

## **COUNCIL MEETING – 31 JANUARY 2018**

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 31 January 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mr K Lashley
Mr R A Fowkes	-	Mrs J Leggett
Mr R J Knowles	-	Mr B Osborne
Mrs B J Lashley	-	Mr N Shaw
Mr J M Ward		

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

6 members of the public were present

---

### **18/016. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **18/017. APOLOGIES FOR ABSENCE**

Written apologies for absence were received and accepted by the Council from Ms Landamore and verbal apologies from Mrs S L England, Mr T Landamore and Mr J H Mallen.

### **18/018. MINUTES**

The Minutes of the Council meeting held on 10 January 2018, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

### **18/019. POLICE LIAISON OFFICER'S REPORT**

Members noted the January 2018 Newsletter.

Mr W F Couzens commented on the level of criminal damage and enquired as to what Norfolk Constabulary was doing to improve the situation.

### **18/020. CORRESPONDENCE**

- 1) Norfolk Campaign to Protect Rural England - Letter regarding the Greater Norwich Local Plan
- 2) Norfolk County Council - Letter regarding Norwich Western Link
- 3) In Good Company - Invitation to the loneliness summit
- 4) Sprowston Community High School and Sixth Form - update on converting to an Academy with Rightfor success

## **18/021. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr J M Ward.

Mr Ward also verbally reported:

- (a) four Norfolk County Farms are available for tenancy and applications are invited. These total 1000 acres from the County's total holding of 16,738 acres. Two farms are in the west of the county, one at Binham and one at North Burlingham. The closing date for applications is 12 noon, 19 March 2018. Details at [www.norfolk.gov.uk/countyfarms](http://www.norfolk.gov.uk/countyfarms)
- (b) Norfolk Museums Service has secured £6.5m funding over the next four years from Arts Council England which will allow it to continue running all the programmes currently in place.
- (c) Mike Britch the MD of NPS and Norse has announced his retirement after 25 years of service. He will work part-time over the next 6 months during which time a replacement will be sought. In the meantime Dean Wetteland, currently MD of Norse Commercial will pick up oversight of the whole group.

Referring to Mr Ward's written report Mrs B J Lashley asked what right did the Police and Crime Commissioner have to review the governance of the Fire & Rescue Service?

Mr Ward replied that it was with the Governments authority however, Norfolk County Council were against the Fire Service coming under Lorne Greens control.

Mrs J Leggett:

- (a) circulated the minutes of the Safer Neighbourhood Action Panel (SNAP) held on 16 January 2018 advising that the future of the panel was unsure. Whilst Norfolk Constabulary had to consult with residents it did not have to be through the SNAP forum.
- (b) reported that she had attended the annual Parish and Town Council meeting held at Broadland District Council. This meeting had been in a different and more interesting format with groups able to discuss a number of subjects.

## **18/022. RESIDENT'S QUESTIONS**

On the motion of Mrs J Leggett, seconded by Mr K Lashley it was **RESOLVED** that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Ms J Thompson expressed her objections to planning application 2018/0028.

Mr T Tomer explained that the sports and social club on Blue Boar Lane is run by volunteers for the community and they lease the site from the Gurney Trust. The lease is signed by members of the club and a fund was created to financially protect them. However the rent is currently £18,000 per annum and the Gurney Trust have requested £90,000 in advance. The club would like the Town and District Councils to purchase the land and lease it to the club.

Mr Tomer was asked if the premises were for sale to which he was not aware.

**18/023. REPORT OF THE TOWN CLERK**

**COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

**1.1 Sparhawk Park Play Equipment**

Having considered the report of the Town Clerk it was

**RESOLVED** to accept the quotation from Wicksteed playscapes for a Surf Rider to replace the defective Roc "n" Cross at Sparhawk Park.

**1.2 Sprowston Diamond Centre**

**RESOLVED** to name the remaining unnamed room at Sprowston Diamond Centre the Jones Room after Miss Jones, Headmistress in 1929.

**CEMETERY**

**2.1 No matters were reported**

**STREET LIGHTING**

**3.1 No matters were reported**

**CENTRAL ADMINISTRATION AND PERSONNEL**

**4.1 Caretaker/Cleaner**

Further to Minute 17/276 4.3, it was **RESOLVED** to authorise the Town Clerk to appoint Mr Barry Thomas to the post of Caretaker/Cleaner commencing 1 March 2018 on NJC Scales spinal column point 16.

**PLANNING AND TRANSPORTATION**

**5.1 Greater Norwich Local Plan**

**RESOLVED** to place this item on the agenda for 21 February 2018.

**18/024. MEETING ADJOURNMENT**

Due to the early hour the Chairman moved to the next item of business.

**18/025. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

(a) to raise no objection to the following planning application:

2018/0067 - extend existing dwelling and subdivide curtilage to form new dwelling at 45, Tills Road

## **18/025. PLANNING (CONTINUED)**

- (g) to oppose the granting of planning application 2018/0028 - two storey side extension at 58, Rosemary Road on the grounds that the height, size and closeness to the boundary would make this an unneighbourly form of development, it is out of keeping with the street scene, it is in contradiction to the Sprowston Neighbourhood Plan and would set a precedent. Whilst there are properties on this road with 2 storey side extensions they are not built to the boundary line which gives a visual element of separation between the properties.
- (b) to oppose the granting of planning application 2018/009 - conversion of detached garage to annexe (retrospective) at 101, Lone Barn Road on the grounds that it is an over development of the amenity space at the rear of the property.
- (c) to oppose the granting of planning application 2018/0017 - variation of condition 16 following grant of planning permission 20151802 at former Royal Observer Corps, Chartwell Road on the grounds of the narrow width of the carriageway at the pinch points. Concern was expressed as to whether the lanes would be wide enough for larger vehicles.
- (d) to oppose the granting of planning application 2018/0063 - two storey side extension, single storey front and rear extensions at 47, Cozens Hardy Road on the grounds that it is not subservient to the original dwelling and the design of the front elevation is out of keeping with the street scene.
- (e) to oppose the granting of planning application 2018/0094 - change of use from offices to children's day care centre (Class D1) and associated alterations at 12, Corbet Avenue on the grounds that there is insufficient outside play space, the suggested high fence would be detrimental to the street scene, there is a lack of parking given the number of vehicles visiting the site at the same time, access to the toilets are all through the reception area and children in play area 3 would also have to travel through play area 2 and there is no privacy in getting in/out of the accessible toilet.
- (f) to oppose the granting of planning application 2018/0096 - part change of use of conservatory area to a beauty treatment room at 78, Cozens Hardy Road on the grounds that the property is not considered a suitable premises for a beauty treatment room as access to the treatment room would be through the residential element of the premises, there is limited parking and the application does not state how many clients would be treated at one time or number of employees who would require parking.

## **18/026. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS**

Notes from the Heritage Working Group meeting would be circulated at the next meeting of the Council. Mr W F Couzens reported that information was disjointed and they were waiting to collect information from various people to progress with the project. The web host was due to be paid in March and the Administrator was to be contacted.

Mr N Shaw commented that problems with the computer system could be resolved with a free update from windows 10.

**18/027. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

Mr K Lashley reported on his attendance at the centenary meeting to discuss commemoration of the anniversary of WW1 ending. The group had contacted a number of schools who seemed very interested in participating. A copy of the minutes from this meeting would be circulated at the next meeting of the Council.

**18/028. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 31 January 2018 totalling £57,670.34 and answered Members' questions arising therefrom.

On the motion of Mrs J Leggett, seconded by Mr K Lashley it was

**RESOLVED** that payment of the accounts to 31 January 2018 totalling £57,670.34 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mr R J Knowles

**18/029. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments were approved and noted.

**18/030. SCHEDULE OF DIRECT DEBIT PAYMENTS**

The schedule of direct debit payments was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

21 February 2018

\_\_\_\_\_  
CHAIRMAN