



I/We the undersigned as next of kin/executor of the late \_\_\_\_\_  
\_\_\_\_\_ who was the registered owner of the burial rights  
in the Gravespace marked in Section \_\_\_\_\_ in the consecrated  
ground of Sprowston Cemetery, Sprowston do hereby request and authorise  
you to re-register the title to the said burial rights in the name  
of \_\_\_\_\_ (name in CAPS)  
of \_\_\_\_\_  
\_\_\_\_\_ (present address)  
and I/we do hereby assent to the vesting of the said burial rights accordingly.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 201

Signed \_\_\_\_\_

This form of request must be fully completed and signed by the next of kin/executor of the deceased and be accompanied by copy of the deceased Will or suitable proof of identity and right to such exclusive burial rights.

The fee for change of ownership is set within the fees and charges for Sprowston Cemetery in force at the time of change. Please attach a cheque with this request and send to Sprowston Town Council, Council Office, Recreation ground Road, Sprowston, Norwich, NR7 8EW.

In the absence of a copy of the deceased Will or suitable proof of identity the following must be completed.

I, (\*1\*) .....

Of (\*2\*) .....

**Do solemnly and sincerely declare:**

1. That the Deed to the Exclusive Right of Burial in the grave was granted to  
(\*3\*) .....

2. That said (\*3\*) ..... died on the (\*4\*)  
.....

(I) Leaving a Will and Testament dated (\*5\*)  
..... which was not revoked,  
in which I/we were appointed as Executor(s).

(II) Leaving a Will dated (\*5\*) ..... which did not  
appoint Executors/ appointing Executors who have not taken up  
or who are incapable of taking up the appointment.

(III) Not having left a valid Will and Testament.

(IV) I have been granted probate of the said (\*3\*)  
.....'s estate.

(V) I have had ownership of the Right of Burial transferred to me  
following the administration of the said (\*3\*)  
.....'s estate and now produce the transfer  
Deed.

3. The said (\*3\*) ..... left an estate of insufficient  
value for which it was required to apply for probate and I am the (\*6\*)  
..... and next-of-kin and therefore would be entitled to  
such grant of probate had it been necessary.

4. To the best of my knowledge and belief the Deed relating to the Exclusive  
Right of Burial has not been sold or transferred to any person.

5. I declare (\*7\*) ..... to be the new rightful  
owner of the Exclusive Right of Burial.

I hereby indemnify Sprowston Town Council and all its Officers and Members  
against any claim whatsoever relating to the grave, its ownership, or the  
Exclusive Right of Burial therein.

I make this declaration conscientiously believing the same to be true and by  
virtue of the provisions of the Statutory Declarations Act 1935.

Signature of Declarant

.....

Declared at .....In the County of .....

This ..... day of .....

**Before me**

.....

**Signature**

.....

**Solicitor/Commissioner of Oaths**

**Address of Solicitor/Commissioner of Oaths**

.....

.....

**Stamp of Office**

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**Delete such parts above as appropriate**

(\*1\*) Full name of the Applicant

(\*2\*) Full postal address of Applicant

(\*3\*) Full name of the current owner of the Exclusive Right of Burial

(\*4\*) Date of death

(\*5\*) Date of Will

(\*6\*) Relationship to the original owner

(\*7\*) Name of the new owner of the Exclusive Right of Burial

**Consent Form**

Your privacy is important to us and we would like to communicate with you regarding Sprowston Cemetery. To do so we need your consent. Please confirm your consent. You can find out more about how we use your data from our "Privacy Notice" which is available from our website or from the Council Office at Sprowston Recreation Ground, Recreation Ground Road, Sprowston, Norwich, NR7 8EW (01603 408063).

Yes, please, I would like to receive communication by telephone / post / email

Signed \_\_\_\_\_ dated \_\_\_\_\_