

Sprowston Town Council		Payments	Meeting Date:	19th October 2017
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
15/09/2017	37247	Bartlett Signs Banner: Parking, Sign park opening hours.	155.50	186.60 1421
			<u>VAT</u>	
			31.10	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
19/09/2017	108619	Bartram Mowers Ltd Husqvarna power unit, Hedge cutter, Extn	441.00	529.20 1422
02/10/2017	109360	Paloo Pole Saw	169.00	202.80
			610.00	732.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
30/09/2017	SI17-11305	Bidwells Professional Services: Phase 4	6,009.90	7,211.88 1423
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
18/09/2017	423626	Ben Burgess & Co Ltd Scrapers, Scraper Mounts	203.19	243.82 1424
18/09/2017	423627	Brake Band Cable, Screws	36.96	44.35
30/09/2017	424421	Tyre/Fitting	97.74	117.29
30/09/2017	424422	Belt, V. Belt, Strimmer Cord, Hydraulic Oil, Rake	391.91	470.29
			729.80	875.75
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
11/09/2017	8041929477	Copy IT Digital Solutions Ltd Photocopies 31/07/2017-31/08/2017	36.97	44.36 1425
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
21/09/2017	STC27	Dazzle Cleaning Co Uk Bus Shelter Cleaning: September 2017	99.00	99.00 1426
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
12/05/2017	DS016291	Delta Simons Environmental Consultants Ltd Geo-Environmental site investigation report	4,340.00	5,208.00 1427
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>Amount</u> <u>BACS</u>
08/09/2017	2442	Elcons Employment Law Consultants Ltd Health & Safety Consultancy: ELC2472	1,800.00	2,160.00 1428

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/09/2017	4588765	Refuse sacks, T. tissue, Cleaning Materials	251.76	50.35	302.11	1429
22/09/2017	4588766	Mops, Buckets, Handwash, Brush Holder	61.42	12.28	73.70	
			313.18	62.63	375.81	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
25/09/2017	35826	Harveyson Haulage Ltd Cem: Cess Pit emptying 23/09/2017	97.00	19.40	116.40	1430
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/09/2017	627417	Intouch Systems Office Internet: September 2017	50.00	10.00	60.00	1431
25/09/2017	628441	Hosted Exchange: October 2017	60.00	12.00	72.00	
01/10/2017	628640	Hosted Exchange: November 2017	60.00	12.00	72.00	
04/10/2017	628693	Office Internet: October 2017	50.00	10.00	60.00	
			220.00	44.00	264.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/09/2017	17379	JRB Enterprise Ltd 16,000 Dog gloves	445.00	89.00	534.00	1432
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
02/10/2017		Moviola Ltd The Sense of an Ending	106.25	20.25	126.50	1433
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/09/2017	20421	Norwich Electrical co Salivant fan + fitting	111.80	22.36	134.16	1434
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/09/2017	43665	NVCS Ltd Coffee	36.85		36.85	1435
07/09/2017	43711	Glass Decanter	11.28	2.26	13.54	
19/09/2017	44189	Bravilor Novo Coffee Machine	213.23	42.65	255.88	
26/09/2017	14659	Bravilor Novo Coffee Machine	25.73	5.15	30.88	
			235.63	39.76	275.39	

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Invoice Date 01/10/2017	Invoice No.	Sproston Youth Engagement Project	Net	VAT	Amount	BACS
		Details Grant Aid : 50% (1st 50% paid April 2017)	1,250.00		1,250.00	1436
Invoice Date 04/10/2017	Invoice No. 3291	R Wells Memorials	Net	VAT	Amount	BACS
		Details Balance: Damaged Memorials	4756.50		4756.50	1437
		TOTAL OF INVOICES	21,316.53	3,033.82	24,350.35	Trf 288
Transfer:		STC Drawings a/c to Salaries a/c	30,000.00		30,000.00	Trf 289
Transfer:		STC Drawings a/c to Petty Cash Imprest a/c	50.00	-	50.00	Trf 290
			51,316.53	3,033.82	54,350.35	
Transfer:		STC General a/c to STC Drawings a/c			24,350.35	Trf 288

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Councillor

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Councillor

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Town Clerk

Supplementary Payments and Transfers

Sprowston Town Council

Invoice Date	Invoice No.	Invoice Detail	Net £	VAT £	Total £	BACS Ref
Supplier : Cozens(uk)LTD						
05/10/2017	2933	Streetlighting: September 2017	600.00	120.00	720.00	1438
11/10/2017	2948	New Streetlight: 11 Bracey Avenue	1,985.00	397.00	2,382.00	
			2,585.00	517.00	3,102.00	
Supplier: Dazzle Cleaning Co.uk						
43,020.00	STC28	Bus Stop Cleaning: October 2017	99.00		99.00	1439
Supplier: Espo						
02/10/2017	4599862	Stapler, Nitrile Gloves, Antibac Cleaner	17.02	3.41	20.43	1440
Supplier: Ingleton Wood						
31/05/2017	300513/BL	Development of the building Serv. Engin. Design (SDC)	1,250.00	250.00	1,500.00	1441
30/06/2017	300568/BL	Design: Taking upto Tender (SDC)	3,000.00	600.00	3,600.00	
01/07/2017	300290/BL	Professional fees: Building Report 1st Inst. (Rec)	340.00	68.00	408.00	
01/07/2017	300249/BL	Professional Services: Boiler (SDC)	170.00	34.00	204.00	
31/07/2017	300672/BL	Professional fees: Tender 1st Inst (Rec)	1,500.00	300.00	1,800.00	
31/08/2017	300728/BL	Professional fees: Tender 2nd Inst (Rec)	937.50	187.50	1,125.00	
31/08/2017	300729/BL	Professional fees: Building Report 2nd Inst. (Rec)	1,360.00	272.00	1,632.00	
			8,557.50	1,711.50	10,269.00	
Supplier: A.C. Leigh						
03/10/2017	I1217210	Padlocks: Recharged to Norwich Eagles	29.96	5.99	35.95	1442
Supplier: Omnis Construction Ltd						
08/10/2017	2243	New Sports Hall & Refurbishment Works	123,242.79	24,648.56	147,891.35	1443
TOTAL OF INVOICES			134,531.27	26,886.46	161,417.73	

Duplicated payment	Refund	Customer: ABA Procurement	182.40	182.40
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TOTAL OF INVOICES

	<u>134,713.67</u>	<u>26,886.46</u>	<u>161,600.13</u>
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Transfer: STC General a/c to STC Drawings a/c

		<u>£161,600.13</u>	Trfr 291
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Councillor

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Councillor

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Town Clerk

Meeting Date: 19th October 2017

Sprowston Town Council Barclaycard Payments

Invoice Date	Invoice No.	Details	Net	VAT	Amount
21/09/2017	2017-22793	Amazon U.K. 2 Litre catering kettle	33.33	6.66	39.99
21/09/2017	100000441	8 litre Swan water urn	44.30	7.50	51.80
26/09/2017	2017-65225	Hand Litterpickers(10)	123.70	24.70	148.40
27/09/2017	2017-20127	Organiser/Calendar 2018	4.40	0.88	5.28
27/09/2017	2017-20125	Organiser/Calendar 2018	4.41	0.88	5.29
27/09/2017	2017-49384	A4 Day to page diary 2018	5.40	1.08	6.48
			215.54	41.70	257.24
Invoice Date	Invoice No.	Details	Net	VAT	Amount
21/09/2017	ES11030141	ESE Direct Ltd Chair Trolley	49.99	10.00	59.99
Invoice Date	Invoice No.	Details	Net	VAT	Amount
18/09/2017	90740059	Homebase Rubber doormats (5)	32.43	6.49	38.92
27/09/2017	90250059	Rubber doormats (3)	19.13	3.83	22.96
			51.56	10.32	61.88
Invoice Date	Invoice No.	Details	Net	VAT	Amount
29/09/2017	654210	Makro Self service Wholesalers Biscuits, Napkins	62.45	0.50	62.95
Invoice Date	Invoice No.	Details	Net	VAT	Amount
21/09/2017	41010	Post Office Ltd 100 x 2nd Class stamps	56.00		56.00
Invoice Date	Invoice No.	Details	Net	VAT	Amount
22/09/2017	665-35569	Progress Fuels Fuel	74.63	14.93	89.56
Invoice Date	Invoice No.	Details	Net	VAT	Amount
04/10/2017		Viking Direct Cartridge toners 725	229.44	45.89	275.33
		Total of Payments	739.61	123.34	862.95

Due by Direct Debit 28th November 2017

Sprowston Town Council		Direct Debits	Meeting Date:	19th October 2017
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>
31/08/2017	3871432	Angel Springs Ltd (T/A Waterlogic Bottled Water,Cups	85.21	17.04
				<u>Amount</u>
				102.25
				<u>BACS</u>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>
31/08/2017	552389	Anglia Farmers Limited Comm Tech:April-August 2017	500.34	100.04
31/08/2017	552389	Vodafone:August 2017 Mobile calls	7.97	1.59
31/08/2017	552389	Screwfix:Anti slip tape,Hooks,Cable ties	72.41	14.48
			580.72	116.11
				<u>Amount</u>
				600.38
				9.56
				86.89
				<u>BACS</u>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>
29/09/2017	8059326420	Anglian Water Business Cemetry :14/06/2017-30/09/2017	33.20	
29/09/2017	8059351120	Allotments :14/06/2017-30/09/2017	107.31	
			140.51	
				<u>Amount</u>
				33.20
				107.31
				<u>BACS</u>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>
06/09/2017	44867636	ICO Data Protection Registration:Annual subscriptio	35.00	-
				<u>Amount</u>
				35.00
				<u>BACS</u>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>
29/08/2017	65190612	PHS Group 7 Hand driers:05/09/2017-30/11/2017	199.10	39.82
26/09/2017	65251411	Toilet Rolls	43.75	8.75
03/10/2017	65294729	2 Hand Driers:05/09/2017-30/11/2017	56.88	11.38
			185.97	37.19
				<u>Amount</u>
				238.92
				52.50
				68.26
				<u>BACS</u>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>
18/10/2017	A8458652	Siemens Leasing Sharp MX2030 Photocopier 2nd instalment	265.00	53.00
				<u>Amount</u>
				318.00
				<u>BACS</u>

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<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
Total Gas & Power Limited						
Details						
06/09/2017	155384619/17	Sportsfield:01/08/2017-31/08/2017	11.49	0.58	12.07	
06/09/2017	155384620/17	SDC:02/07/2017-01/08/2017	204.97	40.99	245.96	
09/09/2017	156173352/17	Streetlighting:01/08/2017-31/08/2017	1,950.42	390.08	2,340.50	
			2,166.88	431.65	2,598.53	
Veolia Environmental Services						
Details						
31/08/2017	SI01092275	All sites skip hire August 2017	282.25	56.45	338.70	
Total Direct Debits			3,741.54	711.44	4,452.98	

Invoice Date	Invoice No.	Direct Debits Invoice Detail	Net £	VAT £	Total £
30/09/2017	3925047	Supplier: Angel Springs Ltd Bottled Water	31.24	6.25	37.49
30/09/2017	558580	Supplier: Anglia Farmers Ltd Comm Tech Vodafone Screwfix: Sealant, Tape, Unibond Screwfix: Boots, Nitrile Gloves	91.77 8.25 16.88 45.64	18.35 1.65 3.38 9.13	110.12 9.90 20.26 54.77
			162.54	32.51	195.05
07/10/2017	157141946/17	Supplier: Total Gas & Power SDC:02/08/2017-01/09/2017	164.51	32.90	197.41
07/10/2017	157141957/17	Floodlights:01/09/2017-30/09/2017	11.14	0.56	11.70
08/10/2017	157472639/17	Streetlighting:01/09/2017-30/09/2017	2,057.66	411.52	2,469.18
14/10/2017	Cr 157141946/17	To cancel invoice 157141946/17	-164.51	-32.90	-197.41
14/10/2017	158059137/17	SDC:02/08/2017-30/09/2017	368.12	73.63	441.75
			2,436.92	485.71	2,922.63
43,008.00	SIO1094660	Supplier: Veolia Environmental All sites skip hire September 2017	225.80	45.16	270.96
			2,856.50	569.63	3,426.13