

Sprowston Town Council year ending 31st March 2017

Summary Income & Expenditure by Budget Heading year to date to

31st March 2017

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Administration</u>						
Expenditure	166,405	156,040	-10,365	0	-10,365	106.6%
Income	156,476	150,915	-5,561			
<u>Allotments</u>						
Expenditure	7,975	8,540	565	0	565	93.4%
Income	8,952	9,035	83			
<u>Cemetery</u>						
Expenditure	97,275	108,330	11,055	0	11,055	89.8%
Income	122,658	104,918	-17,740			
<u>Grants</u>						
Expenditure	500	1,000	500	0	500	50.0%
Income	1,000	1,000	0			
<u>Diamond Centre</u>						
Expenditure	331,434	353,545	22,111	0	22,111	93.7%
Income	238,276	217,580	-17,696			
<u>Parks</u>						
Expenditure	195,402	196,625	1,223	0	1,223	99.4%
Income	160,003	159,394	-609			
<u>Street Scene</u>						
Expenditure	56,616	48,250	-8,366	0	-8,366	117.3%
Income	50,323	50,323	0			
<u>Totals</u>						
Expenditure	855,607	872,330	16,723	0	16,723	98.1%
Income	737,688	693,165	-41,523			
Transfers from reserves	0	179,165				
<u>Surplus / (Shortfall)</u>	<u>(117,919)</u>	<u>0</u>				

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Administration

	<u>Actual</u>	<u>Annual</u>	<u>Variance to</u>	<u>Committed</u>	<u>Funds</u>	<u>% Budget</u>	
	<u>Year to Date</u>	<u>Budget</u>	<u>Annual Total</u>	<u>Expenditure</u>	<u>Available</u>	<u>Spent</u>	
<u>Expenditure</u>							
6001	Wages/Salaries	101,185	92,100	-9,085	-9,085	109.9%	
6002	Employers Ni	10,602	7,380	-3,222	-3,222	143.7%	
6003	Employers Pension	19,606	18,960	-646	-646	103.4%	
7005	Administration - Building Repairs	0	0	0	0	0.0%	
7008	Administration - Insurance	6,021	7,600	1,579	1,579	79.2%	
7009	Administration - Legal Fees	2,457	2,000	-457	-457	122.9%	
7010	Administration - Bank Charges & Interest Charges	137	100	-37	-37	137.0%	
7012	Administration - Audit Fees	3,125	3,250	125	125	96.2%	
7013	Administration - Parish News Letter	1,707	3,000	1,293	1,293	56.9%	
7014	Administration - Election Expenses	4,756	3,000	-1,756	-1,756	158.5%	
7015	Administration - Travelling	374	500	126	126	74.8%	
7016	Administration - Phone/Communications	638	1,000	362	362	63.8%	
7017	Administration - IT	6,924	9,000	2,076	2,076	76.9%	
7018	Administration - Website	0	200	200	200	0.0%	
7020	Administration - Postage	369	400	31	31	92.3%	
7021	Administration - Stationery	802	1,300	498	498	61.7%	
7022	Administration - Printing & Photocopying	495	500	5	5	99.0%	
7023	Administration - Office Equipment Purchase/Repair	703	300	-403	-403	234.3%	
7024	Administration - Advertising	140	500	360	360	28.0%	
7025	Administration - Subscriptions	919	2,500	1,581	1,581	36.8%	
7026	Administration - Publications	7	100	93	93	7.0%	
7027	Administration - Training	10	150	140	140	6.7%	
7028	Administration - Health & Safety	170	100	-70	-70	170.0%	
7029	Administration - Equipment Lease	820	1,800	980	980	45.6%	
7030	Administration - Chairmans Allowance	159	200	41	41	79.5%	
5002	Administration - Sundries & Contingencies	4,279	100	-4,179	-4,179	4279.0%	
8100	Administration - Bad Debts	0	0	0	0	0.0%	
	<u>Total Expenditure</u>	166,405	156,040	-10,365	0	-10,365	106.6%
<u>Income</u>							
4006	Administration - Bank & Investment Income	2,532	2,000	-532			
4018	Administration - Sect 106/NHB/CIL	4,373	0	-4,373			
4020	Administration - New Homes Bonus	0	0	0			
4021	Administration - Grants Received	656	0	-656			
4090	Administration - Precept	146,891	148,915	2,024			
	Administration - Transitional Grant	2,024	0	-2,024			
	<u>Total Income</u>	156,476	150,915	-5,561			
	<u>Transfer from reserves</u>	0	0				
	<u>Surplus / (Shortfall)</u>	-9,929	(5,125)				

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Allotments

	<u>Actual</u>	<u>Annual</u>	<u>Variance to</u>	<u>Committed</u>	<u>Funds</u>	<u>% Budget</u>
	<u>Year to Date</u>	<u>Budget</u>	<u>Annual Total</u>	<u>Expenditure</u>	<u>Available</u>	<u>Spent</u>
<u>Expenditure</u>						
6101	Allotments - Gross Pay	5,082	5,150	68	68	98.7%
6102	Allotments - Ers Ni	384	515	131	131	74.6%
6103	Allotments - Superannuation	949	1,025	76	76	92.6%
5101	Allotments - Vermin Control	734	850	116	116	86.4%
7104	Allotments - Water	226	400	174	174	56.5%
7106	Allotments - General Repairs	600	500	-100	-100	120.0%
5102	Allotments - Sundries & Contingencies	0	100	100	100	0.0%
	<u>Total Expenditure</u>	<u>7,975</u>	<u>8,540</u>	<u>565</u>	<u>0</u>	<u>93.4%</u>
<u>Income</u>						
4101	Allotments - Allotment Rental	3,504	3,500	-4		
4102	Allotments - Water Charges Received	313	400	87		
4091	Allotments - Precept	5,065	5,135	70		
	Allotments - Transitional Grant	70	0	-70		
	<u>Total Income</u>	<u>8,952</u>	<u>9,035</u>	<u>83</u>		
	<u>Surplus / (Shortfall)</u>	<u>977</u>	<u>495</u>			

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Cemetery

	<u>Actual</u> Year to Date	<u>Annual</u> Budget	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Expenditure</u>						
6201 Cemetery - Gross Pay	45,738	46,350	612		612	98.7%
6202 Cemetery - Ers Ni	3,452	4,615	1,163		1,163	74.8%
6203 Cemetery - Superannuation	8,540	9,480	940		940	90.1%
5201 Cemetery - Vermin Control	0	300	300		300	0.0%
5211 Cemetery - Trees, Shrubs & Plants	229	1,000	771		771	22.9%
5215 Cemetery - Waste Disposal & Skip Hire	2,008	3,000	992		992	66.9%
5220 Cemetery - Extension Costs & Land Works	6,520	6,500	-20		-20	100.3%
5221 Cemetery - Memorial Wall Expenses	747	5,000	4,253		4,253	14.9%
5223 Cemetery - Memorial Safety Repairs	0	250	250		250	0.0%
7202 Cemetery - Rates	2,468	2,500	32		32	98.7%
7203 Cemetery - Heat & Light	89	200	111		111	44.5%
7204 Cemetery - Water	85	250	165		165	34.0%
7211 Cemetery - Loan Charges	27,009	28,785	1,776		1,776	93.8%
5202 Cemetery - Sundries & Contingencies	390	100	-290		-290	390.0%
<u>Total Expenditure</u>	97,275	108,330	11,055	0	11,055	89.8%
<u>Income</u>						
4203 Cemetery - Graves	43,579	34,000	-9,579			
4204 Cemetery - Interment	33,856	22,000	-11,856			
4205 Cemetery - Memorials & Inscriptions	10,305	14,000	3,695			
4092 Cemetery - Precept	34,443	34,918	475			
Cemetery - Transitional Grant	475	0	-475			
<u>Total Income</u>	122,658	104,918	-17,740			
<u>Transfer from reserves</u>	0	0				
<u>Surplus / (Shortfall)</u>	25,383	(3,412)				

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Grants

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
5307	Grants - Donations	500	1,000	500		500	50.0%
	<u>Total Expenditure</u>	500	1,000	500	0	500	50.0%
	<u>Income</u>						
4307	Grants	0	0	0			
4321	Grants	0	0	0			
4093	Precept - Grant Element	986	1,000	14			
	Grants - Transitional Grant	14	0	-14			
	<u>Total Income</u>	1,000	1,000	0			
	<u>Surplus / (Shortfall)</u>	500	0				

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Diamond Centre

	<u>Actual</u> Year to Date	<u>Annual</u> Budget	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>	
<u>Expenditure</u>							
6401	Diamond Centre - Gross Pay	54,020	99,000	44,980	44,980	54.6%	
6402	Diamond Centre - Ers Ni	3,528	9,840	6,312	6,312	35.9%	
6403	Diamond Centre - Superannuation	5,085	20,245	15,160	15,160	25.1%	
5415	Diamond Centre - Waste Disposal & Skip Hire	576	650	74	74	88.6%	
5418	Diamond Centre - Planning Permission	0	800	800	800	0.0%	
5421	Diamond Centre - Room Hire Expenses	2,520	5,000	2,480	2,480	50.4%	
5422	Diamond Centre - Equipment/Purchases	1,986	100	-1,886	-1,886	1986.0%	
5424	Diamond Centre - Improvements to	116,295	127,910	11,615	11,615	90.9%	
5425	Diamond Centre - Sports Hall/Phase 4	54,320	0	-54,320	-54,320	0.0%	
7402	Diamond Centre - Rates	7,475	7,000	-475	-475	106.8%	
7403	Diamond Centre - Heat & Light	8,396	4,000	-4,396	-4,396	209.9%	
7404	Diamond Centre - Water	956	1,500	544	544	63.7%	
7405	Diamond Centre - Building Repairs	4,208	3,000	-1,208	-1,208	140.3%	
7406	Diamond Centre - General Repairs	2,210	3,000	790	790	73.7%	
7407	Diamond Centre - Cleaning & Supplies	1,868	3,000	1,132	1,132	62.3%	
7411	Diamond Centre - Loan Charges	67,594	68,400	806	806	98.8%	
7416	Diamond Centre - Phone/Communications	0	0	0	0	0.0%	
5402	Diamond Centre - Sundries & Contingencies	397	100	-297	-297	397.0%	
	Total Expenditure	331,434	353,545	22,111	0	22,111	93.7%
<u>Income</u>							
4415	Diamond Centre - Hire of	50,524	33,333	-17,191			
4416	Diamond Centre - Field Hire	255	500	245			
4417	Diamond Centre - Cinema Receipts	2,750	2,000	-750			
4418	Diamond Centre - Grants Received	3,000	0	0			
4094	Diamond Centre - Precept	179,277	181,747	2,470			
	Diamond Centre - Transitional Grant	2,470	0	-2,470			
	Total Income	238,276	217,580	-17,696			
	Transfer from reserves	0	0				
	Surplus / (Shortfall)	(93,158)	(135,965)				

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Parks

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Expenditure</u>						
6501 Parks - Gross Pay	50,820	62,000	11,180		11,180	82.0%
6502 Parks - Ers Ni	3,836	4,100	264		264	93.6%
6503 Parks - Superannuation	9,488	11,275	1,787		1,787	84.2%
5508 Parks - Machinery Tool Repair/Replace	22,512	20,000	-2,512		-2,512	112.6%
5509 Parks - Playground Equipment Repairs	9,322	7,500	-1,822		-1,822	124.3%
5510 Parks - Horticultural Consumables	949	2,000	1,051		1,051	47.5%
5511 Parks - Trees, Shrubs & Plants	4,712	3,000	-1,712		-1,712	157.1%
5512 Parks - Sports Pitches Consumables	804	3,000	2,196		2,196	26.8%
5513 Parks - Paths, Seats & Signs	2,875	500	-2,375		-2,375	575.0%
5514 Parks - Fencing, Gates & Walls	2,667	2,000	-667		-667	133.4%
5515 Parks - Waste Disposal & Skip Hire	2,082	2,500	418		418	83.3%
5516 Parks - Fuel for Machinery	3,139	4,500	1,361		1,361	69.8%
5517 Parks - Health & Safety inc Protective Clothing	8,083	12,500	4,417		4,417	64.7%
5518 Parks - Pavilion Refurbishment	22,184	10,000	-12,184		-12,184	221.8%
5519 Parks - Events Expenses	0	7,500	7,500		7,500	0.0%
7501 Parks - Land Lease	0	0	0		0	0.0%
7502 Parks - Rates	6,287	5,500	-787		-787	114.3%
7503 Parks - Heat & Light	3,587	3,000	-587		-587	119.6%
7504 Parks - Water	3,816	2,500	-1,316		-1,316	152.6%
7505 Parks - Building Repairs	9,122	2,000	-7,122		-7,122	456.1%
7507 Parks - Cleaning & Supplies	1,166	1,500	334		334	77.7%
7511 Parks - Loan Charges	27,726	29,000	1,274		1,274	95.6%
7516 Parks - Phone/Communications	204	150	-54		-54	136.0%
7519 Parks - Training	21	500	479		479	4.2%
5502 Parks - Sundries & Contingencies	0	100	100		100	0.0%
<u>Total Expenditure</u>	195,402	196,625	1,223	0	1,223	99.4%
<u>Income</u>						
4508 Parks - Bowling Green Fees	2,958	2,900	-58			
4509 Parks - Cricket Square Fees	163	200	37			
4510 Parks - Football Pitch Fees	4,061	4,250	189			
4511 Parks - Tennis Court Fees	0	0	0			
4512 Parks - Pavillion Hire Fees	345	300	-45			
4513 Parks - Delegated Verge Cutting	9,797	9,700	-97			
4514 Parks - Grants Received	0	0	0			
4519 Parks - Recreation Ground Hire	1,300	1,250	-50			
4520 Parks - Hire of Recreation Ground Office	16,085	15,500	-585			
4095 Parks - Precept	123,592	125,294	1,702			
Parks - Transitional Grant	1,702	0	-1,702			
<u>Total Income</u>	160,003	159,394	-609			
<u>Transfer from reserves</u>	0	0				
<u>Surplus / (Shortfall)</u>	(35,399)	(37,231)				

Sprowston Town Council year ending 31st March 2017

Detailed Income & Expenditure by Cost Centre year to date to

31st March 2017

Street Scene

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>	
<u>Expenditure</u>							
5603	Street Scene - Light Maintenance	11,070	15,000	3,930	3,930	73.8%	
5604	Street Scene - Notice Board & Signs	0	2,000	2,000	2,000	0.0%	
5605	Street Scene - Dog & Litter Bins	5,246	5,000	-246	-246	104.9%	
5606	Street Scene - Cleaning Bottle Banks/Bus Shelters	1,208	1,000	-208	-208	120.8%	
7603	Street Scene - Heat & Light	26,243	20,000	-6,243	-6,243	131.2%	
7611	Street Scene - Loan Charges	12,849	5,150	-7,699	-7,699	249.5%	
5602	Street Scene - Sundries & Contingencies	0	100	100	100	0.0%	
	<u>Total Expenditure</u>	<u>56,616</u>	<u>48,250</u>	<u>-8,366</u>	<u>0</u>	<u>-8,366</u>	<u>117.3%</u>
<u>Income</u>							
4096	Street Scene - Precept	49,639	50,323	684			
	Street Scene - Transitional Grant	684	0	-684			
	<u>Total Income</u>	<u>50,323</u>	<u>50,323</u>	<u>0</u>			
	<u>Surplus / (Shortfall)</u>	<u>-6,293</u>	<u>2,073</u>				

Sprowston Town Council year ending 31st March 2017

Bank Accounts & Cash

31st March 2017

1200	STC - General Account	4,208
1201	STC - Business Premium Account	0
1202	STC - Drawings Account	0
1203	STC - Salaries Account	4,253
1204	STC - Petty Cash Imprest Account	0
1205	STC - Treasury Deposits	1,000,000
1206	STC - Business Saver Account	10,797
1207	STC - Active Saver Account	1,051,331
1209	STC - Barclaycard Account	-1,026
1210	STC - Petty Cash Account	156

Total Bank & Cash Balances **2,069,719**

Cash Book

Opening Balance 01/04/2016	678,528
Add: Total Cash Receipts in year	722,676
Deduct: Total Cash Payments in year	(831,485)
Loan	1,500,000
	<u>2,069,719</u>

Sprowston Town Council year ending 31st March 2017

Balance Sheet as at

31st March 2017

Current Assets

Sales Ledger	6,730
Other Debtors	0
Prepayments	932
Vat Refund	7,350
Cash at Bank & in Hand	2,069,719

2,084,731

Current Liabilities

Purchase Ledger	24,122
Receipts in Advance	0
Sundry Creditors	0
Salaries	0
Paye & Ni	0
Pensions	0

24,122

2,060,609

Reserves

Play Equipment Renewals Fund	15,500
Machinery Renewals Fund	20,000
Town Council Election Fund	6,000
Office Equipment Fund	10,000
Street Lighting Renewals Fund	32,000
Heating System Renewal Fund	13,000
Charities Capital Fund	0
Cemetery Land Fund	0
Diamond Centre Fund	1,688,049
Diamond Centre Nursery Fund	0
General Fund	276,060

2,060,609

Sprowston Town Council

Council Office
 Sprowston Diamond Centre, School Lane,
 Sprowston, Norwich
 NR7 8TR

Asset Inventory Report

Asset Type	Asset Name and Reference	Note	Location	Acquisition Cost
Sprowston Town Council				
Default Category				
Attachments	Indespension Plant Trailer A006		Recreation Ground	£2,000
Attachments	Indespension Tipper Trailer A004	Indespension Tipper Trailer	Recreation Ground	£2,460
Attachments	Indespension Trailer A003	Indespension Trailer	Recreation Ground	£2,800
Attachments	McConnell Magnum Flail A002	McConnell Magnum Flail	Recreation Ground	£1
Attachments	Sisis Quadraplay A001	Sisis Quadraplay Main frame (QMF), 6ft Tilth rake (QTR/6), 6ft roller (QR/6), 6ft spiker/splitter (QSS/6) and 6ft brush (QB/6)	Recreation Ground	£1
Land & Buildings	Access Loke L017	Access Loke / track between the Cricket ground and Wilks Farm Drive, giving access to the Woodland area and Wilks Farm Drive near the play area.	Millennium Loke	£3,400
Land & Buildings	Allotment Land L004	Allotment Land	Church Lane Allotments Site and Car Park	£1
Land & Buildings	Allotment Land L005	Allotment Land	Church Lane Allotment Site plots 1-18	£1
Land & Buildings	Amenity Area L003	Amenity Area	Cannerby Lane Green Space	£1
Land & Buildings	Blue Boar Lane Play Areas L019	Public Open Space (2)	Blue Boar Lane Play Areas x 2	£2
Land & Buildings	Bowls Pavilion B004	Bowls Pavilion	Bowls Pavilion Recreation Ground NR7 8EW	£63,306
Land & Buildings	Cemetery Land L006	Cemetery Land	Church Lane Cemetery	£1
Land & Buildings	Cemetery Land (extension) L007	Cemetery Land	Church Lane Cemetery	£1
Land & Buildings	Cemetery Office B006	Cemetery Office & Toilets	Church Lane Cemetery	£105,500
Land & Buildings	Church Lane Cemetery Extension L016	5.93 acres Land for extension of Cemetery	Church Lane Cemetery Extension	£92,000

Asset Type	Asset Name and Reference	Note	Location	Acquisition Cost
Land & Buildings	Council Office	Council Office	Council Office Recreation Ground NR7 8EW	£298,200
Land & Buildings	Fenced Open Space	1. Fenced 'Open Space' - 25,000	School Lane, Sprowston	£96,103
Land & Buildings	Open Space	Millennium Woodland	Church Lane Millennium Woodland	£1
Land & Buildings	Pavilion	Pavilion	Thatched Pavilion Recreation Ground NR7 8EW	£465,300
Land & Buildings	Playing Field	Playing Field & Open Space	Barkers Lane Open Space	£1
Land & Buildings	Playing Field	Playing Field & Open Space	Barkers Lane Open Space	£24,000
Land & Buildings	Public Open Space	Public Open Space	Post Mill Close	£1
Land & Buildings	Public Open Space	Public Open Space	Wilks Farm Drive Open Space (2)	£1
Land & Buildings	Public Right of Way	Public Right of Way	Dixon Road	£1
Land & Buildings	Recreation Land	Recreation Land	Recreation Ground Playing Field	£1
Land & Buildings	Recreation Land	Recreation Land	Recreation Ground Playing Field	£1
Land & Buildings	Recreation Land	Recreation Land	Sparhawk Park, Sparhawk Avenue	£10,000
Land & Buildings	Sparhawk Buildings	Sparhawk Buildings	Sparhawk Park	£174,200
Land & Buildings	Sprowston Diamond Centre	Sprowston Diamond Centre	Sprowston Diamond Centre School Lane NR7 8TR	£418,000
Land & Buildings	Storage Unit	Storage Unit	Storage Unit Recreation Ground NR7 8EW	£76,000
Land & Buildings	Windsor Park Gardens	Public Open Space	Windsor Park Gardens	£1
Motorised Equipment	Dennis FT 610 Fine Turf Mower	Dennis FT 610 Fine Turf Mower. + 9 Bl cassette	Recreation Ground	£4,069
Motorised Equipment	Dennis FT 610 Fine Turf Mower	Dennis FT 610 Fine Turf Mower	Recreation Ground	£6,830
Motorised Equipment	Dennis FT610 Power Unit Mower	Dennis FT610 Power Unit mower	Recreation Ground	£4,350
Motorised Equipment	ECHO Hedgecutter	ECHO Hedgetrimmer 55-HC148133/1	Recreation Ground	£320
Motorised Equipment	ECHO Blower	Echo Blower 55-PB251	Recreation Grounds	£149
Motorised Equipment	ECHO LW Long Reach Hedge Trimmer	Echo HCA-265ES LW Long Reach light weight hedge trimmer	Recreation Ground	£399
Motorised Equipment	Greens Power Mower 010H	Greens Power Mower 010 H	Recreation Ground	£1

Asset Type	Asset Name and Reference	Note	Location	Acquisition Cost
Motorised Equipment	Hayter 48 Harrier Pro. 19"	ME013	Recreation Ground	£664
Motorised Equipment	Honda Izy x 4	ME009	Recreation Ground	£2,027
Motorised Equipment	Husqvarna Chainsaw	ME020	Recreation Ground	£450
Motorised Equipment	STIHL Hand Held Blower VAC Ergo	ME017	Recreation Ground	£225
Motorised Equipment	TANAKA 3300 Loop Brushcutters x 2	ME016	Recreation Ground	£660
Motorised Equipment	Tananka Hedge Trimmer	ME008	Recreation Ground	£1,405
Motorised Wheeled Equipment	Husqvarna Lawn Tractor AU66 CKC	MWE012	Recreation Ground	£18,000
Motorised Wheeled Equipment	John Deere 4720 Compact Tractor	MWE001	Recreation Ground	£24,900
Motorised Wheeled Equipment	John Deere 4x4 Gator Utility Vehicle	MWE010	Recreation Ground	£11,800
Motorised Wheeled Equipment	John Deere X595	MWE005	Cemetery	£9,000
Motorised Wheeled Equipment	John Deere X740 Lawn Tractor	MWE009	Recreation Ground	£9,620
Motorised Wheeled Equipment	John Dere 2032R Compact Tractor	MWE011	Recreation Ground	£19,200
Motorised Wheeled Equipment	Volvo Mini Digger EC15B	MWE006	Cemetery	£13,061
Non Motorised Equipment	Balance Cart	NME002	Recreation Ground	£248
Non Motorised Equipment	DeWalt Drills x 2	NME005	Recreation Ground	£1
Non Motorised Equipment	DeWalt Grinders x 2	NME006	Recreation Ground	£1
Non Motorised Equipment	Fertilizer Spreaders x 2	NME009	Recreation Ground	£1
Non Motorised Equipment	Impact Glider UK Machine 50Psi	NME011	Recreation Ground	£455
Non Motorised Equipment	Major 8400 Roller Mower	NME003	Recreation Ground	£5,650
Non Motorised Equipment	Sprayers x 6	NME007	Recreation Ground	£1

Asset Type	Asset Name and Reference	Note	Location	Acquisition Cost
Non Motorised Equipment	Stihl Pole Pruner	Stihl Pole Pruner	Recreation Ground	£600
Non Motorised Equipment	Top Dressing Spreader	Top Dressing Spreader	Recreation Ground	£1
Non Motorised Equipment	Trailed Sprayer	Trailed Sprayer	Recreation Ground	£1
Street Furniture	Bus Shelters x 10	Bus Shelters x 10 @ £1 each:	NW Rd x 3, Wrxhm Rd x 5, WW Lane x 1, Const.Hill x 1	£10
Street Furniture	Streetlights	842 Streetlights - replacement cost £1000 per unit		£842,000
Street Furniture- Street Lights				
Asset Category Total:				£2,809,385
Asset Inventory Total:				£2,809,385

Sprowston Town Council

Payments

Meeting Date:

26th April 2017

<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
22/03/2017	415304	Ben Burgess & Co Ltd	1,420.28	284.08	1,704.36	18
12/04/2017	415817	Lawn Tractor (AU61 CYG) service	685.00	137.01	822.01	
13/04/2017	415818	Compact Tractor (AU15 AZT) Service	7.70	1.54	9.24	
01/04/2017	415009	Spark Plugs	120.83	24.17	145.00	
		Hire:Timberwolf Chipper				
			2,233.81	446.80	2,680.61	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
06/04/2017	8041767983	Copy IT	38.75	7.75	46.50	19
		Photocopiers:31/01/2017-20/03/2017				
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
05/04/2017	2591	Cozens (U.K.) Ltd	600.00	120.00	720.00	20
		Streetlighting Maintenance:March 2017				
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
12/04/2017	556989	Hugh Crane Cleaning Equipment	20.13	4.03	24.16	
		Comet Extraction Liquid				
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
13/04/2017	STC22	Dazzle Cleaning Co	99.00		99.00	21
		Bus Shelter Cleaning :April 2017				
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
03/04/2017	162515	DD Health & Safety	-56.94		56.94	22
03/04/2017	162516	Credit Balance br/fwd from 2016/2017	95.25	19.05	114.30	
05/04/2017	162531	Shoes/Boots	144.96	29.00	173.96	
		Safety spectacles,headband muffs,grip gloves	36.00	7.20	43.20	
		Safety shoes				
			219.27	55.25	274.52	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	BACS
31/03/2017	110599	East Anglian Watercooler Co	62.40	12.48	74.88	23
		Sanitisation, Bottled, Water Cups				

<u>Invoice Date</u>	<u>Invoice No.</u>	E.S.P.O. <u>Details</u> Bleach,Dynamo Tape,Copy Paper	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/04/217	4399270		69.80	13.96	83.76	24
<u>Invoice Date</u>	<u>Invoice No.</u>	Flameskill Limited <u>Details</u> Rec:Annual Service Fire Extinguishers	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
04/04/2017	214666		155.05	31.01	186.06	25
<u>Invoice Date</u>	<u>Invoice No.</u>	T.GILL & Son (Norwich) Ltd <u>Details</u> Retention:Internal Alterations Changing Rooms	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
10/11/1909	12429		3,602.73	720.55	4,323.28	26
<u>Invoice Date</u>	<u>Invoice No.</u>	Intouch Systems <u>Details</u> Office Internet April 2017 Hosted Exchange 01/05/2017-01/06/2017	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/04/2017	621279		50.00	10.00	60.00	27
01/04/2017	621181		60.00	12.00	72.00	
			110.00	22.00	132.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	Institute of Cemetery & Crematorium Management <u>Details</u> Corporate Membership	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/04/2017	4321/2017/18		90.00		90.00	28
<u>Invoice Date</u>	<u>Invoice No.</u>	Moviola Ltd <u>Details</u> A United Kingdom	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
03/04/2017			123.75	23.75	147.50	29
<u>Invoice Date</u>	<u>Invoice No.</u>	Norfolk Association of Local Council Clerks <u>Details</u> Annual Subscription 2017/2018	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/04/2017	922		1,265.04		1,265.04	30
		TOTAL OF INVOICES	8,689.73	1,457.58	10,147.31	Trf 273

TOTAL OF INVOICES 8,689.73 1,457.58 10,147.31 Trf 273

Transfer: STC Drawings a/c to Salaries a/c Trf

Transfer: STC Drawings a/c to Petty Cash Imprest a/c - -

8,689.73 1,457.58 10,147.31

Transfer: STC General a/c to STC Drawings a/c 10,147.31

..... Councillor
 Councillor
 Town Clerk

Sproston Town Council

Fixed Loan Repayments (Annuity Basis - combining both interest & principal)

Loan Number	Start Date	End Date	Term	Scheme	Original Loan £	Interest Rate	Bal o/s at 30.09.2016 £	Charges + Interest Due £	Principal Due £	Bal o/s at 30/03/2017 £
Annuity Basis - combining both interest & principal										
481134	14.07.98	2018	20yrs	Streetlighting	60,000.00	5.88	9,565.64	714.17	9,565.64	-
489751	21.03.05	2030	25yrs	Bowls Pavilion & Works	100,000.00	4.90	68,358.79	1,674.79	1,815.87	66,542.92
491908	28.07.06	2021	15yrs	Machinery Store	65,000.00	4.85	27,013.51	655.08	2,419.49	24,594.02
EIP - Equal instalments of principal										
497743	03.09.10	2035	25yrs	Cemetery Extension	100,000.00	3.46	76,000.00	1,314.80	2,000.00	74,000.00
498274	11.01.11	2036	25yrs	Cemetery Extension	50,000.00	4.99	39,000.00	973.05	1,000.00	38,000.00
498275	11.01.11	2021	10yrs	Rec. Grd BMX & Play	125,000.00	3.53	56,250.00	992.81	6,250.00	50,000.00
499162	01.12.11	2031	20yrs	Acquisition School Lane	314,000.00	3.31	243,350.00	4,027.44	7,850.00	235,500.00
499163	01.12.11	2021	10yrs	Renovation School Lane	100,000.00	2.24	55,000.00	616.00	5,000.00	50,000.00
502857	13.03.14	2064	50yrs	Cemetery Groundworks (260,000.00	4.50	247,000.00	5,557.50	2,600.00	244,400.00
51008991	19/10/2016	2036	20Yrs	SDC:Sports Hall	1,500,000.00	2.26	-	2,551.63	29,869.22	1,470,130.78

821,537.94	19077.27	68370.22	2,253,167.72
		87,447.49	

Meeting Date: 26th April 2017

Sprowston Town Council Barclaycard Payments

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
20/03/2017	445324cr	note Amazon uk	-19.77		-19.77
16/03/2017		Dependable Trading	7.99		7.99
06/04/2017		Subscription Merchants	-7.99		-7.99
		Subscription Merchants refunded			

-19.77

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
03/04/2017	10189004	3 section Combination Ladder	141.66	28.33	169.99

Flags to Buy co.

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
05/04/2017	5120556-723	4 Union Jacks	14.79	2.96	17.75

Progress Fuels

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
12/04/2017	502-79795	Diesel	72.28	14.45	86.73

Total of Payments

228.73 45.74 274.47

Due by Direct Debit 28th May 2017

Sprowston Town Council	Direct Debits	Meeting	Date:	26th April 2017
	Anglia Farmers Ltd			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
01/04/2017	528104	212.76	-	212.76
	credit balance br/fwd	198.70	39.74	238.44
	Vodafone, Comm Tech, Screwfix	-	39.74	25.68
		14.06		
	Anglian Water Business			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
05/04/2017	7042878351	36.26		36.26
05/04/2017	7042901141	147.48		147.48
	Water:Cemetery 09/12/2016-31/03/2017			
	Water:Allotments 09/12/2016-31/03/2017			
		183.74		183.74
	Broadland District Council			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
07/03/2017	100893746	3,369.73		3,369.73
07/03/2017	115952849	3,669.50		3,669.50
07/03/2017	100888826	1,130.10		1,130.10
	Half Year Rate Due 15th May 2017			
	Half Year Rate Due 15th May 2017			
	Half Year Rate Due 15th May 2017			
		8,169.33		8,169.33
	PWLB			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
10/05/2017	Loan 489751	3,490.66		3,490.66
10/05/2017	Loan 491908	3,074.57		3,074.57
10/05/2017	Loan 497743	3280.20		3280.20
10/05/2017	Loan 498274	1,948.10		1,948.10
10/05/2017	Loan 498275	7,132.50		7,132.50
10/05/2017	Loan 499162	11,747.53		11,747.53
10/05/2017	Loan 499163	5,560.00		5,560.00
10/05/2017	Loan 505463	46,819.22		46,819.22
	Bowls Pavilion & Works			
	Machinery Store			
	Cemetery Extension			
	Cemetery Extension			
	Rec. Grd BMX & play			
	Acquisition School Lane			
	Renovation School Lane			
	STC Phase 4			
		83,052.78		83,052.78

<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
Total Gas & Power						
		Details				
05/04/2017	146728610/17	Sports Floodlight March 2017	11.57	0.58	12.15	
05/04/2017	146728609/17	Diamond Centre March 2017	269.67	53.93	323.60	
08/04/2017	147033375/17	Streetlighting:01/03/-31/03/2017	65.94	3.30	69.24	
			347.18	57.81	404.99	
		Details				
		Veolia Environmental Services Ltd				
		All sites skip hire March 2017				
			277.00	55.40	332.40	
		Total Direct Debits	92,015.97	152.95	92,168.92	