



NOTICE OF MEETING
AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council
will be held in the St. Quintin Room, at Sprowston Diamond Centre, School Lane
Sprowston on Wednesday 31 January 2018 at 7.30pm

AGENDA

Item No.

- | | | |
|-----|---|---------------|
| 1. | To receive declarations of interest. | |
| 2. | To receive apologies for absence (proforma enclosed). | |
| 3. | To confirm the minutes of the Council's meeting held on 10 January 2018. | Pages 1 - 4 |
| 4. | To receive any Police Liaison Officers Report. | Pages 5 - 6 |
| 5. | To receive correspondence & agree action/response arising from the minutes. | |
| 6. | To receive any written/verbal reports from Sprowston County and District Councillors. | Page 7 |
| 7. | To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak ¹ . | |
| 8. | Report of the Town Clerk:-
1.1 Sparhawk Park Play Equipment
1.2 Sprowston Diamond Centre | Pages 8 - 14 |
| 9. | Adjourn the meeting for a short break. | |
| 10. | To consider planning applications to 31 January 2018. | Pages 15 - 16 |
| 11. | To receive any written/verbal reports from the Council's Working Groups - Heritage Working Group | |
| 12. | To receive any written and verbal reports from Members representing the Council on or at outside organisations. (proforma enclosed) | |
| 13. | To confirm the payment of accounts to 31 January 2018. | Pages 17 - 18 |
| 14. | To receive the schedule of credit card payments. | Page 19 |
| 15. | To receive the schedule of direct debits | Page 20 |

June Hunt

June Hunt
Town Clerk

23 January 2018

Council Office, Sprowston Diamond Centre . Sprowston . Norwich.NR7 8TR
Tel: 0845 004 6227 or (01603 408063) . Fax: (01603) 418113 . Email: townclerk@sprowston-tc.gov.uk

Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr Knowles, Mr Moncur (Chairman) and Mr Ward will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as all three Councillors are on the Planning Committee of Broadland District Council they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

COUNCIL MEETING – 10 JANUARY 2018

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 10 January 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mr K Lashley
Mr R A Fowkes	-	Mrs J Leggett
Mr R J Knowles	-	Mr J H Mallen
Mr T Landamore	-	Mr B Osborne
Mrs B J Lashley	-	Mr N Shaw

Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

No members of the public were present

18/001. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

18/002. APOLOGIES FOR ABSENCE

Verbal apologies for absence were received and accepted by the Council from Mrs S L England and Ms G Landamore.

18/003. MINUTES

The Minutes of the Council meeting held on 20 December 2017, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

18/004. POLICE LIAISON OFFICER'S REPORT

No Police Newsletter was available.

18/005. NORFOLK 2020 - A NEW POLICING MODEL

A letter was circulated from Simon Bailey Chief Constable updating on the progress of their Norfolk 2020 proposals.

18/006. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr Ward also verbally reported that:

- (a) a new partnership has been launched to support Norfolk based voluntary organisations, community groups and social enterprises. It comprises Norfolk County Council, Community Action Norfolk, Voluntary Norfolk and Momentum to bring together a wealth of skills and experience in the voluntary sector.

18/006. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

- (b) Nick Tupper, Assistant Director highways wishes to remind Councils that the parish partnership arrangement continues, where Norfolk County Council fund up to 50% of parish partnership bids (upper limit £25,000) to deliver small highway improvements
- (c) the Government has said that Councils can raise council tax by an additional 1% to a maximum of 5.9% (3% of this will go to adult social care). A 1% rise would increase the Councils budget by £4m easing pressure on out services. Full Council will make a decision on Council Tax on February 12 2018. A 5.99% rise would increase the County Council's share of Band D bills by £74.74 per year to £1,322.68.
- (d) rising athletic stars in Broadland can now apply for a Sports Community Grant to help with the cost of training or competing. Grants of up to £125 are available per athlete with a closing date of 29 January 2018. Details at www.broadland.gov.uk/sportsgrant
- (e) Jack Sadler, Broadland District Standards Committee has died.

Councillors expressed their sadness and reminisced on aspects of Mr Sadler's public life.

Referring to Mr Ward's written report Mr W F Couzens:

- (a) expressed his congratulations to Jill Penn on her achievements
- (b) asked if the Garden Waste Service's continued annual growth was due to the sale of the bins or the product.

Mr Ward advised that it was due to the sale of the product.

Mr Couzens asked if this annual growth would lead to a reduction in the cost of the bins.

Mr Ward advised that Broadland District Council were thinking of increasing the price of the bins.

Mr Couzens suggested that a reduction in the cost of the bins could increase the customer base and the larger bulk of saleable product would make the service more cost effective and better for the environment.

Mr I Moncur commented that it was customary for the outgoing Chairman to donate something to the Council and circulated an artist's impression of a weather vane he had commissioned to be erected on Sprowston Diamond Centre at the topping out ceremony in February. The Town Clerk would progress this.

18/007. RESIDENT'S QUESTIONS

As no residents were present the Chairman moved to the next item of business.

18/008. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Leased Council Property

18/008. REPORT OF THE TOWN CLERK (CONTINUED)

In view of Catch 22 Charity Limited determining the lease of the Council's property at Sprowston Recreation Ground, and having considered the report of the Town Clerk it was

RESOLVED to instruct the Town Clerk to relocate the Town Council office to Recreation Ground Road and procure the services Jason Menezes of Bidwells to prepare a list of dilapidations.

1.2 Windsor Park Gardens Refurbishment of Play Equipment

Members considered two schemes for play equipment at Windsor Park Gardens and it was

RESOLVED to accept the play scheme quotation from Wicksteed at a cost of £70,700.00 plus VAT subject to the removal of one gate and the provision of two additional seats.

1.3 Blue Boar Lane Open Space

Members considered the report of the Town Clerk and landscaping plan for Blue Boar Lane open space and it was

RESOLVED to authorise the Town Clerk to progress the scheme presented and to investigate with Broadland District Council the inclusion of additional planting adjacent to the culvert.

CEMETERY

2.1 St Mary and St Margaret Church

Members noted the invitation from Reverend Canon Simon Stokes to a meeting to be held on Wednesday 17 January 2017 at 5.00pm at Sprowston Vicarage to discuss commemoration of the 100 year anniversary of WW1 ending.

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Norfolk Playing Fields Association

Members noted and declined the invitation of membership from the Chairman of the Norfolk Playing Fields Association.

4.2 The Royal British Legion

Members noted the letter of thanks from The Royal British Legion for the Council's donation of £300.00.

4.3 UK Power Networks - Roadshows

Members noted the invitation by UK Power Networks to their roadshows.

18/008. REPORT OF THE TOWN CLERK (CONTINUED)

PLANNING AND TRANSPORTATION

5.1 No matters to report

18/009. MEETING ADJOURNMENT

Due to the early hour it was **RESOLVED** not to adjourn the meeting for a short break.

18/010. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following planning applications:

2017/2217 - single storey side and rear extension at 91, Blithemeadow Drive
2017/2212 - two storey rear and side extension at 14, Rosemary Road

18/011. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

18/012. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

No written reports were received.

18/013. SCHEDULE OF MEETING DATES 2018/19

RESOLVED to accept the schedule of meeting dates for 2018/19.

18/014. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 10 January 2018 totalling £11,995.44 and answered Members' questions arising therefrom.

On the motion of Mr J H Mallen, seconded by Mrs J Leggett it was

RESOLVED that payment of the accounts to 10 January 2018 totalling £11,995.44 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mr R J Knowles.

18/015. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

31 January 2018

CHAIRMAN

Newsletter

Date: January 2018

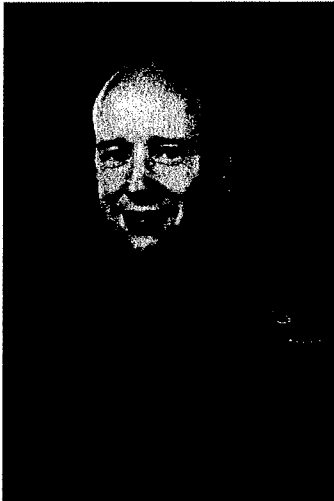


Message from Inspector Lisa Hooper

Welcome to the newsletter for Sprowston. Our aim is to ensure you receive regular updates on crime levels along with relevant news and crime prevention advice. We will inform you of any opportunities to meet the local policing team and encourage you to advertise these within your parish newsletters and magazines. Working together helps the police understand the issues and concerns that matter to the public helping us to maintain a place to live that we can all be proud of.

Crime Updates 1st – 31st December 17

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	0	Harassment, alarm or distress is caused in a non-crime incident.
Burglary Business and Community	1	Business and community Burglaries will include shops, businesses and other property. In general, the purpose for which a building is designed will determine whether it should be classified as 'Residential' or 'Business and Community'.
Burglary Residential	4	Residential Burglary will encompass entry to any building within the curtilage/boundary of a residence, e.g. garden sheds and garages.
Criminal Damage	7	A person destroys or damages property belonging to someone else.
Domestic	6	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	0	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	0	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	1	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	1	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	1	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



Message from PC Andy Mason

Broadland Police are recruiting a wide variety of volunteer roles. These include the Special Constabulary, Police Support Volunteers, Neighbourhood Watch and Community Speed Watch. All of these roles are made up of volunteers from the community. The Specials are volunteers who start at age 18 and have the same powers as regular police officers. They conduct patrols and respond to concerns in the community. Support Volunteers assist us in a variety of ways including administrative tasks and enquiry office functions. Neighbourhood Watch is about ensuring communities look after one another and feed back information to police as well as their residents. Community Speed Watch concerns educating drivers about the importance of speed limits and builds up a bigger picture of where the issues are.

If you are interested in volunteering for any of these roles please e-mail me at masonad@norfolk.pnn.police.uk

Make 2018 the year you volunteer!

What is happening in your area

SNAP

The next Public Engagement meeting for Sprowston and Old Catton will be held on Tuesday 16th January 2018, 7pm at Gage Road Chapel, Gage Road, Sprowston. Why not come along and have your say? After the meeting the Safer Neighbourhood Action Panel will discuss and decide the priorities for all partners to act upon for the next three months. The adopted priorities will be published on the Norfolk Constabulary website, via Police Connect and Social Media.

Neighbourhood Priorities

The priorities adopted on 17th October were:

- Parking on Wroxham Road outside Tesco fully obstructing the pavement
- Speeding on St Faiths Road, Old Catton

Point of contact

Follow us on social media



@BroadlandPolice

www.crimestoppers.co.uk

www.norfolk.police.co.uk

SNTSprowston@norfolk.pnn.police.uk

Non Emergency: 101

Partner contacts



111 NHS

County Council 03448008012

District Council 01603 431133

Parking Issues 01553 616222



21st January 2018

Report from Councillor John Ward

Broadland District Council

The Greater Norwich Local Plan Consultation has commenced and runs until 15.3.18. The Draft Plan will be published Summer 2019 with submission October 2019 and adoption December 2020. There will be 25 road shows during the consultation period.

43,000 homes are to be built 2015-2036 with 36,665 already committed, leaving 7335 to be allocated.

There could be one or two new settlements of 2000 homes each at possible sites Wymondham/Hethel or Honingham Thorpe; or there could be smaller developments throughout the area. Details at www.gnlp.org.uk

On Monday 22nd January Phil Courtier takes up his new role as Joint Head of Planning for Broadland and South Norfolk District Councils.

Transport priorities for the next 20 years are the focus of a new survey that aims to find out what matters most to people as they drive around the city. The survey covers the Greater Norwich Councils of Norwich, Broadland and South Norfolk and can be found at www.norfolk.gov.uk/tfnreview Closing date is 5pm 15.3.18.

Norfolk County Council

NCC is launching search for 11-18 yr olds to stand for election to Norfolk's Youth Parliament. Applications must be in by 5pm 7.2.18.

Details at www.norfolk.gov.uk/youthparliament

The latest Ofsted report into Norfolk Children's Services grades the service "Requires Improvement" which is progress from the previous grading of "Inadequate". The Adoption Services were rated "Outstanding". Our new Head of Children's Services, Sarah Tough is aiming for an overall "Good" rating at the next inspection.

The Police and Crime Commissioner, Lorne Green has engaged consultants to carry out a review of the governance of the Fire & Rescue Service with a view to it eventually sitting under his control.

The Leader of the Council, Cliff Jordan has said there is no compelling case for any change and to proceed further with a full business case would be a waste of taxpayer's money. The Communities Committee has agreed with his view and it will now go to Full Council for a final decision.

COUNCIL MEETING – 31 JANUARY 2018

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Sparhawk Park Play Equipment

The Roc n' Cross at the larger play site at Sparhawk Park has failed the latest safety inspection. This see-saw does not move as it should and the internal mechanism has broken. The company who provided this equipment has ceased trading and parts cannot be sourced in this country having to be procured from the USA. Representatives from other companies who produce play equipment have also failed to give guidance or provide a solution other than to replace this piece of equipment.

Attached, for Members consideration are two quotations from Wicksteed Playscapes which could provide a piece of similar equipment to that in need of replacement at Sparhawk Park, being similar to the play value being lost by the Roc n' Cross.

Recommendation: to consider the quotations and instruct the Town Clerk with the chosen replacement play equipment.

1.2 Sprowston Diamond Centre

Arising from Minute 18/008 1.1 the Council named the rooms at Sprowston Diamond Centre after Head Teachers of the former premises. With the use of Beryl Read for the sports hall this now leaves one room to be named. I have researched the record and have found that Miss Jones was Headmistress in 1929.

Recommendation: to name the room Jones Room at Sprowston Diamond Centre.

CEMETERY

2.1 No matters to report.

STREET LIGHTING

3.1 No matters to report.

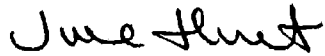
CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Further to Minute 17/276 4.3, I can report that the position of Caretaker / Cleaner has been offered and accepted by Mr Barry Thomas commencing on 1 March 2018 on NJC Scales spinal column point 16.

PLANNING AND TRANSPORTATION

5.1 Greater Norwich Local Plan

Attached, for Members information, is an email from the Greater Norwich Local Plan seeking views on the Growth Options document with housing numbers, employment and infrastructure to 2036. The Site Proposal document has also been published for consultation setting out various sites submitted and full documentation is available online via www.gnlp.org.uk. This holds a proposal for 13,000 in the north east area of Broadland District Council between Sprowston and Wroxham.



June Hunt
Town Clerk

From: Greater Norwich Local Plan <GNLP@norfolk.gov.uk>
Sent: 08 January 2018 08:52
Subject: Greater Norwich Local Plan Regulation 18 Consultation 8/1/18 - 15/3/18

Dear consultee

Greater Norwich Local Plan Regulation 18 Consultation 8/1/18 – 15/3/18

You are receiving this email as you have asked to be kept informed about the Greater Norwich Local Plan's (GNLP) progress. You may be aware that public consultation on the emerging (Regulation 18) GNLP will start on 8th January, running to 15th March 2018. We are seeking your views on a Growth Options document, which sets out:

- the broad housing numbers required to 2036;
- six main distribution options; and
- a significant number of questions on various policy areas such as air quality, landscape and affordable housing

It is very important to note that this is an early consultation stage – no final decisions have been made on any policy choice. You can view the document online via www.gnlp.org.uk, and make your comments at the same time. You don't need to answer every question – you can simply comment on whichever parts of the plan interest you.

The Site Proposals document is also published for consultation. It lists sites submitted to us for consideration for various uses through the plan, along with a settlement summary for those parishes where sites have been submitted. Again, no final decisions have been made on any site, and you can view the Site Proposals document and interactive maps online via www.gnlp.org.uk, making your comments at the same time. You can comment on whichever sites interest you. The Housing and Economic Land Availability Assessment (HELAA) in the evidence base has more detail on the sites submitted for potential inclusion in the GNLP. Other evidence studies, along with the Interim Sustainability Appraisal are also available online for comment.

About 25 roadshows at various locations in Greater Norwich have been planned to take place during the consultation period. The precise venues and dates are published on www.gnlp.org.uk. Officers will be available at the roadshows to discuss policy options or sites in general terms, but it is stressed that this is an early stage consultation exercise, and no decisions will be made until later in the plan-making process. Parish councils have been invited to separate workshops.

Hard copies of the maps and all other consultation documents are available from the consultation deposit points:

- County Hall, Martineau Lane, Norwich (main reception);
- City Hall, St Peters Street, Norwich (2nd floor reception);
- Broadland District Council, Thorpe Road, Thorpe St Andrew (main reception);
- South Norfolk Council, Cygnet Court, Long Stratton (main reception).

The quickest and easiest way of responding to the consultation is online at www.gnlp.org.uk but if you can't respond online, please contact us on 01603 306603 to get a response booklet. All responses must be received by 5pm on 15th March 2018.

Mike Burrell
Greater Norwich Planning Policy Team Manager

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Sprowston Town Council
PLANNING APPLICATIONS – 31 JANUARY 2018

Broadland DC App.No. 2018/0028 **Applicant** Mr P Bowen as location **Location** 58 Rosemary Road, Sprowston, NR7 8ER

Classification: Minor dwellings
Type: Full Permission

Description: Two Storey Side Extension

Broadland DC App.No. 2018/0017 **Applicant** Sigma Property Co Ltd as location **Location** Former Royal Observer Corps Chartwell Road, NR6 7RB

Classification: Minor dwellings
Type: Full Permission

Description: Variation of Condition 16 following grant of planning permission 20151802

Broadland DC App.No. 2018/0063 **Applicant** Mr David Pennington as location **Location** 47 Cozens Hardy Road, Sprowston, NR7 8QF

Classification: Minor dwellings
Type: Full Permission

Description: Two Storey Side Extension, Single Storey Front and Rear Extensions

Broadland DC App.No. 2018/0067 **Applicant** Mr S Rowley as location **Location** 45 Till Road, Sprowston, NR6 7QZ

Classification: Minor dwellings
Type: Full Permission

Description: Extend Existing Dwelling and Subdivide Curtilage to Form New Dwelling

Broadland DC App.No.
2018/0094

Applicant
Tiny Twinkles Childrens Nursery
as location

Location
12 Corbet Avenue, Sprowston, NR7 8HS

Classification: Minor dwellings
Type: Full Permission

Description: Change of Use from Offices to Children's Day Care Centre (Class D1) and associated alterations

Broadland DC App.No.
2018/0096

Applicant
Maria Abelleira
as location

Location
78 Cozens Hardy Road, Sprowston, NR7 8QG

Classification: Minor dwellings
Type: Full Permission

Description: Part Change of Use of Conservatory Area into a Beauty Treatment Room

Broadland DC App.No.
2018/0099

Applicant
Mr Paul Barnes
as location

Location
101 Lone Barn Road, Sprowston, NR7 8HY

Classification: Minor dwellings
Type: Full Permission

Description: Conversion of Detached Garage to Annexe (Retrospective)

Sprowston Town Council		Payments	Meeting Date:	31st January 2018	
<u>Invoice Date</u>	<u>Invoice No.</u>	Amberol Limited <u>Details</u> Litter Bin & Fixings	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
09/01/2018	16704		405.50	81.10	486.60 1501
<u>Invoice Date</u>	<u>Invoice No.</u>	Ben Burgess & Co Ltd <u>Details</u> Oil,Chain	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
31/12/2017	427903		46.32	9.26	55.58 1502
<u>Invoice Date</u>	<u>Invoice No.</u>	Broald District Council <u>Details</u> 22 Dog ,8 Litter Annual Waste Collection	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
18/01/2018	566923		5,132.40		5,132.40 1503
<u>Invoice Date</u>	<u>Invoice No.</u>	Cozens (U.K.) Ltd <u>Details</u> Streetlighting Maintenance:December 2017	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
10/01/2018	3131		600.00	120.00	720.00 1504
<u>Invoice Date</u>	<u>Invoice No.</u>	Communicorp <u>Details</u> Subscription	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
09/01/2018			75.00		75.00 1505
<u>Invoice Date</u>	<u>Invoice No.</u>	ESPO <u>Details</u> Toilet Duck	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
19/12/2017	4698770		17.89	3.58	21.47 1506
19/12/2017	4698841	Descaler,Flip Chart Pads	34.88	6.98	41.86
08/01/2018	4704503	Graffiti Remover	13.34	2.67	16.01
			66.11	13.23	79.34
<u>Invoice Date</u>	<u>Invoice No.</u>	Flameskill Ltd <u>Details</u> Emergency lighting check:Groundsman Store	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
02/01/2018	605199		85.00	17.00	102.00 1507
02/01/2018	605200	Emergency litg check:Pavilion,Changing rooms	167.00	33.40	200.40
			252.00	50.40	302.40
<u>Invoice Date</u>	<u>Invoice No.</u>	In Touch Systems <u>Details</u> Phone:Top up credit:December 2017	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
09/01/2018	632638		33.00	6.60	39.60 1508
09/01/2018	632608	Hosted Exchange x6:February 2018	60.00	12.00	72.00
09/01/2018	632669	Office Internet:January 2018	50.00	10.00	60.00
			143.00	28.60	171.60

Sproawston Town Council

Barclaycard Payments

Meeting Date: 31st January 2018

Amazon U.K.

Invoice Date Invoice No. Details

01/12/2017 9389905 Radar Disabled Toilet Keys
 18/12/2017 126656041 Bravilor Diergent Stain Cleaner
 18/01/2018 205-862029 Foldable Trolley

<u>Net</u>	<u>VAT</u>	<u>Amount</u>
2.99	2.48	2.99
12.41		14.89
12.99		12.99

28.39 **2.48** **30.87**

Tesco

Invoice Date Invoice No. Details

20/12/2017 Chairmens Reception

<u>Net</u>	<u>VAT</u>	<u>Amount</u>
15.59		15.59

M.D. Thompson

Invoice Date Invoice No. Details

05/12/2017 415948 Lights

<u>Net</u>	<u>VAT</u>	<u>Amount</u>
73.80	14.76	88.56

Viking Office

Invoice Date Invoice No. Details

13/12/2017 754979 Mop Combo

<u>Net</u>	<u>VAT</u>	<u>Amount</u>
25.39	5.08	30.47

Invoice Date Invoice No. Details

<u>Net</u>	<u>VAT</u>	<u>Amount</u>
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Total Direct Debits

143.17 **22.32** **165.49**

Total Payments

Due by Direct Debit 27th January 2018

Sprowston Town Council

Direct Debits

Meeting Date: 31st January 2018

<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
31/12/2017	4086045	Angel Springs Ltd Details Bottled Water:December 2017	37.24	7.45	44.69	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
16/01/2018	574947	Anglia Farmers Ltd Details Annual Subscription	200.00	40.00	240.00	
31/12/2017	574948	Comm tech,Vodafone,Screwfix,Southern Elec.	300.17	54.75	354.92	
31/12/2017	580909	Southern Electric	467.68	86.09	553.77	
			967.85	180.84	1,148.69	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
18/01/2018	A8456652	Siemens Details Sharp MX2030 3rd Inst. (Sharp Printer)	265.00	53.00	318.00	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
12/01/2018	16324854/1£	Total Gas & Paper Ltd Details	3,155.21	631.04	3,786.25	
12/01/2018	163161840/1£	Streetlighting:01/12/2017-31/12/2017	855.04	171.00	1026.04	
12/01/2018	163161839/1£	STC:01/12/2017-31/12/2017	9.66	0.48	10.14	
		Floodlights:01/12/2017-31/12/2017	4,019.91	802.52	4,822.43	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
31/12/2017	SIO1102675	Veolia Details All sites skip hire December 2017	225.8	45.16	270.96	

5,515.80 1,088.97 6,604.77

Total Direct Debits