



NOTICE OF MEETING

AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council
will be held in the Delves Room, at Sprowston Diamond Centre, School Lane
Sprowston on Wednesday 5 September 2018 at 7.30pm

AGENDA

Item No.

1. To receive declarations of interest
2. To receive apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council meeting held
on 8 August 2018. Pages 1 - 5
4. To receive any Police Liaison Officer's report. Pages 6 - 7
5. To receive correspondence & agree action/response arising
from the minutes.
6. To receive any written/verbal reports from Sprowston County
and District Councillors. Page 8
7. To adjourn the meeting to allow members of the public &
Councillors with prejudicial interests to speak¹.
8. To receive the report of the Town Clerk. Pages 9 - 10
9. Adjourn the meeting for a short break.
10. To consider planning applications to 5 September 2018. Pages 11 - 12
11. To receive any written/verbal reports from the Council's
Committees and Working Groups.
12. To receive any written and verbal reports from Members
Representing the Council on or at outside organisations
13. To confirm the payment of accounts to 5 September 2018. Pages 13 -14
14. To receive the schedule of credit card payments. Page 15
15. To receive the schedule of direct debits Page 16

June Hunt
Town Clerk

30 August 2018

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston . Norwich.NR7 8EW
Tel: 01603 408063 . Email: townclerk@sprowston-tc.gov.uk

Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr Knowles, and Mr Ward will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as all three Councillors are on the Planning Committee of Broadland District Council they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

COUNCIL MEETING – 8 AUGUST 2018

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 8 August 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mrs B J Lashley
Mrs S L England	-	Mr K Lashley
Mr R A Fowkes	-	Mr J H Mallen
Ms G Landamore	-	Mr B Osborne

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

5 members of the public were present

The Chairman of the Council reported the death of Mr R B Dyball.

Mr K Lashley spoke on the political life of Mr Dyball who had represented Sprowston on the St. Faiths and Aylsham Rural District Council, pre. Broadland District Council, was a parish councillor in the 1970's when the Council had plans for a community building on Sprowston Recreation Ground and was again serving on the Council when Sprowston Diamond Centre was purchased. Sadly, his dementia had worsened this year but Mr Lashley felt sure that had Mr Dyball realised that Sprowston now had its first community building he would be very pleased as he had waited many long years for this to come to fruition.

18/180. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

18/181. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr R J Knowles, Mrs J Leggett, Ms C T Rumsby and Mr J M Ward and verbal apologies from Mr T Landamore and Mr N Shaw.

18/182. MINUTES

The Minutes of the Council's meeting held on 18 July 2018, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

18/183. POLICE LIAISON OFFICER'S REPORT

The August Newsletter was not available.

The Town Clerk reported that she was working with the Police regarding anti-social behaviour at Barkers Lane and said there had been another incident of late night disturbance but residents were still not calling 101. She also advised that new signage had been ordered for the open space.

Mrs S L England commented that there had been reports of anti-social behaviour on Cere Road.

18/184. MEMORIAL BENCH AT SPROWSTON CEMETERY

Referring to Minute 18/172 4.1, the Town Clerk reported that she had been informed by the Chairman of the Council that the WWI Memorial Centenary Group had discussed the Council's placing of a bench and had suggested an alternative Armed Forces bench seat, details circulated, at a cost of £896.00 plus VAT.

RESOLVED to maintain the original resolution and place a wooden bench with the agreed inscription at the cemetery to commemorate the 100 Anniversary of WWI.

18/185. WWI CENTENARY MEETING

Mr I Moncur reported that when he attended the WWI Centenary Meeting it had been suggested that the cost of re-printing commemorative books could be funded from money given to the Council by Sprowston Heritage.

18/186. HERITAGE CONTRACT SERVICES LIMITED

Further to Minute 18/176, the Town Clerk reported that she had received a quotation from Heritage Contract Services Limited for locking the Church Lane car park with a closing time of 8.00pm to fit in with other duties at an ad hoc cost of £15.78 per hour which equates to a weekly cost of £19.72.

RESOLVED to accept the quotation from Heritage Contract services Limited and for the gates at Church Lane car park to be locked at 8.00pm.

18/187. STREET LIGHTING MAINTENANCE CONTRACT

The Town Clerk reported that the Council's streetlighting maintenance contractor, Cozens (UK) Ltd, had agreed to a 12 monthly contract and will carry out a full structural survey at a cost of £22,792 plus VAT.

18/188. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mrs B J Lashley thanked Mr Ward in his absence for responding to her question regarding the resurfacing of Wroxham Road.

The Town Clerk read out a written report from Mr J Fisher.

18/189. RESIDENT'S QUESTIONS

On the motion of Mr K Lashley, seconded by Mr I Moncur it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr B Woolner expressed concern that the original WWI commemorative books had omissions and errors and he would not like to see them reproduced. 30 first editions were printed but did not sell well. Sprowston Heritage funds were spoken for, there was lots to do and he would not like to see these funds diverted.

A resident reported that having brown bins next to red bins at Sprowston Recreation ground was causing confusion for people who had difficulties with colour and reading.

The streetlights on School Lane seem to flicker.

18/189. RESIDENT'S QUESTIONS (CONTINUED)

The Town Clerk advised that the Council's lighting contractor would be carrying out a full survey of the streetlighting stock.

Mr R Smith observed that Wilks Farm Drive, Barkers Lane and Church Lane only had one litter bin.

It was agreed that the Town Clerk would clarify the number of bins located in these areas and ascertain if additional ones were required.

The meeting was reconvened.

18/190. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 No matters to report

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Resignation of Groundsman

Members noted the resignation of Mathew Green from the post of Groundsman effective 17 August 2018 and authorised the Town Clerk to fill this vacancy.

PLANNING AND TRANSPORTATION

5.1 No matters reported

18/191. MEETING ADJOURNMENT

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED** not to adjourn the meeting due to the early hour.

18/192. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2018/1140 - single storey side & rear extension at 61, Cozens hardy Road

2018/1190 - replacement single storey side and rear extension and extend garage to rear at 45, Alford Grove

18/193. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

Members noted the written report from the Sprowston Heritage Working group.

18/194. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Members noted the Minutes of WWI Centenary meeting. Concern was expressed with regard to the errors, omissions, cost, timing and use of funds from Sprowston Heritage.

The Town Clerk advised that a PDF was available and pages of interest to relatives could be printed.

Mr K Lashley proposed, seconded by Mr W F Couzens that if the Church needed a copy the Council could print sheets from the PDF for display in a ring binder and on being to the vote the motion was **CARRIED**.

18/195. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts and supplementary accounts to 8 August 2018 totalling £121,683.80 and £1,1620 and answered Members' questions arising therefrom.

On the motion of Mr I Moncur, seconded by Mr K Lashley it was

RESOLVED that payment of the accounts to 8 August 2018 totalling £121,683.80 and £31,316.20 be approved and the schedule authorising payment signed by Mrs B J Lashley and Mr J H Mallen.

18/196. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £2,431.55 was approved and noted.

18/197. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £291.77 was approved and noted.

18/198. EXCLUSION OF PRESS AND PUBLIC

Mr K Lashley queried whether the press and public should be excluded as there was insufficient information to make a judgement as to whether the topic was confidential.

The Town Clerk advised that it involved personnel.

Mr I Moncur proposed, seconded by Mrs S L England to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them and on being put to the vote the motion was **CARRIED**.

18/199. COLLABORATIVE WORKING

Mr I Moncur reported that he had been approached by the Chairman of Thorpe St. Andrew about collaborative and following a lengthy debate Mr I Moncur Proposed, seconded by Mr K Lashley not to pursue this idea.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

5 September 2018

CHAIRMAN

Newsletter

Date: August 2018

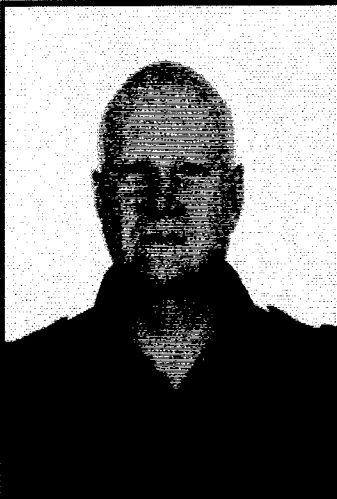


Message from Inspector Lisa Hooper

Welcome to the newsletter for Sprowston. Our aim is to ensure you receive regular updates on crime levels along with relevant news and crime prevention advice. We will inform you of any opportunities to meet the local policing team and encourage you to advertise these within your parish newsletters and magazines. Working together helps the police understand the issues and concerns that matter to the public helping us to maintain a place to live that we can all be proud of.

Crime Updates 1st-31st July 2018

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	4	Harassment, alarm or distress is caused in a non-crime incident.
Burglary Business and Community	3	A person commits theft in a building or structure that is not lived in.
Burglary Residential	0	Entry and theft in a building or a structure that is lived in.
Criminal Damage	10	A person destroys or damages property belonging to someone else.
Domestic	10	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	1	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	0	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	5	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	1	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



Engagement Officer, PC Rob Devlin

I am PC Rob Devlin and I work as the Engagement Officer for Broadland. My responsibilities include working alongside and promoting the Special Constabulary, Police Support Volunteers, Neighbourhood Watch and Community Speedwatch. If you are interested in volunteering for any of these roles please e-mail me at devlinr@norfolk.pnn.police.uk. I will also be attending Safer Neighbourhood Action Panel (SNAP) meetings when possible as well as other community events. These will all be promoted on the 'Broadland Police' Facebook page and Twitter account. You can also receive regular information by signing up to Police Connect.

What is happening in your area

Norfolk Police Cadets

We have a limited number of spaces for the Broadland Police Cadets and are holding a recruitment day on Monday 20th August 1600-2000 hours at Aylsham Police Station. If you are interested or know someone who would like to apply please register your interest at;

BroadlandCadets@norfolk.pnn.police.uk

Unfortunately those not registered will not be able to take part in this event. Application forms will be sent out to those who register with us at the above email address. So if you are aged between 13-16 years old, can attend weekly sessions on Thursday's between 1830 - 2030 hours and want to find out more contact us now.

Neighbourhood Priorities

The area priorities adopted are:

- Parking on Wroxham Road outside Tesco fully obstructing the pavement
- Speeding in Sprowston and Old Catton

Next SNAP meeting 16th July 2018

Beat Manager, PC Nick Roberts



I am the local officer for Sprowston and Old Catton. I am based at Sprowston Police Station and can be contacted through the 101 number.

Point of contact



Follow us on social media

@BroadlandPolice
www.crimestoppers.co.uk
www.norfolk.police.co.uk

Non Emergency: 101

Partner contacts



111 NHS
County Council 03448008012
District Council 01603 431133
Parking Issues 01553 616222



26th August 2018

Report from Councillor John Ward

Broadland District Council

Our Community at Heart Awards are back for a fourth year celebrating those who go above and beyond what is expected of them to improve the lives of others. Nominations are invited until 10th September from:-

- clubs or teams that have achieved something special.
- volunteers who have helped vulnerable people
- Somebody who has brought generations together in their community
- Somebody who has led a campaign to improve community safety.
- A carer that a Broadland resident could not do without.

A lot of people have reported problems with wasps. The Council can offer a good price on dealing with wasps nests. Details at

<http://www.broadland.gov.uk/pestcontrol>

Norfolk County Council

The Northern Western Link consultation had 1700 responses with 75% saying a new road linking the A47 to Broadland Northway was the best option and would improve transportation issues in the area. The full results can be seen at www.norfolk.gov.uk/nwl

One million tonnes of recycling has been processed at the Materials Recycling Facility at Costessey, paper, cardboard, plastics, glass, steel and aluminium. This has all come from kerbside collections since the MRF first opened for processing in April 2004.

The Norfolk Records Office has a vacancy for a digital archive trainee to start on a 15 month programme. The traineeship is offered as part of the 'Bridging the Digital Gap' supported by the Heritage Lottery Fund..

The Norfolk Youth Parliament attached the following message to a wreath laid at Ypres by John Boisson, RBL County Chairman, "100 years later we still remember those who fell fighting for the values we take for granted. As the young people of Norfolk, we still remember because without them our lives would not be what they are."

56 Standard Bearers from Norfolk (the biggest contingent in the country) paraded through The Menin Gate, Ypres, earlier this month, as part of The Great Pilgrimage 90 (90 years since the 1928 Pilgrimage)..

My son carried the standard of Thorpe RBL and I was honoured to attend as their wreath layer. We marched through streets lined with cheering crowds to the Menin Gate for a short service. A poignant event reminding us of the sacrifices made by families across Norfolk and the country.

COUNCIL MEETING – 5 SEPTEMBER 2018

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Personal Injury Claim

The Council has received a personal injury claim for compensation where the claimant sustained a badly twisted ankle on the footpath leading into the Recreation Ground between the library and the hard tennis court. The matter has been reported to our Insurers.

CEMETERY

2.1 No matters to report.

STREET LIGHTING

3.1 No matters to report.

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 No matters to report.

PLANNING AND TRANSPORTATION

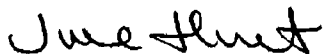
**5.1 APP/K2610/W/18/3201018
Appeal against Broadland District Council decision**

An appeal has been made to the Secretary of State against the decision of Broadland District Council to refuse planning permission for demolition of existing lean-to garage and erection of detached house to side and detached double garage to rear at 1 Rushmore Road, Sprowston, NR7 8QP.

This Council's comments will be considered as written representations which have been forwarded by Broadland to the Planning Inspectorate.

5.2 Broadland Community at Heart Awards 2018

Attached, for Members information and nomination is an email announcing the Broadland Community at Heart Awards.



**June Hunt
Town Clerk**

JHunt

From: Sarah Jacotine <Sarah.Jacotine@broadland.gov.uk>
Sent: 29 August 2018 12:59
Subject: Nominations are open for the Broadland Community at Heart Awards 2018
Attachments: Community at Heart 2018 Poster.pdf; Community At Heart Awards Nomination Form 2018.pdf

Good afternoon

Our **Broadland Community at Heart Awards** are back for a fourth year and we are looking for nominations to help us celebrate those people and groups in Broadland communities who go above and beyond what is expected of them to improve the lives of others.

Is there someone in your community you would like to nominate or would any of your councillors like to submit nominations? **Don't miss this opportunity to you put them forward for an award.** Previous finalists and winners have included school groups, carers, litter pickers, Scout and Guide leaders, sportspeople, teaching assistants, devoted friends, policemen, community choirs and more.

You can download a nomination form via www.broadland.gov.uk/heart or you can complete the nomination leaflet attached to this email and send it back to us.

A poster announcing nominations are open is on its way to you in the post – please look out for this and display it on your noticeboard / in a public area to make sure people living in your community know how to nominate someone for an award. I have also attached one to this email if you'd like to print any more copies off. I can print and post more copies to you if you'd prefer – just get in touch to tell me how many you'd like.

The deadline for nominations is 9am on **Monday 24 September** and nominations should be no longer than 300 words.

Please check the categories when deciding who to nominate – view them here www.broadland.gov.uk/heart – and don't hesitate to get in touch with me directly if you have any questions.

Wishing you the best of luck with any nominations you or your councillors submit!

Kind regards

Sarah Jacotine
Communications Officer
Broadland District Council

Direct Line: 01603 430124
sarah.jacotine@broadland.gov.uk

Sprowston Town Council
PLANNING APPLICATIONS – 5 SEPTEMBER 2018

Broadland DC App.No. 2018/1225	Applicant as location	Location Woodview, Salhouse Road, Sprowston, NR13 6NR
Classification: dwelling Type: Outline Permission		
Description: Subdivision of Plot & Erection of Two Dwellings (Outline)		
Broadland DC App.No. 2018/1273	Applicant Mr and Mrs A Smith as location	Location 139 Moore Avenue, Sprowston, NR6 7 LQ
Classification: Minor dwellings Type: Full Permission		
Description: Demolition of Garage and Erection of Single Storey Extension		
Broadland DC App.No. 2018/1315	Applicant as location	Location The Oaks, 34 North Walsham Road, Sprowston, NR6 7QB
Classification: Minor dwellings Type: Full Permission		
Description: Single Storey Rear Extension		
Broadland DC App.No. 2018/1322	Applicant as location	Location Sprowston Cricket Club, Barkers Lane, Sprowston, NR7 8QZ
Classification: Minor dwellings Type: Full Permission		
Description: Installation of 3 x 2-Way 1kW/8m Column Floodlights to illuminate the Training Area During the Winter Months		

Broadland DC App.No.
2018/1349

Applicant
as location

Location
68 Stonehouse Road, Sprowston, NR7 8AS

Classification: Minor dwellings
Type: Full Permission

Description: Single Storey Rear Extension

Broadland DC App.No.
2018/1393

Applicant
as location

Location
35 Allens Avenue, Sprowston, NR7 8EP

Classification: Minor dwellings
Type: Full Permission

Description: Porch Outside Front Door

Broadland DC App.No.
2018/1401

Applicant
as location

Location
3 Blithewood Gardens, Sprowston, NR7 8PR

Classification: Minor dwellings
Type: Full Permission

Description: Side Extension and Alterations to Front Driveway

Broadland DC App.No.
2018/1404

Applicant
as location

Location
58 Russell Avenue, Sprowston, NR7 8XF

Classification: dwelling
Type: Outline Permission

Description: Front, Side and Rear Extension, Rear Extension and Roof Alteration

Sprowston Town Council		Payments	Meeting	Date:	5th September 2018	
<u>Invoice Date</u>	<u>Invoice No.</u>	The Alarm Company	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
23/08/2018	48157	<u>Details</u> Installation Intruder Alarm & Access Control	2,159.00	431.80	2,590.80	98
<u>Invoice Date</u>	<u>Invoice No.</u>	Bartlett Signs	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
24/08/2018	38202	<u>Details</u> 3 White Signs Panels	1,014.00	202.80	1,216.80	99
<u>Invoice Date</u>	<u>Invoice No.</u>	Colour Print	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
16/08/2018	26814	<u>Details</u> Compliment Slips, Letter Headings, Bus.Cards	131.00	26.20	157.20	100
<u>Invoice Date</u>	<u>Invoice No.</u>	ESPO	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/08/2018	4938402	<u>Details</u> Centrefeed wiper rolls	15.69	3.14	18.83	101
<u>Invoice Date</u>	<u>Invoice No.</u>	Flameskill Co.UK	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
16/08/2018	606317	<u>Details</u> Pavilion & Changing Rooms Alarm/Lighting Tes	110.00	22.00	132.00	102
16/08/2018	606318	Groundsman Store:Alarm/Lighting insp.& Test	85.00	17.00	102.00	
07/08/2018	606322	Council Office:Install & Configuration Alarm	1,100.00	220.00	1,320.00	
			1,295.00	259.00	1,554.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	Harveyson Haulage Ltd	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
22/08/2018	38755	<u>Details</u> Cem:Cess Pit emptying :22/08/22018	117.00	23.40	140.40	103
<u>Invoice Date</u>	<u>Invoice No.</u>	Heritage Contract Services Ltd	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
31/07/2018	924730	<u>Details</u> T.Roll Dispensers, Pedal Bins, Cleaning Mat.	852.11	170.42	1022.53	104
01/09/2018	924780	Caretaking/Cleaning Services:September 2018	5669.80	1133.96	6803.76	
28/08/2018	924792	Additional:Outside contract requests	102.56	20.51	123.07	
			6624.47	1324.89	7949.36	
<u>Invoice Date</u>	<u>Invoice No.</u>	Ingleton Wood	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
21/08/2018	301408/BL	<u>Details</u> Building Service Engineering Advice	1500.00	300.00	1800.00	105

Invoice Date	Invoice No.		Net	VAT	Amount	BACS
09/08/2018	647239	Intouch Systems	60.00	12.00	72.00	106
09/08/2018	646998	Hosted Exchange x 6 Sep 18	50.00	10.00	60.00	
		Office internet Aug 18				
			110.00	22.00	132.00	
Invoice Date	Invoice No.		Net	VAT	Amount	BACS
16/08/2018	109223	Millarwest Furniture	3,382.50	676.50	4,059.00	107
		110 Stacking Chairs				
Invoice Date	Invoice No.		Net	VAT	Amount	BACS
29/08/2018	2343	Omnis Construction Ltd	17,557.00	3,511.40	21068.40	108
29/08/2018	2344	New Hall & Refurbishment works	47,500.00	9,500.00	57000.00	
		Council Offices Refurbishment works				
			65,057.00	13,011.40	78068.40	
TOTAL OF INVOICES			81,405.66	16,281.13	97,686.79	

Transfer:	STC Saver a/c to Salaries a/c	25,000.00	25,000.00	Trf 20
Transfer:	STC Drawings a/c to Petty Cash Imprest a/c	100.00	100.00	Trf 21
Transfer:	STC Saver a/c to STC Drawings a/c			
		106,405.66	16,281.13	122,686.79
				97,786.79

.....
Councillor
.....
Councillor
.....
Town Clerk

Meeting Date: 5th September 2018

Barclaycard Payments

Sprowston Town Council

<u>Invoice Date</u> 28/08/2018	<u>Invoice No.</u> 144094	Amazon Co.UK <u>Details</u> 2019 Calendar Organisers	<u>Net</u> 16.90	<u>VAT</u> 3.39	<u>Amount</u> 20.29
<u>Invoice Date</u> 10/08/2018	<u>Invoice No.</u> 144094	Direct Tableware Co Ltd <u>Details</u> Cups, Plates	<u>Net</u> 462.60	<u>VAT</u> 92.52	<u>Amount</u> 555.12
<u>Invoice Date</u> 30/08/2018	<u>Invoice No.</u> 52125	Progress Fuels <u>Details</u> Petrol	<u>Net</u> 82.90	<u>VAT</u> 16.58	<u>Amount</u> 99.48
<u>Invoice Date</u> 09/08/2018	<u>Invoice No.</u> 400300185	Royal Mail <u>Details</u> Mail Redirection	<u>Net</u> 204.00	<u>VAT</u> 204.00	<u>Amount</u> 204.00
<u>Invoice Date</u> 17/08/2018	<u>Invoice No.</u> Mrs Dyball	Sainsburys Supermarkets Ltd <u>Details</u> Refreshments(Contra) Inv 5619	<u>Net</u> 184.52	<u>VAT</u> 184.52	<u>Amount</u> 184.52
<u>Invoice Date</u> 20/08/2018	<u>Invoice No.</u> 1149	Timpson Ltd <u>Details</u> Diamond Centre: Keys Cut	<u>Net</u> 11.25	<u>VAT</u> 2.25	<u>Amount</u> 13.50

Total of Payments

114.74

962.17

1076.91

Due by Direct Debit 27th September 2018

Meeting Date: 5th September 2018

Meeting Date: 5th September 2018

Direct Debits

Sprowston Town Council

Anglia Farmers Ltd				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>BACS Amount</u>
31/07/2018	613381	32.61	6.52	39.13
31/07/2018	613381	143.70	28.73	172.43
31/07/2018	613381	59.08	3.20	62.28
31/07/2018	613381	17.98	0.97	18.95
31/07/2018	613381	370.13	74.02	444.15
31/07/2018	613381	48.09	9.62	57.71
		671.59	123.06	794.65

Anglia Water Business				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>BACS Amount</u>
10/08/2018	9067784048	322.17		322.17
10/08/2018	9067810344	3,206.94		3,206.94
		3,529.11		3,529.11

British Gas				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>BACS Amount</u>
15/08/2018	964382380	9.17	0.45	9.62

Total Gas & Power				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>BACS Amount</u>
11/08/2018	3004806101	359.75	71.95	431.70
11/08/2018	3004806090	8.69	0.43	9.12
11/08/2018	3004722699	2,059.32	411.87	2,471.19
		2,427.76	484.25	2,912.01

Veolia				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>BACS Amount</u>
31/07/2018	SI01119111	626.22	125.24	751.46

Total Direct Debits				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>VAT</u>	<u>BACS Amount</u>
		7,263.85	733.00	7,996.85