

Sprowston Town Council

Meeting Date: 10 January 2018

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|--------------------------|--------------------------|---|---|---|--|---------------------|
| <u>Invoice Date</u> | <u>Invoice No.</u> | Hugh Crane <u>Details</u> Cleaning Descaler 5l | <u>Net</u> 10.45 | <u>VAT</u> 2.09 | <u>Amount</u> 12.54 | <u>BACS</u> 1485 |
| 11/12/2017 | 573872 | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | ColourPrint <u>Details</u> Sprowston Matters Issue 48 Printing | <u>Net</u> 434.00 | <u>VAT</u> | <u>Amount</u> 434.00 | <u>BACS</u> 1486 |
| 15/12/2017 | 25441 | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | InTouch <u>Details</u> 6 x hosted exchange Internet connection | <u>Net</u> 60.00 50.00 110.00 | <u>VAT</u> 12.00 10.00 22.00 | <u>Amount</u> 72.00 60.00 132.00 | <u>BACS</u> 1487 |
| 09/12/2017 09/12/2017 | 631337 632118 | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | CopyIT <u>Details</u> Photocopying Charges | <u>Net</u> 24.58 | <u>VAT</u> 4.92 | <u>Amount</u> 29.50 | <u>BACS</u> 1488 |
| 13/12/2017 | 8040042957 | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Mrs June Hunt <u>Details</u> Travel Expenses | <u>Net</u> 122.85 | <u>VAT</u> | <u>Amount</u> 122.85 | <u>BACS</u> 1489 |
| 31/12/2017 | Claim Form | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Sage (UK) Limited <u>Details</u> Sage Payroll Software Licence Sage 50 Accounts Software Licence | <u>Net</u> 755.00 629.00 1,384.00 | <u>VAT</u> 151.00 125.80 276.80 | <u>Amount</u> 906.00 754.80 1,660.80 | <u>BACS</u> 1490 |
| 07/12/2017 07/12/2017 | 1009356005 1009356531 | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | ESPO <u>Details</u> Cleaning Materials Flash Drive 16GB x 2 | <u>Net</u> 246.28 26.96 273.24 | <u>VAT</u> 49.27 5.39 54.66 | <u>Amount</u> 295.55 32.35 327.90 | <u>BACS</u> 1491 |
| 08/12/2017 14/12/2017 | 468889 4695410 | | | | | |

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|---|--|--|---|---|---|---------------------|
| <u>Invoice Date</u> 13/12/2017 | <u>Invoice No.</u> RSIN0244927 | Rigby Taylor <u>Details</u> Pitch Line Marker | <u>Net</u> 391.00 | <u>VAT</u> 78.20 | <u>Amount</u> 469.20 | <u>BACS</u> 1492 |
| <u>Invoice Date</u> 08/12/2017 27/12/2017 | <u>Invoice No.</u> INV-3041 INV-3109 | Cozens (UK) Limited <u>Details</u> Streetlight Maintenance November 2017 Installation of Photocell kit outside 8 Dovedale Court | <u>Net</u> 600.00 95.00 695.00 | <u>VAT</u> 120.00 19.00 139.00 | <u>Amount</u> 720.00 114.00 834.00 | <u>BACS</u> 1493 |
| <u>Invoice Date</u> 21/12/2017 | <u>Invoice No.</u> STC30 | Dazzle Cleaning Company <u>Details</u> Bus Shelter Cleaning December 2017 | <u>Net</u> 99.00 | <u>VAT</u> | <u>Amount</u> 99.00 | <u>BACS</u> 1494 |
| <u>Invoice Date</u> 20/12/2017 | <u>Invoice No.</u> 059/71483309 | Ridgeons <u>Details</u> Paving Slabs, sand and cement - Wilks Farm Drive | <u>Net</u> 338.10 | <u>VAT</u> 67.62 | <u>Amount</u> 405.72 | <u>BACS</u> 1495 |
| <u>Invoice Date</u> 22/12/2017 | <u>Invoice No.</u> 2137 | Robin Flowerday <u>Details</u> Artwork for Sprowston Matters 48 | <u>Net</u> 60.00 | <u>VAT</u> | <u>Amount</u> 60.00 | <u>BACS</u> 1496 |
| <u>Invoice Date</u> 21/12/2017 | <u>Invoice No.</u> 112725 | Bartram Mowers Limited <u>Details</u> Service and Parts for Husquavana Tractor | <u>Net</u> 974.15 | <u>VAT</u> 194.83 | <u>Amount</u> 1,168.98 | <u>BACS</u> 1497 |
| <u>Invoice Date</u> 02/01/2018 | <u>Invoice No.</u> Claim Form | Mrs Evelyn Elliot <u>Details</u> Mileage Expenses | <u>Net</u> 78.75 | <u>VAT</u> - | <u>Amount</u> 78.75 | <u>BACS</u> 1498 |
| <u>Invoice Date</u> 18/12/2017 | <u>Invoice No.</u> INV-36463 | Harveyson Haulage Ltd <u>Details</u> Emptying of sewage at Sprowston Cemetery | <u>Net</u> 117.00 | <u>VAT</u> 23.40 | <u>Amount</u> 140.40 | <u>BACS</u> 1499 |

| <u>Invoice Date</u> | <u>Invoice No.</u> | Bidwells <u>Details</u> | <u>Net</u> | <u>VAT</u> | <u>Amount</u> | <u>BACS</u> |
|---------------------|--------------------|--|------------------|-----------------|------------------|-------------|
| 04/01/2018 | | Consultant Fee Sports Hall & Refurbishment | 5,016.50 | 1,003.30 | 6,019.80 | 1500 |
| | | TOTAL OF INVOICES | <u>10,128.62</u> | <u>1,866.82</u> | <u>11,995.44</u> | Tf 305 |
| | Transfer: | STC General a/c to STC Drawings a/c | 10,128.62 | 1,866.82 | <u>11,995.44</u> | Tf 305 |

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 Councillor
 Councillor
 Town Clerk

Sprowston Town Council

Direct Debit Payments

Meeting Date 10th January 2018

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|---------------------|--------------------|---|-----------------|---------------|-----------------|
| <u>Invoice Date</u> | <u>Invoice No.</u> | | <u>Net</u> | <u>VAT</u> | <u>Amount</u> |
| 07/12/2017 | 161145451/17 | Total Gas & Power | 300.17 | 60.04 | 360.21 |
| 07/12/2017 | 160985082/17 | <u>Details</u> Sprowston Diamond Centre | 8.49 | 0.43 | 8.92 |
| 07/12/2017 | 160985093/17 | Sprowston Diamond Centre Field Floodlights Streetlights | 2,872.66 | 574.53 | 3,447.19 |
| | | | 3,181.32 | 635.00 | 3,816.32 |
| | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | | <u>Net</u> | <u>VAT</u> | <u>Amount</u> |
| 30/11/2017 | 569263 | Anglia Farmers Limited <u>Details</u> Comm-Tech Voice and Date / Vodafone Ltd | 143.27 | 28.64 | 171.91 |
| | | | | | |
| <u>Invoice Date</u> | <u>Invoice No.</u> | | <u>Net</u> | <u>VAT</u> | <u>Amount</u> |
| 27/12/2017 | 8061558792 | Wave <u>Details</u> Water Charges Sprowston Cemetery | 28.27 | - | 28.27 |
| 27/12/2017 | 8061601774 | Water Charges Allotment Site | 91.60 | - | 91.60 |
| | | | 119.87 | - | 119.87 |