

COUNCIL MEETING - 23 NOVEMBER 2016

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 23 November 2016, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mr K Lashley
Mrs S L England	-	Mrs J Leggett
Mr R A Fowkes	-	Mr J H Mallen
Mr R J Knowles	-	Mr C L Noble
Mr T Landamore	-	Mrs J Poynter
Mrs B J Lashley	-	Mr N Shaw

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

2 members of the public were present

16/277. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

16/278. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr J M Ward and verbal apologies from Mrs J Poynter.

16/279. MINUTES

The Minutes of the Council meeting held on 2 November 2016, having previously been circulated to all Members were, subject to the following amendment

Minute 16/274, delete Mr R J Fowkes and insert Mr R A Fowkes.

confirmed and signed by the Chairman.

16/280. POLICE LIAISON OFFICER'S REPORT

The Chairman welcomed to the meeting, PC Nick Roberts who elaborated on some of the instances recorded in the crime statistics for Sprowston since the last meeting.

Referring to the criminal damage report relating to the shelter on Barkers Lane PC Roberts was asked what improvements could be made so as to retain such a facility for the benefit of the community.

PC Roberts suggested the Council contact Penny Turner the Police Architectural Liaison Officer who could advise on design and location.

16/281. LOAN REPAYMENT

Further to Minute 16/274, the Town Clerk reported that the balance of the Council's street lighting loan had been paid in full at a cost of £7,710.24.

16/282. CORRESPONDENCE RECEIVED

Letter from Norfolk Homes.

16/283. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Referring to Mr Ward's report Mrs B J Lashley expressed concern that Norfolk County Council was not consulting the public on their budget.

Mrs Leggett responded to Mrs Lashley's query regarding Mr Ward's report and advised that she would make the Town Council aware of any future budget consultations.

Mrs J Leggett reported that:

- (i) the Director of Children's Services had resigned and Andrew Bunyan had been appointed as interim director covering three days a week.
- (ii) following the Government's announcement that devolution plans for Norfolk could not go ahead in its present form the County Council had cancelled its full Council meeting, which was due to be held Monday 21 November 2016 where this subject was due to be discussed.

Mr N Shaw reported that he had attended a meeting of:

- (i) the Strategic Aviation Special Interest Group (SASIG) stating that the Department of Transport were getting heavily involved but there was no interest in noise issues. Mr Shaw expressed his concern about noise particularly helicopters, commenting that whilst they were within the accepted noise level of 60 decibels the additional noise from rotary tips was not taken into account.
- (ii) the Norwich Airport Consultative Committee, who whilst had no immediate plans, were considering extending the airport runway to the north east.

Mrs B J Lashley commented that she did feel that Norwich had sufficient infrastructure to cope with this proposed expansion and the increase in passenger numbers it would attract.

Mr I Moncur reported on his attendance at Broadland District Council's Enhancement Awards 2016 where he received, on behalf of the Council, a certificate of commendation for Sprowston Pavilion.

16/284. RESIDENT'S QUESTIONS

On the motion of Mr K Lashley, seconded by Mr W F Couzens it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

16/284. RESIDENT'S QUESTIONS (CONTINUED)

Mr and Mrs Davies of Wilks Farm Drive asked if Sprowston Cricket Club had sought permission to hold a fire work display.

The Town Clerk advised that Broadland District Council were responsible body for authorising such events.

16/285. BUS SERVICES

Mr R A Fowkes expressed concern with regard to the withdrawal of the Tesco free bus service and bus services in general, commenting that a lot of people relied on public transport. Furthermore, with new housing developments providing for only 1.6 cars per dwelling people should be encouraged to use public transport.

He stated that he was raising this issue to bring it to the attention of both District and County Councillors as they could have a bearing on future services.

The Fusion ticket was discussed and it was agreed that details of this service be advertised on the Town Council's website with a link to Norfolk County Councils site.

16/286. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Barkers Lane Shelter

Members considered the report of the Town Clerk and it was

RESOLVED

- (i) to seek advice from the Police Architectural Liaison Officer
- (ii) explore ways of engaging with the youth.
- (iii) to progress a replacement taking into consideration any suggestions made by the Police Architectural Liaison Office.

1.2 Millennium Woodland Tree Preservation Order - Health and Safety Tree Works

RESOLVED to accept the quotation from A. T. Coombes Associates Ltd to perform health and safety tree works at Millennium Loke at a cost of £4,885 plus VAT.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION

16/286. REPORT OF THE TOWN CLERK (CONTINUED)

4.1 Sprowston Neighbourhood Plan Monitoring

Members reviewed the Sprowston Neighbourhood Plan and it was

RESOLVED to make the following amendments:

- (1) In What has happened in last 12 months
 - (1.1) Policy 8 after of insert some.
- (2) In Action required:
 - (2.1) Policy 3 insert wording.
 - (2.2) Policy 6 insert ensure all new developments have broadband and sufficient parking spaces for works vehicles in curtilage of property.
 - (2.3) Policy 11 insert encourage liaison with all schools in the area.
 - (2.4) Policy 14/15 delete . Consider review of neighbourhood plan in view of Wroxham Road identified as a rapid transit route for buses and insert and consider progressing the neighbourhood plan.

4.2 Personnel

RESOLVED to authorise the Town Clerk to fill the post of Caretaker/Cleaner following the resignation of Peter Forbes.

4.3 Norfolk Association of Local Councils

The Town Clerk reported that Council Members had been registered as users with the Norfolk Association of Local Councils and Members noted the username and password.

PLANNING AND TRANSPORTATION

- 5.1 No matters were reported

ENCLOSURE

- 6.1 Agenda - Broadland District Council Annual Parish Meeting 29 November 2016
- 6.2 Norfolk Association of Local Councils Newsletter 17 November 2016

Mr R J Knowles left the meeting following this item.

16/287. MEETING ADJOURNMENT

On the motion of Mr K Lashley, seconded by Mr W F Couzens it was **RESOLVED**, that the meeting be adjourned for a short break

The meeting was reconvened.

16/288. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2016/1887 - single storey side extension at 53, Corbet Avenue

2016/1967 - single store side and rear extension at 160, Proctor Road

16/289. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

16/290. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

16/291. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 23 November 2016 totalling £95,286.42 and answered Members' questions arising therefrom.

On the motion of Mr K Lashley, seconded by Mr J H Mallen it was

RESOLVED that payment of the accounts to 23 November 2016 totalling £95,286.42 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mr J H Mallen.

16/292. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £500.25 was approved and noted.

16/293. SCHEDULE OF DIRECT DEBITS

The schedule of direct debit payments totalling £11,116.12 was approved and noted.

There being no other necessary business the Chairman thanked Members for their attendance and declared the meeting closed.

16/294. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.

16/295. SUSPENSION OF STANDING ORDER 3W

On the motion of Mr K Lashley, seconded by Mr T Landamore it was **RESOLVED** to suspend Standing Order 3W to complete the business of the evening.

16/296. OPEN SPACE PHASE 4 BLUE BOAR LANE

Mr I Moncur reported on his and the Town Clerk's attendance at a meeting with Philip Courtier, Head of Planning Broadland District Council and his officers regarding open space at phase 4 Blue Boar Lane. He also commented on a letter from Norfolk Homes to Broadland District Council regarding this land.

Following a lengthy debate regarding the contents of this letter it was

RESOLVED to give the Chairman and Town Clerk authority to proceed and conclude negotiations with Norfolk Homes regarding the open space phase 4 Blue Boar Lane.

There being no other necessary business the Chairman thanked Members for their attendance and declared the meeting closed.

14 December 2016

CHAIRMAN