

COUNCIL MEETING – 3 FEBRUARY 2016

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 3 February 2016, the following Members were present:-

Mr I Moncur – Chairman

Mr J W Bracey	-	Mr K Lashley
Mr W F Couzens	-	Mrs J Leggett
Mr R A Fowkes	-	Mr C L Noble
Mr T Landamore	-	Mrs J Poynter
Mrs B J Lashley	-	Mr N Shaw

Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
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Luke Powell	-	EDP Reporter
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2 Members of the public

16/022. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

16/023. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr R J Knowles, Ms G Landamore and Mrs J Poynter.

16/024. MINUTES

The Minutes of the Council's meeting held on 13 January 2016, having previously been circulated to all Members were subject to the following amendments

Minute 16/016, after Falcon Road West **insert** Cecil Gowing School

Minute 16/019, last paragraph **delete** amd and **insert** and

confirmed and signed by the Chairman of the Council.

16/025. POLICE LIAISON OFFICER'S REPORT

Members noted the instances recorded in the crime statistics for Sprowston since the last meeting.

Mrs J Leggett asked for statistics to be provided to show the percentage of crimes connected to domestic violence.

Mr I Moncur commented that the incidences of criminal damage to vehicles was high and asked if this was a trend and whether anyone had been apprehended in connection with these crimes.

Mr W F Couzens referred to the above and suggested it might be linked to the increase in incidences of provocation of violence.

16/026. PRE-SCHOOL EXTENSION TENDERS

Jason Menzes of Bidwells presented to the Council the agreed design of the nursery extension to facilitate their requirements for additional space to increase capacity.

Having been asked to present a tender for the nursery extension he had applied this to four builders of a good range. Full documentation of works as part of the tenders were returned and opened on 25 January 2016.

The tender analysis, following regularisation to ensure like for like, is as follows:

Contractor A	-	£128,079.49
Contractor B	-	£141,279.60
Contractor C	-	£142,898.87
Contractor D	-	£170,973.82

All tender sums exclude VAT.

Mr Menzes explained the budget figure of £133,000 with a 10% contingency and referred to a provisional sum to supply an extended canopy.

Mr K Lashley proposed, seconded Mr I Moncur to award the contract to Contractor A (N.D.Willan) for the sum of £128,079.49 plus VAT with 10% contingency, with an estimated period of works at 12 weeks.

On being put to the vote the motion was **CARRIED**.

16/027. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr Ward also verbally reported:

- Free NHS Health checks for 40 - 74 year olds, funded by Norfolk County Council are now available. These take up to 30 minutes and are available at most GP surgeries and at main pharmacies.
- that on 26 February 2016 he attended a Devolution update at County Hall by a representative of the Local Government Information Unit. It now looks like it will be just Norwich and Suffolk and everything is still to be decided. It will involve 2 County Councils, 14 District Councils and one L.E.P.
- at the Communities Committee held on 27 January 2016 the following Conservative budget proposals were accepted:-

No fire station closures £200,000

Restoration of arts service grants £10,000

Reverse Norfolk Museums lone-working proposal £50,000

Reverse Museum Service redesign - £50,000

Reverse savings on Norfolk Record Office search room, new archives and conservation work - £66,000

Restore Libraries material spend and associated staff - £199,000

- Trading Standards report that they have successfully prosecuted Automated Garage Doors and Gates Ltd of Sweetbriar Industrial Estate for infringement of safety regulations following the death of a Blofield resident in 2013. One employee is on trial for manslaughter, due to start in August.

16/027. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

- Road closure notice - Peregrine Road from its junction with Tiercel Avenue to its junction with Creance Road will be closed 16 - 18 February 2016 for water pipe repair work.

Mrs J Leggett reported:

- on her attendance at the Sprowston, Spixworth and Old Catton Safer Neighbourhood Action Panel advising that the priorities set for the next three months were parking outside of schools and speeding in 20MPH zones. The minutes would be circulated when available.

Mr N Shaw reported:

- that he had attended the Airport Consultative Committee where new flight routes by Flybe and Loganair had been discussed, including Malga, Tenerife, Edinborough and Newquay.
- that he would be attending the Chairman's Advisory Group of SASIG soon and meeting with Robert Goodwill MP, Department of Transport.

Mrs B J Lashley asked whether the aircraft noise in the mornings was due to military activity to which Mr Shaw confirmed this was the case.

16/028. RESIDENT'S QUESTIONS

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr Tovell enquired about the progress of the proposed skateboard park near Blue Boar Lane.

The Chairman responded that the Town Clerk would contact the developers for an update.

16/029. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 No matters were reported

CEMETERY

2.1 No matters were reported.

STREET LIGHTING

3.1 No matters were reported.

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Change to Standing Orders

Mr K Lashley proposed, seconded Mrs J Leggett to accept the recommendations of the Town Clerk and change the Standing Orders and Financial Regulations as proposed without amendment.

16/029. REPORT OF THE TOWN CLERK (CONTINUED)

4.2 Norfolk Association of Local Councils

Councillors expressed concern regarding the principle of the request to sign a petition requesting the right of Town and Parish Councils to bring an appeal against granting a planning permission. Reservations included the expectation of the resident which could outweigh the cost and practicality of bringing such an appeal.

4.3 Local Council Public Advisory Service Training

Members noted the Public Nuisance and Bylaws course available to them from the Local Council Public Advisory Service.

4.4 Council Policies and Procedures

A copy of the Council's Policies and Procedures were given to each Member in preparation for the Annual Council Meeting to be held 18 May 2016 when they would be reviewed.

PLANNING AND TRANSPORTATION

5.1 Broadland District Council - Community Infrastructure Levy (CIL): Consultation on Amended Regulation S123 List

The Council discussed at length Broadland District Council's proposed Community Infrastructure Levy: Amended Regulation 123 List, December 2015 and the justification for change. Members were concerned that Broadland District Council was suggesting that elements of the Growth Triangle Internal Link Road were not necessarily required as direct mitigation for the development proposed for the Growth Triangle and were strongly against the reference to this being deleted from the Broadland District Council Community Infrastructure Levy 123 List.

The Council were opposed to any intention to use funds from the Community Infrastructure Levy to complete those elements of the Growth Triangle Infrastructure Link Road that are not highways works that are necessary to mitigate the direct impact of development.

RESOLVED to oppose the proposed change contained within Broadland District Council's Community Infrastructure Levy Consultation.

5.2 Harrisons Wood

Members noted the progress report on Harrison's Wood and requested a site visit prior to any agreement to take responsibility for the land was made.

6.1 ENCLOSURES

6.1.1 Spowston Diamond Centre - Broadland District Council Planning Application Schedule of Works compliant to planning decisions and drawings.

6.1.2 Spowston Infant School - Invitation to see proposals for classroom growth pre planning application.

16/030. MEETING ADJOURNMENT

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

16/031. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2015/2076 - remove 5M section of hedge to enable construction of a cross connection between two existing large diameter trunk water mains

2016/0042 - first floor rear extension at 11, Inman Road

2016/0047 - single storey front extension at 11, Cozens Hardy Road

2016/0061 - single storey office extension to front at Klair House Residential Home, 236, Wroxham Road

2016/0110 - single storey front extension at 29, Creance Road

(b) whilst the Council had no objection to the granting of planning application 2016/0094 - mixed use of dwelling for dwelling and child minding business at 39, Rushmore Close, Members recommend that any approval be subject to the inclusion of a condition to restrict car parking as it was felt that the application did not consider this important issue in a residential cul de sac.

16/032. SUMMARY OF INCOME AND EXPENDITURE AND BALANCE SHEET TO 31 DECEMBER 2016

Members noted the Summary of Income and Expenditure and Balance Sheet to 31 December 2015 and requested the Town Clerk to provide further details on cost code 5517.

16/033. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 3 February 2016 totalling £39,230.69 and answered Members' questions arising therefrom.

On the motion of Mr K Lashley, seconded by Mr R A Fowkes it was

RESOLVED that payment of the accounts to 3 February 2016 totalling £39,230.69 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mr J H Mallen

16/034. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £579.31 was approved and noted.

16/035. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £5,939.15 was approved and noted.

16/036. REPORTS FROM COUNCIL'S WORKING GROUPS

The report of the Council's Finance Working Group was deferred to the next meeting of the Council.

During the discussion regarding Sprowston Diamond Centre Mrs B J Lashley proposed, seconded Mr W F Couzens that the Sprowston Hub, Aslake Close, owned by Norfolk County Council, be included in the Broadland District Council Community Asset Register for the Sprowston area. This proposal was not progressed to a vote.

16/037. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mrs B J Lashley gave a verbal report on the Norfolk ALC special meeting and AGM. It was agreed by this Council to review membership of NorfolkALC when the 2016/17 subscription information was available and the Town Clerk to investigate direct membership of NALC with or without membership to a CALK.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

24 February 2016

CHAIRMAN