



NOTICE OF MEETING

AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council
will be held in the St. Quintin Room, at Sprowston Diamond Centre, School Lane
Sprowston on Wednesday 20 July 2016 at 7.30pm

AGENDA

Item No.

1. To receive declarations of interest
2. To receive apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council meeting held on 29 June 2016. Pages 1 - 6
4. To receive any Police Liaison Officer's report. Page 7
5. To receive correspondence & agree action/response arising from the minutes.
6. To receive any written/verbal reports from Sprowston County and District Councillors. Page 8
7. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
8. To receive the report of the Town Clerk and make decisions on: Pages 9- 15
 - 1.1 Broadland District Council - Smoke Free Play Areas
9. Adjourn the meeting for a short break.
10. To consider planning applications to 20 July 2016. Pages 16 - 17
11. To receive any written/verbal reports from the Council's Committees and Working Groups.
12. To receive any written and verbal reports from Members representing the Council on or at outside organisations. (proforma enclosed)
13. To confirm the payment of accounts to 20 July 2016. Pages 18 - 20
14. To receive the schedule of credit card payments. Page 21
15. To receive the schedule of direct debits Page 22

June Hunt
Town Clerk

15 July 2016

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Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr Knowles, Mr Moncur (Chairman) and Mr Ward will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as all three Councillors are on the Planning Committee of Broadland District Council they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

COUNCIL MEETING – 29 JUNE 2016

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 29 June 2016, the following Members were present:-

Mr K Lashley – Chairman

Mr J W Bracey	-	Mr J H Mallen
Mr W F Couzens	-	Mr C L Noble
Mr R A Fowkes	-	Mrs J Poynter
Mrs B J Lashley	-	Mr N Shaw
Mrs J Leggett	-	Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

No members of the public were present

16/167. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

16/168. APOLOGIES FOR ABSENCE

Verbal apologies for absence were received and accepted by the Council from Mr R J Knowles, Ms G Landamore and Mr T Landamore and Mr I Moncur.

16/169. MINUTES

The Minutes of the Council meeting held on 8 June 2016, having previously been circulated to all Members were, subject to the following amendments

Minute 2016/157 delete (N. D. Willan) and insert N. D. Willan

confirmed and signed by the Chairman of the Council.

16/170. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting, PCSO Steven Downes who elaborated on some of the instances recorded in the crime statistics for Sprowston since the last meeting.

16/171. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr Ward also reported that:

- (1) Members of Norfolk County Council voted on 27 June 2016, 34 votes to 28, to begin a public consultation on a devolution deal for Norfolk and Suffolk.
- (2) Broadland District Council also voted on the devolution deal at their meeting on 28 June 2016 and it was passed by a large majority.

16/171. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

- (3) Blenheim Road will close except for access from its junction with Blenheim Crescent to Blenheim Close from 21 July 2016 to 30 September 2016 for drainage works.
- (4) Norfolk County Council is taking part in a National Highways and Transport Survey. 33,000 Norfolk residents will receive a questionnaire over the next few weeks and the results will be published in October 2016.
- (5) Learning Services, which were recently rated as "Good" by Ofsted, have set out plans to improve to "Outstanding" by July 2018.
- (6) the self-service access pilot at Acle Library has been a success. Early morning self-service access to the Millennium Library started a month ago and early indications are very encouraging.
- (7) that during recent storms and flooding Norfolk and Hertfordshire fire crews had supported each other as the storm moved across the counties. The voluntary sector was praised for the invaluable assistance on the night of the storm.

Recruitment of sufficient numbers of retained firefighters remained a challenge and any help in advertising these vacancies would be appreciated.

A number of questions were raised with regard to devolution and Members were advised that the life time of the deal was 30 years, the Mayors salary was expected to be in the region of £58k but there were no details regarding support staff. However, a leaflet was to be distributed giving more information.

Mrs B J Lashley asked if Broadland District Council had determined where the profits from the sale Carrow Breck development would be allocated.

Mr J Ward advised that profits were to be allocated to the General Fund.

Having asked if there was any affordable housing in the Carrow Breck development, Mr W F Couzens was advised that there was not.

Mrs J Leggett reported:

- (1) that the Children's Services Committee were considering setting up a separate company to provide services to schools.
- (2) that there was confusion as to whether it was mandatory for Local authorities to accommodate unaccompanied asylum-seeking children.
- (3) on the outcomes of the recent consultation on the development of a new youth support model for Norfolk.
- (4) that the next meeting of the Safer Neighbourhood Team was to be held on 6 July 2016 at Sprowston Diamond Centre and agendas were available.
- (5) on her attendance at the Beeston Park Programme Board which had focussed on development in Old Catton.

Mr R A Fowkes asked how Norfolk County Council would fund a private organisation.

16/171. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Mrs Leggett advised that the company had a good business plan and would run on a similar basis to current practice.

Mr N Shaw reported that Norfolk County Council was taking IT security very seriously following the hacking of a number of high profile sites in the public sector.

16/172. RESIDENT'S QUESTIONS

As there were no residents present the Chairman moved to the next item of business.

16/173. REPORT OF THE TOWN CLERK

1.1 Allotments

Members considered the report of the Town Clerk regarding short term use of land at St. Mary and St. Margaret's for the benefit of the community. It was felt that the land was unsuitable for allotments given the time required to bring it into a state of cultivation, lack of accessible water and overhanging mature trees.

RESOLVED to suggest that the Parochial Church Council land at Church Lane be developed into a quiet area of public open space with no dogs or ball games and maintained by the Council at an agreed price.

1.2 Allotments Rodent Control

RESOLVED to change contractors and accept a quotation from CGM Group for allotment rodent control at the Council's Church Lane allotments.

1.3 Council Property at the Recreation Ground

Members carefully considered the report of the Town Clerk and it was

RESOLVED that the Town Clerk be authorised to

- (i) engage Birketts LLP to prepare a suitable lease
- (ii) offer the new lease to CfBT
- (iii) discuss arrangements with CfBT for the provision of a disabled toilet within the existing girls toilets.

1.4 Fire Detection in the Workshop Building

RESOLVED to accept the quotation from Flameskill for the provision of fire detection and emergency lighting to the workshop building at a cost of £1700 plus VAT.

CEMETERY

2.1 No Matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION

16/173. REPORT OF THE TOWN CLERK (CONTINUED)

4.1 Grant Aid

4.1.1 Magpas Helimedix

RESOLVED not to make a donation to Magpas Helimedix on this occasion.

4.1.2 Norfolk Citizens Advice Bureau

RESOLVED that a donation of £100 be made to Norfolk Citizens Advice Bureau.

4.2 Personnel

RESOLVED to authorise the Town Clerk to fill the vacancy of full-time Groundsperson.

4.3 Norfolk ALC Area Meeting

Members noted the Norfolk ALC Area Meeting to be held at Broadland District Council offices on Thursday 14 July 2016, 6.30pm - 8.45pm.

PLANNING AND TRANSPORTATION

5.1 Norwich City Council - Consultation on revised draft Statement of Community Involvement

Members noted the Norwich City Council - Consultation on revised draft Statement of Community Involvement.

5.2 Greater Norwich Local - Sustainability Appraisal Scoping Report

Members noted the Greater Norwich Local - Sustainability Appraisal Scoping Report

ENCLOSURES

- 6.1**
- (i) Sprowston Senior Citizens Club Newsletter Summer 2016 Issue 5
 - (ii) Sprowston Matters Issue 45 Summer 2016
 - (iii) Norfolk ALC Area Meeting notification - newsletter 21 June 2016

16/174. MEETING ADJOURNMENT

On the motion of Mr R A Fowkes, seconded by Mr W F Couzens it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

16/175. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

- (a) to raise no objection to the following applications:

16/175. PLANNING (CONTINUED)

2016/1010 - erection of single storey orangery to rear of 21, Thornham Road

2016/1018 - proposed development of up to 425 dwellings and open space - screening option at land south of Salhouse Road

2016/1054 - change of use from guest house to residential dwelling at 32, Wroxham Road

2016/1077 - side and rear first floor extension at 26, School Lane

- (b) to oppose the granting of planning application 2016/ 1058 - variation of Conditions of Outline Planning Permission 20121516 (The Development of Land North of Sprowston and Old Catton to Provide Up To 3,520 Dwellings; Up to 16,800 Square Metres of Employment Space; Up To 8,800 Square Metres of Space of Shops, Services, Cafes, Restaurants and Drinking Establishments; Up to 1,000 Square Metres of Hotel Accommodation; Two Primary Schools; Up to 2,000 Square Metres of Community Space Including a Health Centre, Library and Community Halls; An Energy Centre; Cycle and Vehicle Parking for Residents, Visitors and Staff; Landscaping and Public Open Space for Amenity, Recreation and Food-Growing; Ecological Mitigation and Enhancement; Utilities and Sustainable Urban Drainage Infrastructure; And Pedestrian, Cycle and Vehicular Accesses) at land to the north of Sprowston and Old Catton between Wroxham Road and St Faiths Road and make an interim response as follows, and request additional time to consider the plan in detail:

2,000 square metres seems insufficient for a community space which will include a Health Centre, Library and Community Halls.

Doctors in Old Catton have no spare capacity for additional patients and already have a waiting list. The application states that Coltishall has capacity and suggests this is 1.8 miles from the site, which of course it is not.

Public transport, via bus, does not commence until the occupation of 50 houses and only runs until 6.00pm. This does not encourage residents to use public transport. There should also be a more holistic approach to connect public services i.e. there is not a bus service in the area that goes to the train station.

The variation in conditions are contrary to all the promises made to create a Town centre with businesses and local jobs for the new community first, and now prioritises on housing on the periphery of the development with little infrastructure or amenities.

16/176. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

16/177. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

16/178. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 29 June 2016 totalling £29,494.65 and answered Members' questions arising therefrom.

On the motion of Mr N Shaw, seconded by Mr W F Couzens it was

RESOLVED that payment of the accounts to 29 June 2016 totalling £29,494.65 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mrs B J Lashley.

The Town Clerk tabled a report on Barclay s Bank PLC charges which will be applied to the Town Council's bank accounts with effect from 13 August 2016.

Having carefully considered the report and recommendation to reduce the number of accounts held it was

RESOLVED to authorise the Town Clerk to discuss her recommended changes with the Council's Auditors and implement as appropriate.

16/179. SUSPENSION OF STANDING ORDER 1Y

On the motion of Mr W F Couzens, seconded by Mr N Shaw it was **RESOLVED** to suspend Standing Order 1Y to complete the business of the evening.

16/180. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £246.42 was approved and noted.

16/181. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £3,464.58 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

20 July 2016

CHAIRMAN



Logged crimes on our Crime System:

22nd June to 12th July 2016

Actual Bodily Harm	3
Affray	
Aggravated taking of motor vehicle	
Arson (endangering life)	
Assault police	
Attempt to pervert the course of justice	
Blackmail	
Breach of Restraining Order	
Burglary dwelling (inc with intent & attempt)	1
Burglary other than dwelling (inc with intent & attempt)	
Causing intentional harassment, alarm or distress	3
Common assault & battery	2
Cruelty or neglect of person lacking capacity	
Criminal damage (dwellings)	
Criminal damage (other buildings)	
Criminal damage (other)	
Criminal damage (vehicles)	1
Dangerous Dogs	
Drugs offences (production)	
Engage in controlling/coercive behaviour within intimate/family relationship	
Fear or Provocation of Violence	1
Fraud/deception	
Going equipped to steal	
Grievous Bodily Harm (without intent)	
Handling stolen goods	
Harassment	
Harassment, Alarm or Distress	
Hate incident	
Ill treatment/neglect person lacking capacity, responsible for person's care	
Indecent Images	
Interference with motor vehicle	1
Making off without payment	
Offences relating to notification	
Owner or person in control allowing dog to be dangerously out of control	
Permitting premises to be used for unlawful purposes - class B Cannabis	
Possession of drugs	
Possess drugs with intent to supply	
Possession of an Offensive Weapon	
Putting people in fear of violence	
Racially/regligiously aggravated intentional harassment, alarm or distress	1
Robbery (personal)	
Sending letters etc with intent to cause distress or anxiety	
Sexual offences	1
Shoplifting (including attempt)	4
Taking without the owners consent (vehicle)	
Theft from motor vehicle	1
Theft from the person of another	
Theft in a dwelling	
Theft of mail	
Theft of motor vehicle	
Theft of pedal cycle	1
Theft other	1
Threats to damage or destroy property	1
Threats to kill	
Unauthorised taking of motor vehicle	
Unlawful importation of a controlled drug	
Witness Intimidation	
Total:	22

10th July 2016

Report from Councillor John Ward

Broadland District Council

A trial will take place in certain parts of the District on extending the collection time for green bins from 2 wks to 3 and 4 wks with the resultant cash saving being put into rolling out the food waste collection to the whole district

The Council offers free advice and guidance for new and existing businesses. Details can be found in the new brochure, available at:-
www.broadland.gov.uk/business

Clerks and Parish Councillors are invited to a workshop on 'the role that Overview and Scrutiny can play in their area' This will be held at Thorpe Lodge at 6.30pm on 20th September, cost £10 per delegate.

Norfolk County Council

The Devolution Consultation has started and runs until 23rd August. The public can have their say by visiting www.eastangliadevo.co.uk or by returning the leaflet which will be delivered to every household.

The County Council is launching its own Academy in Social Care to attract and retain more social workers. This will be based on successful models currently operating in Croydon, Essex & Medway.

Norfolk County Council and Barnados are working even more closely together to support the needs of Norfolk's looked after children and are submitting a multi million pound bid to the Department of Education's Innovation Fund to support new joint service models.

Good progress is being made on the NDR; 300ha of site have been cleared, 1500 toads, frogs and newts have been safely moved, 26km of fencing erected, a high pressure gas main diverted, eight plant crossings and nine site access points constructed, 21 utility service diversions, seven drainage lagoons excavated, 512,000 cubic mtrs of topsoil stripped.

On going drainage works will require the partial closure of the following roads this month:- Wroxham Road, Recreation Ground Road, Barkers Lane, Corbet Ave.

COUNCIL MEETING – 20 JULY 2016

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Broadland District Council Smokefree Play Areas

Attached, is an email from the Community Infrastructure Coordinator at Broadland District Council with a copy of the report proposing free play areas within the Norwich Clinical Commissioning Group (CCG) area. The report sets out the merits for smokefree play areas and invites the parishes to participate in this initiative. Broadland District Council would provide the signs for any town or parish wishing to place these signs on their play areas.

Option: for this Council to participate in this scheme with the signs provided by Broadland District Council.

CEMETERY

2.1 No matters to report.

STREET LIGHTING

3.1 No matters to report.

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 No matters to report.

PLANNING AND TRANSPORTATION

5.1 Broadland District Council – Adoption of the Growth Triangle Area Action Plan – Regulation 26 of the Town and Country Planning (Local Planning) (England) Regulations 2012

Broadland District Council has resolved to adopt the above Plan (AAP) which will, from 4 July 2016, form part of the statutory Development Plan for the district.

A copy of the Adoption Statement relating to the AAP is available on CD or hardcopy from the Council's office or alternative from the Broadland District Council website.



**June Hunt
Town Clerk**

From: Sally Hoare <sally.hoare@broadland.gov.uk>
Sent: 24 June 2016 11:57
To: clerk@taverhamparishcouncil.org.uk; Hellesdon Parish Council; JHunt; 'oldcattonpc@btconnect.com'; 'office@thorpestandrew-tc.gov.uk'
Subject: Smokefree play areas
Attachments: Appendix 1.docx; Smokefree play - Parish Councils.docx

Thank you all for your cooperation with regard to smokefree play areas within your parishes. I have attached a briefing paper and appendix for you to take to your councils. If you have any queries about the briefing paper etc or need more information please do not hesitate to contact me. I have copied below a table showing the numbers of play areas and signs required which you told me of on the phone – again if there are any additions or omissions on this please let me know.

Council	Number of play areas within Norwich CCG area	Number of signs	Individual logo	BDC logo	HN logo
Broadland District Council	7 (BDC owned)	14		BDC logo	Healthy Norwich logo
Old Catton	2	4	Old Catton Parish Council logo	BDC logo	Healthy Norwich logo
Taverham	6	12	Taverham Parish Council logo	BDC logo	Healthy Norwich logo
Hellesdon	4	8	Hellesdon Parish Council logo	BDC logo	Healthy Norwich logo
Thorpe St Andrew	2	4	Thorpe St Andrew Town Council logo	BDC logo	Healthy Norwich logo
Sprowston	8	16	Sprowston Town Council logo	BDC logo	Healthy Norwich logo
Total signs		58			

With regards
Sally

Sally Hoare

Community Infrastructure Coordinator – Mon, Thurs & Friday Tel: 01603 430485

Policy Officer – Tues & Weds Tel: 01603 430142

sally.hoare@broadland.gov.uk

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Briefing Paper for Parish/Town Councils

Smokefree play areas within the Norwich Clinical Commissioning Group (CCG) area

Introduction

1. This briefing paper is to inform Parish/Town Councils about the Norwich Clinical Commissioning Group's project to introduce a voluntary code to make children's play areas and play zones (also known as multi use games areas) in the CCG area smokefree.
2. The Broadland parishes which fall within the Norwich CCG area are Taverham, Hellesdon, Old Catton, Sprowston and Thorpe St Andrew.
3. The project will enable BDC, as a partner in the Healthy Norwich initiative, to make use of partnership funding to provide smokefree signage to BDC and Parish/Town Council owned play areas.
4. Both Broadland District Council and Norwich City Council have approved the roll out of this project.

Background

5. Smoking remains the biggest cause of preventable deaths in Norfolk and increases health inequalities between socio-economic groups¹. Broadland District Council is already committed to reducing smoking prevalence through the partnership work developed via the Norfolk Tobacco Control Alliance.
6. The Norfolk Tobacco Control Alliance has set itself the strategic vision "to make smoking history for the people of Norfolk" and has three clear strategic goals:-
 - To 'turn off the tap' of young people who become smokers
 - To protect families and communities, especially children, from tobacco related harm
 - To assist every smoker to quit smoking.
7. The introduction of a voluntary code for smokefree play areas in the Broadland district will directly impact on the first two strategic goals and may have indirect impact upon smokers reaching a decision to seek support to quit.
8. Smoking is often a childhood addiction. Evidence has shown that most adult smokers started smoking at a young age. Around 66% started before they are 18. It is a common misconception by young people that they can experiment with cigarettes without getting addicted but they often shows signs of addiction after 4 weeks of smoking.

¹ Tobacco Control Strategy for Norfolk –December 2014
Sally Hoare 24 June 2016

9. In a year it is estimated that 2,861 children will start smoking in Norfolk, this means that each day 8 children will begin smoking - that is 56 children every week. This is equal to having two classrooms full of children becoming smokers every week - a clear call to action².
10. Young people are most at risk of becoming smokers themselves if they grow up in communities where smoking is the norm. The aim of Tobacco Control is to change social norms and work to prevent the uptake of smoking. One approach to address this is to promote children's play facilities/areas as smoke-free areas.
11. Smokefree play areas and play zones in larger green spaces and parks is just one part of a whole range of local tobacco control measures including provision of stop smoking support, enforcement of smoke-free legislation, tobacco regulation designed to protect children from tobacco-related harm. If adopted, smokefree play parks would support the Norfolk Public Health campaign, 'Take 7 Steps Out' (<http://www.take7stepsout.co.uk/local-activity/norfolk/>). Public Health Norfolk supports this project proposal.
12. Smokefree play areas and play zones would bring about several benefits to the Broadland district:
 - Decreasing the opportunity for children to see adults smoking around them
 - Creating an environment in which smoking is not seen as the norm thus potentially motivating smokers to cut down or to quit
 - Protecting the environment and saving money by reducing tobacco-related litter
 - Offering further protection from the harmful effects of second-hand smoke.
13. Adopting smokefree play areas and play zones in larger green spaces is not intended to prevent people from smoking, but asking individuals to smoke more responsibly away from where children may be affected and exposed to harmful tobacco smoke.
14. The code would not be enforceable, but will raise the smoke free profile and awareness amongst local residents by using polite notices asking people to respect it.

The Proposal for Parish/Town Councils

15. The BDC Policy Officer will consult the Parish/Town Councils within the Norwich CCG area regarding the number of play areas they own and request that they take the proposal to adopt a voluntary code for smokefree play areas to their Councils for approval.
16. Once BDC has all approvals and has ascertained how many play areas require the signage, an order will be placed with the Healthy Norwich coordinator.
17. Town/Parish Councils would need to commit to erecting the signage.

Future development

18. There will be a review of voluntary code e.g. six months or one year after implementation to see if any positive impacts have been made.

² Tobacco Control Strategy for Norfolk - December 2014
Sally Hoare 24 June 2016

19. Following the review of the voluntary code, BDC could consider rolling the project out to the rest of Broadland i.e. the North Norfolk CCG area.
20. Once play areas become smokefree and after the review, Healthy Norwich is proposing a secondary phase of the smokefree roll out. This would be to adopt smokefree areas outside school entrances and Children's nurseries.

APPENDIX 1 (attached)

The evidence base for the proposal and Examples from other Local Authority areas.

Appendix 1

The evidence base for the proposal

1. Making playgrounds smokefree decreases the opportunity for children to see adults smoking around them. Children are influenced by what they see, and young people are most at risk of becoming smokers themselves if they grow up in communities where smoking is the norm. The most effective way to prevent young people from becoming smokers is to encourage adult smokers to quit and to remove young people's exposure to smoking behaviours. Increasing the number of smoke-free areas can have a positive effect on youth smoking rates: smoke-free playgrounds are associated with lower levels of adolescent smoking. **Wakefield MA Chaloupka FJ, Kaufman NJ, Orleans CT, Barker DC, Ruel EE (2000)**
2. **The Royal College of Physicians (2010) report on Passive Smoking and Children** recognises that all adults have a duty to prevent exposing children to smoking behaviour and states that "a policy of prohibiting smoking in publicly visible places, particularly those frequented by children, and within the vicinity of schools, nurseries, and other areas where children gather in the open air, could have important public health benefits."
3. Making tobacco use less acceptable plays a key role in motivating current smokers to cut down or to quit. A key aim of tobacco control is to change the social norms around tobacco use by creating a social and legal climate which challenges the perception that smoking is a normal and acceptable behaviour **Roeseler A, Burns D (2010)**. Making playgrounds smokefree will help to change community norms as part of broader tobacco control strategies.
4. If smoking no longer takes place in playgrounds it follows that there will a reduction in tobacco-related litter which will not only help to protect the environment but will mean that local authorities will need to spend fewer resources on cleaning up. Cigarette butts are the most common type of litter found in the UK. **Policy Exchange Report (2010)**. According to an Environmental Campaigns study, tobacco-related litter was found in 78% of locations investigated, and the cost of clearing cigarette butts is estimated at £342 million each year.

Examples from other Local Authority areas

5. There are now many examples of areas where smokefree areas have been introduced. These include;
 - Gateshead Council; Redcar and Cleveland Borough; Middlesbrough Council; and Durham County Council have all adopted smokefree play parks.
 - Parks in Blackpool, Sefton and the Wirral amongst others have become smokefree zones while in Wales, as of July 2013, 18 out of 22 local authorities have taken action to implement voluntary smokefree codes in their playgrounds

- Several parks across Scotland and the South West of England are now also covered by a voluntary code, and in Bristol in the South West two District squares have become smokefree.
6. On a local level, Breckland District Council has adopted smokefree play areas and have had a voluntary code in place since April 2016. Breckland are also intending to have a phase two roll-out of smokefree areas outside school gates and nurseries.

Sprowston Town Council
PLANNING APPLICATIONS – 20 JULY 2016

Broadland DC App.No. 2016/1058	Applicant Beyond Green Developments (Broadland) Limited as location	Location Land to the North of Sprowston and Old Catton Between Wroxham Road and St Faiths Road
Classification: Major dwellings Type: Full Permission		
Description: Variation of Conditions of Outline Planning Permission 20121516 (The Development of Land North of Sprowston and Old Catton to Provide Up To 3,520 Dwellings; Up to 16,800 Square Metres of Employment Space; Up To 8,800 Square Metres of Space of Shops, Services, Cafes, Restaurants and Drinking Establishments; Up to 1,000 Square Metres of Hotel Accommodation; Two Primary Schools; Up to 2,000 Square Metres of Community Space Including a Health Centre, Library and Community Halls; An Energy Centre; Cycle and Vehicle Parking for Residents, Visitors and Staff; Landscaping and Public Open Space for Amenity, Recreation and Food-Growing; Ecological Mitigation and Enhancement; Utilities and Sustainable Urban Drainage Infrastructure; And Pedestrian, Cycle and Vehicular Accesses).		
HARD COPY PLANS AVAILABLE AT THE MEETING		
Broadland DC App.No. 2016/1116	Applicant Desira Motor Company as location	Location Desira Motor Company, 261 Wroxham Road, Sprowston, NR7 8RL
Classification: Minor dwellings Type: Full Permission		
Description: 1 No Illuminated Fascia Sign, 1 No Illuminated Wall Mounted Sign & 1 No Illuminated Free Standing Double Sided Pylon		
Broadland DC App.No. 2016/1120	Applicant By Appointment Beauty Salon as location	Location 37A, Neville Road, Sprowston, NR77 8DY
Classification: Minor dwellings Type: Full Permission		
Description: Change of Use of Integral Garage to Beauty Salon		

Broadland DC App.No.
2016/1186

Applicant
SCC Norwich LLP and Thorpe &
Felthorpe Trust
as location

Location

Racecourse Plantation, Plumstead Road, Thorpe
St Andrew, NR7 9LW

Classification: Screening Option
Type: Full Permission

Description: Proposed New Development of up to 300 Dwellings - Screening Opinion

Sprowston Town Council			Meeting	Date: 20 July 2016		
Payments						
Bartlett Signs						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
24/06/2016	35800	Replace Glass Diamond Etch Door: Nursery	88.00	17.60	105.60	1254
Ben Burgess						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
24/06/2016	406832	Service Compact Tractor	695.94	139.17	835.11	
Bidwells						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
30/06/2016	SI16-07617	Professional Fees,Nursery Extn	318.99	63.80	382.79	1255
Copy It Digital Solutions ltd						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
15/06/2016	OP/0430253	Photocopies June 2016	29.48	5.90	35.38	1256
Colour Print						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
05/07/2016	22329	Business Cards,Compliment Slips,Letterheads	201.00	40.20	241.20	1257
Cozens(U.K.)Ltd						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
08/07/2016	Inv-2046	Maintenance Street Lighting June 2016	600.00	120.00	720.00	1258
CPL Petroleum						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
30/06/2016	6553348	1000 Litre Red Diesel	426.50	21.33	447.83	1259
Dazzle Cleaning Co UK						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
05/07/2016	STC12	Bus Shelter Cleaning June 2016	99.00	-	99.00	1260
DDH health and Safety Supplies Ltd						
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>Bacs</u>
28/06/2016	154936	Waterproof Jacket, Trousers, Shoes	87.40	17.48	104.88	1261
28/06/2016	Cr Note	Shoes Returned @Inv 154679 (Paym 29/06/16-	39.95	7.99	47.94	
30/06/2016	155017	Trousers	25.00	5.00	30.00	
01/07/2016	155042	Safety Spectacles, Muff (T.N.)	14.48	2.90	17.38	
06/07/2016	155143	Safety Shoes	32.00	6.40	38.40	
08/07/2016	155210	Waterproof Jacket, Trousers, Shoes	79.05	15.81	94.86	
			197.98	39.60	237.58	

<u>Invoice Date</u> 30/06/2016	<u>Invoice No.</u> 106179	East Anglian Watercoolers co. <u>Details</u> Bottled Water	<u>Net</u> 51.20	<u>VAT</u> 10.24	<u>Amount</u> 61.44	<u>Bacs</u> 1262
<u>Invoice Date</u> 25/06/2016 04/07/2016	<u>Invoice No.</u> 4060055 4072818	Espo <u>Details</u> Photo copy paper, Tippex, Disinfectant Toilet Tissue, Black Bags	<u>Net</u> 73.94 55.86	<u>VAT</u> 14.78 11.17	<u>Amount</u> 88.72 67.03	<u>Bacs</u> 1263
			129.80	25.95	155.75	
<u>Invoice Date</u> 14/06/2016	<u>Invoice No.</u> SIN017985	Fenland Leisure Products Ltd <u>Details</u> Wetpour Binder/Resin	<u>Net</u> 64.33	<u>VAT</u> 12.87	<u>Amount</u> 77.20	<u>Bacs</u>
<u>Invoice Date</u> 24/06/2016	<u>Invoice No.</u> 100219	Flexible Wall Systems <u>Details</u> Service:Folding Wall	<u>Net</u> 178.00	<u>VAT</u> 35.60	<u>Amount</u> 213.60	<u>Bacs</u> 1264
<u>Invoice Date</u> 01/07/2016 01/07/2016	<u>Invoice No.</u> 610127 610182	In Touch Systems <u>Details</u> Hosted Exchange:August 2016 Office Internet July 2016	<u>Net</u> 60.00 40.00	<u>VAT</u> 12.00 8.00	<u>Amount</u> 72.00 48.00	<u>Bacs</u> 1265
			100.00	20.00	120.00	
<u>Invoice Date</u> 22/06/2016	<u>Invoice No.</u> 15655	JRB Enterprise Ltd <u>Details</u> Dog Gloves	<u>Net</u> 445.00	<u>VAT</u> 89.00	<u>Amount</u> 534.00	<u>BACS</u> 1266
<u>Invoice Date</u> 07/07/2016	<u>Invoice No.</u> 7100	Just Regional <u>Details</u> Small Directory Advert:Sprowston Magazine	<u>Net</u> 20.00	<u>VAT</u> 4.00	<u>Amount</u> 24.00	<u>BACS</u> 1267
<u>Invoice Date</u> 20/06/2016	<u>Invoice No.</u> 174	Martin Lillley Associates <u>Details</u> Site Inspection	<u>Net</u> 460.00	<u>VAT</u> 92.00	<u>Amount</u> 552.00	<u>BACS</u> 1268
<u>Invoice Date</u> 05/07/2016	<u>Invoice No.</u> Trumbo	Moviola Ltd <u>Details</u> Rental Trumbo 04/07/2016	<u>Net</u> 99.03	<u>VAT</u> 17.92	<u>Amount</u> 116.95	<u>BACS</u> 1269

<u>Invoice Date</u> 13/06/2016	<u>Invoice No.</u> 702275	National Association of Local Councils <u>Details</u> One year Subscription:Direct Information	<u>Net</u> 90.00	<u>VAT</u> 18.00	<u>Amount</u> 108.00	<u>BACS</u> 1270
<u>Invoice Date</u> 29/06/2016	<u>Invoice No.</u> Grant Aid	Norfolk Citizens Advice Bureau <u>Details</u> Citizens Advice Grant	<u>Net</u> 100.00	<u>VAT</u>	<u>Amount</u> 100.00	<u>BACS</u> 1271
<u>Invoice Date</u> 04/07/2016	<u>Invoice No.</u> 4892217	Performing Rights Society <u>Details</u> Licence 01/07/2016-30/06/2017	<u>Net</u> 347.30	<u>VAT</u> 69.46	<u>Amount</u> 416.76	<u>BACS</u> 1272
<u>Invoice Date</u> 23/06/2016	<u>Invoice No.</u> AW6520	A Waterfield & Sons Ltd <u>Details</u> Allotment:Resurface Driveway	<u>Net</u> 600.00	<u>VAT</u> 120.00	<u>Amount</u> 720.00	<u>BACS</u> 1273
<u>Invoice Date</u> 28/06/2016	<u>Invoice No.</u> 1197	N.D. Willan <u>Details</u> Balance Nursery Extension	<u>Net</u> 61,549.90	<u>VAT</u> 12,309.98	<u>Amount</u> 73,859.88	<u>BACS</u> 1274
TOTAL OF INVOICES			<u>66,891.45</u>	<u>13,272.62</u>	<u>80,164.07</u>	Trf 246
Transfer:		STC Drawings a/c to Salaries a/c	20,000.00	-	20,000.00	Trfr
Transfer:		STC Drawings a/c to Petty Cash Imprest a/c	-	-	-	Trfr
Transfer:		STC General a/c to STC Drawings a/c	<u>86,891.45</u>	<u>13,272.62</u>	<u>100,164.07</u>	
					<u>100,164.07</u>	Trf 247

..... Councillor

..... Councillor

..... Town Clerk

Sprowston Town Council		Barclaycard Payments	Meeting Date: 20/07/2016	
<u>Invoice Date</u> 06/07/2016	<u>Invoice No.</u> 150199910	Amazon Canon Toner Cartridges	<u>Net</u> 199.98	<u>Amount</u> 239.94
	<u>Invoice Detail</u> 446-C4286		<u>VAT</u> 39.96	
<u>Invoice Date</u> 22/06/2016	<u>Invoice No.</u> 446-C4286	H.S.S. Hire of WACA Plate; Parks	<u>Net</u> 30.00	<u>Amount</u> 36.00
	<u>Invoice Detail</u> 52890428		<u>VAT</u> 6.00	
<u>Invoice Date</u> 06/07/2016	<u>Invoice No.</u> 52890428	Jessops Europe Ltd Sony Cybershot	<u>Net</u> 144.99	<u>Amount</u> 173.99
	<u>Invoice Detail</u> L719797		<u>VAT</u> 29.00	
<u>Invoice Date</u> 21/06/2016	<u>Invoice No.</u> L719797	Maplin Electronics vga Cable 15m	<u>Net</u> 15.29	<u>Amount</u> 18.35
	<u>Invoice Detail</u> 207-69028		<u>VAT</u> 3.06	
<u>Invoice Date</u> 16/06/2016	<u>Invoice No.</u> 207-69028	Progress Fuels Unleaded Petrol	<u>Net</u> 69.99	<u>Amount</u> 83.99
	<u>Invoice Detail</u> Unleaded Petrol		<u>VAT</u> 14.00	
Total of Payments			460.25	552.27
Due by Direct Debit July 2016			92.02	

Sprowston Town Council		Direct Debit Payments		Meeting	Date 20th July 2016	
<u>Invoice Date</u>	<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>
30/05/2016	4327864 Screwfix	Anglia Farmers Ltd		36.87	7.37	44.24
15/06/2016	4315879 Vodafone	<u>Details</u> Cable ties, Telepole, coverall, Frame&Sleeve, etc		6.86	1.37	8.23
07/06/2016	4315879	Service and calls		49.77	9.95	59.72
		Comm Tech Voice and data				
				93.50	18.69	112.19
<u>Invoice Date</u>	<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>
04/07/2016	431469037/0060	Southern Electric		60.73	3.03	63.76
04/07/2016	571471154/0060	<u>Details</u> Street Lighting		2,126.15	425.23	2,551.38
08/07/2016	481665016/0001	Street Lighting		306.78	61.35	368.13
		Diamond Centre: 26/05/2016 - 06/07/2016				
				2,493.66	489.61	2,983.27
<u>Invoice Date</u>	<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>
30/06/2016	S101058394	Veolia ES (U.K.) Ltd		277.00	55.40	332.40
		<u>Details</u> Refuse removal June 2016				
Total Direct Debits				2,864.16	563.70	3,427.86