Wood, Buxton Road, Spixworth.

#### **5.2 Norfolk County Council**

##### **Delivering local highway improvements in partnership with Town and Parish Councils**

Mr I Moncur proposed, seconded by Mrs J Leggett to pursue the implementation of a passing space at Church Lane, opposite the Church, with Norfolk County Council subject to double yellow lines being part of the project.

On being put to the vote the Motion was **CARRIED**.

**15/187. REPORT OF THE TOWN CLERK (CONTINUED)**

**5.3 Phase 4 Blue Boar Lane Public Open Space Provision**

Having considered the report of the Town Clerk it was

**RESOLVED** to continue discussions with Norfolk Homes and Cornerstone Planning on the provision of a skate park to the front of the public open space provision adjacent Blue Boar Lane.

**15/188. MEETING ADJOURNMENT**

On the motion of Mr R J Knowles, seconded by Mrs J Leggett it was

**RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

**15/189. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

to raise no objection to the following applications:

Y/5/2015/5006 - provision of a 3 bay single class base modular accommodation building and a 1 bay meeting room modular accommodation for a period of two years. External works to include a ramp and fire exit steps; paving; additional car parking provision and associated works at Sparhawk Infant & Nursery School, Sparhawk Avenue.

Y/5/2015/5008 - proposed front extensions to create new reception to create new reception area and larger staff room at Falcon Junior School, Falcon Road West

2015/0969 - single storey side extension - revised application 20141124 at 9, Parkland Crescent

2015/0975 - variation of condition 1 of planning permission 20110592 to allow the retention of the marquee for an additional period of 5 years at Sprowston Manor Hotel, Wroxham Road

2015/1001 - construction of mezzanine floor to retail and pet care/treatment facility at Pets at Home, Sprowston Retail Park, Salhouse Road

2015/1032 - proposed single storey front extension & first floor rear extension at 13, Cozens Hardy Road

2015/1059 - two storey side extensions at 48, Lambert Road

**15/190. APPLICATION FOR GRANT AID**

**RESOLVED** that a donation of £250 be made to Sprowston Youth Engagement Project.

**15/191. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 22 July 2015 totalling £97,880.69 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mrs J Poynter it was

**15/191. PAYMENT OF ACCOUNTS (CONTINUED)**

**RESOLVED** that payment of the accounts to 22 July 2015 totalling £97,880.69 be approved and the schedule authorising payment signed by Mr R J Knowles and confirmed by Mr J H Mallen.

**15/192. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £586.41 was approved and noted.

**15/193. SCHEDULE OF DIRECT DEBITS**

The schedule of direct debit payments totalling £4,543.57 was approved and noted.

**15/194. INCOME AND EXPENDITURE TO 30 JUNE 2015**

Members noted the income and expenditure to 30 June 2015.

**15/195. REPORTS FROM COUNCIL'S WORKING GROUPS**

No written reports were received.

**15/196. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**12 August 2015**

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**CHAIRMAN**