



NOTICE OF MEETING

AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council
will be held in the St. Quintin Room, at Sprowston Diamond Centre, School Lane
Sprowston on Wednesday 8 August 2018 at 7.30pm

AGENDA

Item No.

1. To receive declarations of interest
2. To receive apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council meeting held on 18 July 2018. Pages 1 - 6
4. To receive any Police Liaison Officer's report.
5. To receive correspondence & agree action/response arising from the minutes.
6. To receive any written/verbal reports from Sprowston County and District Councillors. Page 7
7. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
8. To receive the report of the Town Clerk and make decisions on:- Page 8
9. Adjourn the meeting for a short break.
10. To consider planning applications to 8 August 2018. Page 9
11. To receive any written/verbal reports from the Council's Committees and Working Groups.
12. To receive any written and verbal reports from Members Representing the Council on or at outside organisations - Minutes of WWI Centenary Meeting. (proforma enclosed) Pages 10 - 11
13. To confirm the payment of accounts to 8 August 2018. Pages 12 -14
14. To receive the schedule of credit card payments. Page 15
15. To receive the schedule of direct debits Page 16
16. The Chairman will move that the press and public be excluded from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.
17. Collaborative Working - verbal report by the Chairman

June Hunt

June Hunt
Town Clerk

3 August 2018

Council Office. Sprowston Diamond Centre . Sprowston . Norwich.NR7 8TR
Tel: 0845 004 6227 or (01603 408063) . Fax: (01603) 418113 . Email: townclerk@sproston-tc.gov.uk

Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr Knowles, and Mr Ward will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as all three Councillors are on the Planning Committee of Broadland District Council they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sproston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

COUNCIL MEETING – 18 JULY 2018

At the meeting of the Sprowston Town Council held at Sprowston Diamond Centre, School Lane, Sprowston on Wednesday 18 July 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mr K Lashley
Mr R A Fowkes	-	Mr J H Mallen
Mr R J Knowles	-	Mr B Osborne
Mr T Landamore	-	Ms C T Rumsby
Mrs B J Lashley	-	Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mrs K Vincent	-	County and District Councillor Old Catton and Sprowston West

1 member of the public was present

18/166. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

18/167. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mrs J Leggett and verbal apologies from Mrs S L England, Ms G Landamore and Mr N Shaw.

18/168. MINUTES

The Minutes of the Council's meeting held on 27 June 2018, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

18/169. POLICE LIAISON OFFICER'S REPORT

Members noted the July Newsletter and expressed surprise that no calls had been logged considering the recent complaints from residents regarding anti-social behaviour at Barkers Lane open space and Church Lane car park.

18/170. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr Ward also verbally reported:

- (1) the footpath from South Gage Close to North Gage Close will be closed from 30 July 2018 to 24 August for gas works.
- (2) the Police and Crime Commissioner (PCC) has launched a consultation on whether he should assume control of the Fire and Rescue service. The Leader of Norfolk County Council with support from the vast majority of the Councillors

18/170. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

believe there is no compelling case for a change in governance and are unconvinced about the PCC's claim that £10m could be saved over 10 years. The County Council will publish its own business case to outline why the Fire and Rescue Service should continue to be run by the County Council.

- (3) 14 new on-call firefighters had their first day of training on Monday 16 July 2018 at Bowthorpe Training Centre and after a two week induction course they will be put to work across the county, 39 of Norfolk's 42 fire stations rely on on-call firefighters. There are still some vacancies. Details on Norfolk County Council's website.
- (4) in response to the Police Commissioners bid to take over Norfolk Fire and Rescue Service (NFRS) Norfolk County Council (NCC) has this week issued a statement that run by NCC the public can rely on their commitment to keep all 42 fire stations open, continued investment in modern fire engines, efficient management of NFRS to deliver the same benefits outlined by the PCC without a change of governance.

Mrs B J Lashley asked Mr Ward if he could ascertain if the recently chipped area on Wroxham Road had been chipped twice and if so why.

Mr I Moncur reported that he had been appointed to Broadland District Council's Portfolio Holder for Planning.

18/171. RESIDENT'S QUESTIONS

On the motion of Mr W F Couzens, seconded by Mr K Lashley it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

One resident commented that calls were being made to the Town Council about pot holes in error and requested advertising of the Town Council's responsibilities.

He was advised that the Town Councils responsibilities were listed on their website.

He also asked if some form of barrier could be erected on the gate at Millennium Loke to prevent people climbing over.

The Town Clerk explained that this gate was a shared access with the adjacent landowner and as such could not be modified.

Referring to streetlights the resident observed that some lamps seemed to have recurring problems.

The Town Clerk agreed that some lamps were more prone to faults than others and advised him that the Council would be discussing their street lighting maintenance contract under agenda item 8 1.2.

Mrs K Vincent reported that the fallen tree on Moore Avenue was to be dealt with by Norfolk County Council.

Mr R J Knowles reported that the two vacancies on Broadland District Council's Standards Committee had now been filled.

The meeting was reconvened.

18/172. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Norfolk Cricket Board Non Turf Cricket Pitches

Members noted the email from Kieron Tuck of Norfolk Cricket Board and the recommendation of a £90.00 fee for full day pitch hire and £50.00 fee for evening pitch hire.

Following debate Mr I Moncur proposed, seconded by Mr J M Ward that the Council's pitch hire fees for 2018/19 be reduced to reflect Norfolk Cricket Boards suggestion.

On being put to the vote the motion was LOST.

Mr T Landamore proposed, seconded by Mr R J Knowles to maintain the Council's current hire fees and liaise with Norfolk Cricket Board prior to the 2019/20 fees being agreed.

On being put to the vote the motion was CARRIED.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 Maintenance Contract

Members carefully considered the report of the Town Council and following a lengthy debate Mr T Landamore proposed, seconded by Mr K Lashley to:

- (1) extend the Council's street lighting maintenance contract, preferably with Cozens (UK) Ltd for 12 months
- (2) to ask if Cozens (UK) Ltd would honour their 2016 quotation for a column condition survey
- (3) progress a long term strategy

On being put to the vote the motion was CARRIED

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Memorial Bench at Sprowston

Members considered the report of the Town Clerk and suggested inscriptions on the teak bench to commemorate the 100 anniversary of WWI.

Mr I Moncur proposed, seconded Mr K Lashley for the inscription on the back bench top rail to be amended to read "Remembering those who gave their lives" and to agree the suggested inscription on the bench seat front rail.

On being put to the vote the motion was CARRIED

18/172. REPORT OF THE TOWN CLERK (CONTINUED)

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council Minerals and Waste Local Plan Review

Members noted the Norfolk County Council Minerals and Waste Local Plan Review.

5.2 Broadland District Council Enhancement Awards

The Town Clerk reported that nominations were being invited for Broadland District Council's Enhancement Awards and that she had already entered Sprowston Diamond Centre.

5.3 Greater Norwich Local Plan

Members noted the email regarding additional potential sites put forward to Broadland District Council for the Greater Norwich Local Plan.

5.4 APP/K2610/W/18/3195466 Appeal Against Broadland District Council Decision

Members noted the appeal to the Secretary of State against the decision by Broadland District Council to refuse planning permission for demolition of existing garage and lean-to, sub-division of plot and erection of detached chalet bungalow and ancillary works at 4, Hammond Way.

18/173. MEETING ADJOURNMENT

On the motion of Mr K Lashley, seconded by Mr I Moncur it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

18/174. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2018/0789 - extend existing dwelling & subdivide curtilage to form new dwelling - amends PP20180069 by extending first floor over single rear lean-to at 45, Tills Road

2018/0933 - creation of staff car park to rear of building and siting of two storage containers at C J Ball, Salhouse Road

2018/1069 - sub-division of curtilage to erect detached dwelling at 9, Lowry Cole Road

2018/0977 - variation of condition 2 of planning permission 20160911 - revised planning layout and materials schedule to include repositioning of

18/174. PLANNING (CONTINUED)

parking and plots 149-150, 164-171, 214, 215, 238-240 and 226-228 at Parcel P4, Land at Blue Boar Lane

2018/1082 - sub-division of plot and erection of detached dwelling (outline) at 26, Rosemary Road

- (b) to oppose the granting of planning application T2018/1000 - front dormer window and single storey rear extension with loft bedroom at 11, Falcon Road on the grounds that the dormer is an unneighbourly form of development and out of character with the street scene.
- (c) to oppose the granting of planning application 2018/1004 - erection of bungalow at 67, Corbet Avenue on the grounds that it is forward of the building line, an over development of the site, has insufficient amenity space and is an unneighbourly form of development.
- (d) to oppose the granting of planning application 2018/1062 - proposed side dormer at 8, Cuthbert Close on the grounds that that the side dormer is an unneighbourly form of development overlooking the amenities of the adjacent property

18/175. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

18/176. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mr I Moncur reported on his attendance at the SNAP meeting minutes of which were circulated at the meeting.

The Town Clerk was requested to:

- (1) investigate the cost of engaging Heritage Contract Services Limited to lock the gates at Church Lane car park at either: 8.00 pm, 9.00pm or 10.00pm.
- (2) erect appropriate signage at Barkers Lane open space.

The Council's policy regarding the locking of gates at Church Lane car park when vehicles were still present was clarified. It was agreed that subject to appropriate signage advertising opening and closing times the gates could be locked even if vehicles were present, to be opened the following morning.

18/177. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 18 July 2018 totalling £182,748.27 and answered Members' questions arising therefrom.

On the motion of Mr I Moncur, seconded by Mr K Lashley it was

RESOLVED that payment of the accounts to 18 July 2018 totalling £182,748.27 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr R A Fowkes.

18/178. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £2,397.06 was approved and noted.

18/179. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £3,204.14 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

3 August 2018

CHAIRMAN

29th July 2018

Report from Councillor John Ward

Broadland District Council

BDC Councillor Lana Hempsall just lost out in her bid to become Chairman of the Broads Authority. The successful candidate was Haydn Thirtle, County Councillor for West Flegg.

The Emergency Planning Manager, Simon Faraday – Drake, is keen to hear from Town & Parish Councils and other community groups to discuss Resilience in the Community.

Norfolk's Heritage Open Days programme was launched on 20th July at Catton Park with our Member Champion for Heritage, Cllr Karen Vincent in attendance. Heritage Open Days are 6-9 & 13-16 September.

Norfolk Day on 27th July was a big success with our Norfolk Day Ambassador, Cllr Ken Leggett reporting events in Old Catton, Drayton, Aylsham, Coltishall, Wroxham and Hellesdon, many of which he attended.

Norfolk County Council

Stonehouse Road from 50mtrs south of junction with Coughtrey Close will be closed, except for access, from 6-10 August.

A Level Art students are invited to Norwich Castle on Thur 20th or Fri 21st Sept 10am-2.30pm for free art sessions with a practising artist in conjunction with the Paston Treasure Exhibition.

In the 6 weeks from the start of June Norfolk Fire & Rescue Service attended 191 open fire incidents, a huge increase on previous years. In some cases the fire has been caused by flints on the ground sparking when turned over by farm machinery.

A new Chief Officer has been appointed for North and South Norfolk NHS Clinical Commissioning Groups. He is Frank Sims, currently Deputy Chief Exec of Isle of Wight NHS Trust.

COUNCIL MEETING – 8 AUGUST 2018

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 No matters to report.

CEMETERY

2.1 No matters to report.

STREET LIGHTING

3.1 No matters to report.

CENTRAL ADMINISTRATION AND PERSONNEL

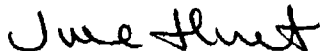
4.1 Resignation of Groundsman

Mr Matthew Green on (NJC scale SCP 21-25 £20,138-£22,658) at spinal point 22 has resigned from his post as groundsman.

Recommendation: to consider replacement groundsman to the Council's establishment.

PLANNING AND TRANSPORTATION

5.1 No matters to report.



**June Hunt
Town Clerk**

Sprowston Town Council
PLANNING APPLICATIONS – 8 AUGUST 2018

Broadland DC App.No.
2018/1140

Applicant
Mr & Mrs Wright
as location

Location
61 Cozens Hardy Road, Sprowston, NR7 8QG

Classification: Minor dwellings
Type: Full Permission

Description: Single Storey Side & Rear Extension

Broadland DC App.No.
2018/1190

Applicant
Mr J Rounce and Miss C Watson
as location

Location
45 Alford Grove, Sprowston, NR7 8XB

Classification: Minor dwellings
Type: Full Permission

Description: 1. Replacement single storey side and rear extension
2. Extend garage to rear

Minutes WW1 Centenary meeting

19.7.18

Present: Simon Stokes (St. M & St. C) Roy Hill, Valerie Hill (British Legion), Ian Moncur (Chairman Town Council), Dean Akrill (St. M & St. C), Alistair McDougall (Scouts), Bill Sayer (Scouts), Ken Lashley (Sprowston Town Council), Rosemary Clarke (St. Cuthbert's), Philip Harvey (St. M & St. C) , Kirsty Deary (Methodist Church)

Apologies: Michaels Graves (Gage Rd Chapel), Sheila Tuffield

The following comments pick up on tasks from the previous meeting:

Main plan is to have Diamond Centre open for the weekend plus possibly the Senior Citizens club on the Saturday. Manpower & resources may limit further exhibitions.

Alistair talked through his ideas for boards for the display (see separate form)

- Wood has been delivered to hub to create the crosses – donated by Bunnings. Need weatherproof paint – Roy has paint available. Dean still hoping to contact Senior Citizens club to collect stories.
- No response from Sprowston High. Other schools have provided childrens artwork as posters. Valerie has delivered poppies to Falcon (3 different types) to create their display at school.
- Kirsty still planning to contact Norse. Kirsty has 1000 reproduction copies of St. John's gospel (as given to soldiers) and medals plus WW1 timeline.
- Chris Anderson – no further info.
- Air Cadets – Simon to speak to Andy Hudson.
- school poster competition done – winners to be chosen.
- Ken still liaising with Regiment museum – reply to state they are unable to attend our event. Suggested Army cadet force but there is not a Sprowston unit.
- Alistair has contacted film archive – dvd has been produced – he has a copy. Could be played on loop during the event – must not be charged to view. (DVD must be returned). 2 further DVDs possible – Alistair still investigating.
- Ian has contacted printers - about £10 per copy. Could buy 20 to sell & also take orders. Ian will ask June if this can be bankrolled by the council. Will be sold at the diamond centre during the event. Nominal fee for printing enlarged panels for display. Ian will select photos to be printed.
- Avenue of trees – Council would prefer to spend available money on the war memorial rather than trees. A carved wooden bench will be placed at the extension of the cemetery inscribed 'we will remember them'. Council will clear vegetation from the memorial. (may investigate David Ogilvie engineering bench (<https://www.davidogilvie.com/ww1-seat>))
- School posters presented – winners to be chosen.
- June happy to liaise ref coordinating events in the Diamond Centre. Rosemary has audio recording of 'the Last Fighting Tommy' – could be played in a small room.

- Scouts are making poppies. Poppies to have names of individual soldiers, crosses to have names of the battles.
- Simon will email the list of WW1 names to Alistair and Ken.
- The peal of bells (7.20pm) may be supplemented by beacons being lit across the country - times still not confirmed.
- Crosses being made by the Hub. Bunnings are happy to donate the wood required – Philip in contact with them.
- Many poppies now knitted.
- Roy & Val have purchased new planters to go along the back near the wall.
- Peter will help to clean up the brick area near the wall.
- Technical relay info still awaited. Rosemary asked if the service could take place at St Cuthbert's. Main service will be at St. M&M however there is always a memorial act at St Cuthbert's on Remembrance Sunday. This year, the wreath laying will take place at 9am at St Cuthbert's. Crosses could be placed in the grass outside St Cuthbert's as very visible from the main road. Richard will need to liaise with someone at St m & m to discuss possibilities of relaying the service outside.
- Ken will contact lady who spoke at Dementia café about reminiscences.
- War themed refreshments available at senior citizens club on the Saturday – Ken will check logistics and feed back.
- Local businesses could be asked if they would like to supply a wreath. Val will supply a leaflet with costings. Rosemary will create a list of potential local businesses. Plain wreathes £15, with names £18.50. These would be laid by the memorial at St Cuthberts at 9am on the Sunday. Simon will liaise with Rosemary.

Simon thanked everyone for attending

Date of next meeting

Thursday 6th September 5pm

St. Cuthbert's

Sprowston Town Council		Payments	Meeting	Date:	8th August 2018
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
17/07/2018	17546	Amberol Limited Litter Bin Keys	7.25	1.45	8.70 79
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
30/07/2018	38150	Bartlett Signs Reserved Parking	54.00	10.80	64.80 80
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
13/07/2018	436840	Ben Burgess Groundscare Equipment Gator Service AU18 YEG	331.60	66.32	397.92 81
14/06/2018	Cr 435044	Inv 434924:50 hour service AU18 YEC	207.34	41.46	248.80
			124.26	24.86	149.12
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
31/07/2018	SI18-09135	Bidwells Professional Services:Recreation Ground	1,000.00	200.00	1,200.00 82
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
15/07/2018	186	Burlingham Memorial Solutions Additional Letters : Norman	133.80	26.76	160.56 83
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
12/07/2018	8040281450	Copy IT Digital Solutions Ltd Photocopies:21/02/2018-30/06/2018	130.12	26.02	156.14 84
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
31/07/2018	3618	Cozens(U.K.) Ltd Maintenance:July 2018	600.00	120.00	720.00 85
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>BACS</u>
09/07/2018	4907849	ESPO Broom Heads,Mop Handles	26.82	5.37	32.19 86
16/07/2018	4918757	Graffiti Remover,Pocket Punches,A-Z Dividers	28.43	5.69	34.12
23/07/2018	4927805	Knives,Forks,Tea Spoons,Table Spoons	65.76	13.15	78.91
			121.01	24.21	145.22

<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
31/07/2018	SIN026911	Fenland Leisure Products Ltd		82.00	169.40	98.40	87	
31/07/2018	SIN026912	Repairs Playground equip. Recreation Ground		790.30	158.06	948.36		
		Repairs Playground equip. Sparhawk Park						
				872.30	327.46	1046.76		
<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
05/08/2018	924697	Heritage Contract Services Ltd		5,345.00	1,069.00	6,414.00	88	
		<u>Details</u>						
		Caretaker/Cleaning Services :September 2018						
<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
18/07/2018	16174811	HSS Hire		72.05	14.41	86.46	89	
		<u>Details</u>						
		Hire of Concrete Breaker						
<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
09/07/2018	645414	Intouch Systems		60.00	12.00	72.00	90	
09/07/2018	645181	<u>Details</u>		50.00	10.00	60.00		
09/07/2018	645448	Hosted Exchange 01/08/2018-01/09/2018		33.00	6.60	39.60		
		Office Internet:July 2018						
		extra Telephone Credit						
				143.00	28.60	171.60		
<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
27/07/2018		June Hunt		111.60		111.60	91	
		<u>Details</u>						
		Travel Expenses:08/03/2018-27/07/2018						
<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/08/2018	2328	Omnis Construction Ltd		75,986.70	15,197.34	91,184.04	92	
		<u>Details</u>						
		New Sports Hall & Refurbishment Works						
<u>Invoice Date</u>		<u>Invoice No.</u>			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>Cheq</u>
30/07/2018	Cf 5586	Jennifer Needham		54.00	10.80	64.80	703381	
		<u>Details</u>						
		Room Hire Refunded						
		TOTAL OF INVOICES		84,755.09	17,081.71	101,683.80	Trf 16	

TOTAL OF INVOICES 84,755.09 17,081.71 101,683.80 Trf 16

Transfer: STC Drawings a/c to Salaries a/c 20,000.00 20,000.00 Trf 17

Transfer: STC Drawings a/c to Petty Cash a/c - - - Trf

104,755.09 17,081.71 121,683.80

Transfer: STC General a/c to STC Drawings a/c
Cheque 703381 101,619.00
64.80

..... Town Clerk

..... Councillor

Sprowston Town Council

Barclaycard Payments

Meeting Date: 8th August 2018

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
17/07/2018	13959181	2 Burco Kettles	113.34	22.66	136.00
A.O.Com					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
25/07/2018	Tuk19532	Hoover Fridge Black	166.67	33.33	200.00
25/07/2018	Tuk19538	Dyson Hoover	290.83	58.17	349.00
			457.50	91.50	549.00
Direct365					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
25/07/2018	10007651	Baby Changing Unit	225.00	45.00	270.00
Direct Tableware					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
19/07/2018	143732	Monaco Crockery	920.04	184.01	1104.05
Dunelm (Soft Furnishings)Ltd					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
24/07/2018	875620	Storage Boxes,Cutlery Trays	29.17	5.83	35.00
Nisbets					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
17/07/2018	17160664	Chopping Boards,Creamer Jugs	67.94	13.58	81.52
Rockwell Industries Ltd					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
09/07/2018	227367	Sweatshirts,T. shirts,Hi Vis vests	202.41	40.48	242.89
Tesco					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
16/07/2018	8177	Milk	1.09		1.09
Timpson Norwich					
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
16/07/2018	9703	Cylinder Keys	10.00	2.00	12.00
		Total Direct Debits	2026.49	405.06	2431.55

Total Payments
Due by Direct Debit 27th August 2018

Sprowston Town Council		Direct Debits		Meeting	Date:	8th August 2018
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>Direct Debits</u>
30/06/2018	608723	Anglia Farmers Limited	35.12	7.02	42.14	
30/06/2018	608723	Vodafone: Mobile calls June 2018	135.11	27.02	162.13	
30/06/2018	608723	Comm-Tech_June 2018	72.92	14.58	87.50	
		Screwfix: Nitromors, Washers, Hinges, Nuts				
			243.15	48.62	291.77	
Total Direct Debits			243.15	48.62	291.77	