

COUNCIL MEETING – 14 DECEMBER 2016

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 14 December 2016, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mrs B J Lashley
Mrs S L England	-	Mr K Lashely
Mr R A Fowkes	-	Mrs J Leggett
Mr R J Knowles	-	Mr J H Mallen
Mr T Landamore	-	Mrs J Poynter

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

No members of the public were present

16/305. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

16/306. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr J M Ward and Ms G Landamore and verbal apologies from Mr C L Noble and Mr N Shaw.

16/307. MINUTES

The Minutes of the Council meeting held on 23 November 2016, having previously been circulated to all Members were subject to the following amendment

Minute 16/283 (ii) second paragraph, **delete** Mrs B J Lashley commented that she did feel that and **insert** Mrs B J Lashley commented that she did **not** feel that

confirmed and signed by the Chairman.

16/308. POLICE LIAISON OFFICER'S REPORT

Members noted the instances recorded in the crime statistics for Sprowston since the last meeting.

Mr W F Couzens expressed his concern with regard to the number of violent crime incidences.

Mr T Landamore commented that it was difficult to compare the incidences of violent crime to previous years.

16/309. PRECEPT

The Town Clerk reported that Broadland District Council had re-estimated the tax base (Band D) figures for Sprowston which had impacted on the Council's previous precept request and it was

16/309. PRECEPT (CONTINUED)

RESOLVED

to authorise the Town Clerk to withdraw the initial precept request from Broadland District Council and to place an item on the agenda at the next Council Meeting.

16/310. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mrs J Leggett verbally reported that:

- (1) she had attended a meeting where BT Business had stated that they would provide broadband on future housing developments of 30 plus dwellings.
- (2) at a Norfolk County Council meeting held on 12 December 2016 there was a motion to prioritise the Norwich Northern Distributor Road western link, the Long Stratton bypass and the third river crossing at Great Yarmouth. Consultation was open until January 2017.

16/311. RESIDENT'S QUESTIONS

As there were no members of the public present the Chairman moved to the next item of business.

16/312. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Barkers Lane Shelter

Having considered the report of the Town Clerk it was

RESOLVED to accept the quotation from K. Rackham & Son Engineering Ltd to replace all roof panels at Barkers Lane shelter with 3mm sheet panels powder coated at a cost of £3,913.64 plus VAT

1.2 Harrisons Woodland Blue Boar Lane

Mr T Landamore reported that complaints were being received from residents' of Harrison's Drive regarding parking to access Harrisons Woodland and it was

RESOLVED that signage be erected in Harrisons woodland opposite Harrisons Drive with a map of the area including Cottage Plantation highlighting areas of interest and the car park.

CEMETERY

2.1 No Matters were reported

STREET LIGHTING

3.1 No matters were reported

16/312. REPORT OF THE TOWN CLERK (CONTINUED)

CENTRAL ADMINISTRATION

4.1 Broadland District Council Buy in Broadland Scheme

Members noted the email inviting Broadland Businesses to get involved in the new Buy in Broadland scheme.

4.2 Norfolk County Council Road Crossing Patrol Consultation

Mrs J Leggett reported that the primary school mentioned in the email from Norfolk County Council's School Crossing Patrol Manager was Sprowston Junior School and that the crossing did not meet the criteria as there was a pelican crossing at the site.

4.3 Broadland District Council Community Assets Register

Members noted that Broadland District Council will not include Cottage Plantation or Sprowston Sports and Social Club on the community asset register due to the landowners, Gurney Estates, registering their objection to the register containing their property.

The Town Clerk commented that Harrisons Woodland and Cottage Plantation would eventually be transferred to the Town Council and the Sports and Social Club has been offered a long lease.

It was **RESOLVED** that the Chairman write to Broadland District Council stating that this was not in the spirit of the scheme.

4.4 Norfolk Pension Fund

Members noted the Employer Results Report Valuation as at 31 March 2016 together with the Formal Valuation showing pension contributions to 2020.

PLANNING AND TRANSPORTATION

5.1 Beeston Park Programme Board

Members noted that the draft Design Code for the development of Beeston Park had been released.

5.2 Norfolk County Council - Upgrade of surface water drainage system Cannerby Lane

Following a discussion regarding the drainage improvement scheme on Cannerby Lane Mrs J Leggett agreed to enquire if there was an outlet into the water drainage system, and if not what effect it would have on the surrounding area.

16/313. MEETING ADJOURNMENT

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

16/314. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

16/315. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

16/316. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 14 December 2016 totalling £37,347.33 and answered Members' questions arising therefrom.

On the motion of Mr R J Knowles, seconded by Mr I Moncur it was

RESOLVED that payment of the accounts to 14 December 2016 totalling £37,347.33 be approved and the schedule authorising payment signed by Mr J H Mallen and Mr R A Fowkes.

16/317. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £464.47 was approved and noted.

16/318. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.

16/319. PERSONNEL REPORT OF THE TOWN CLERK

RESOLVED: that the post of Administrative and Finance Officer be upgraded from NJC salary scales 15 - 25 to 26 - 28 and job description changed to reflect the additional duties effective 1 January 2017. No further increment to be made until 1 April 2018, notwithstanding cost of living inflation as applied to the NJC salary scales.

There being no other necessary business the Chairman thanked Members for their attendance and declared the meeting closed.

11 January 2017

CHAIRMAN