

| Sprowston Town Council |                    | Payments   |                 | Meeting Date:   |                 | 7th November 2018 |  |
|------------------------|--------------------|--|-----------------|-----------------|-----------------|-------------------|--|
| <u>Invoice Date</u>    | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u>      | <u>VAT</u>      | <u>Amount</u>   | <u>BACS</u>       |  |
| 16/10/2018             | 38290              | Bartlett Signs<br>Signage : Diamond Centre   | 762.50          | 152.50          | 915.00          | 141               |  |
| 22/10/2018             | 128013             | Bartram Mowers Ltd<br>Wessex Flail   | 2,338.00        | 467.60          | 2,805.60        | 142               |  |
| 18/10/2018             | 440652             | Ben Burgess<br>Tine Thatch Removal   | 100.32          | 20.06           | 120.38          | 143               |  |
| 18/10/2018             | 440653             | Cables   | 61.80           | 12.36           | 74.16           |                   |  |
|                        |                    |  | <b>162.12</b>   | <b>32.42</b>    | <b>194.54</b>   |                   |  |
| 11/10/2018             | 141535             | Collier Turf Care Ltd<br>Badminton Posts and Nets                                  | 482.52          | 96.50           | 579.02          | 144               |  |
| 19/10/2018             | 3803               | Cozens<br>New lantern Church Lane  | 395.00          | 79.00           | 474.00          | 145               |  |
| 11/10/2018             | 606572             | Flameskill Limited<br>Staff Training on new systems,                               | 126.00          | 25.20           | 151.20          | 146               |  |
| 25/10/2018             | 221591             | 2kg abc powder s/p fire extinguisher   | 32.00           | 6.40            | 38.40           |                   |  |
|                        |                    |  | <b>158.00</b>   | <b>31.60</b>    | <b>189.60</b>   |                   |  |
| 01/10/2018             | 924909             | Heritage Contract Services Ltd<br>Cleaning Materials, Bins, Toilet Brush & holders | 352.03          | 70.41           | 422.44          | 147               |  |
| 02/11/2018             | 924951             | Caretaking/Cleaning Services:December 2018   | 5,669.80        | 1,133.96        | 6,803.76        |                   |  |
|                        |                    |  | <b>6,021.83</b> | <b>1,204.37</b> | <b>7,226.20</b> |                   |  |
| 01/11/2018             | 1                  | Jermedia<br>Business Training  | 40.00           |                 | 40.00           | 148               |  |

|                          |                    |  |                  |                  |                         |               |  |      |
|--------------------------|--------------------|--|------------------|------------------|-------------------------|---------------|--|------|
| <b>Dahlia Mathew</b>     |                    |  |                  |                  |                         |               |  |      |
| <u>Invoice Date</u>      | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u>       | <u>VAT</u>       | <u>Amount</u>           | <u>BACS</u>   |  |      |
| 15/10/2018               | Refund             | Overpayment of allotment Fees (plot 21 )                               | 8.20             |                  | 8.20                    | 149           |  |      |
| <br>                     |                    |  |                  |                  |                         |               |  |      |
| <u>Invoice Date</u>      | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u>       | <u>VAT</u>       | <u>Amount</u>           | <u>BACS</u>   |  |      |
| 17/10/2018               |                    | Norfolk Accident & Rescue Service<br>Grant Agreed Meeting 17/10/2018   | 100.00           |                  | 100.00                  | 150           |  |      |
| <br>                     |                    |  |                  |                  |                         |               |  |      |
| <u>Invoice Date</u>      | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u>       | <u>VAT</u>       | <u>Amount</u>           | <u>BACS</u>   |  |      |
| 25/10/2018               |                    | Royal British Legion<br>Grant Agreed Meeting 17/10/2018                | 300.00           |                  | 300.00                  | 151           |  | paid |
| <br>                     |                    |  |                  |                  |                         |               |  |      |
| <u>Invoice Date</u>      | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u>       | <u>VAT</u>       | <u>Amount</u>           | <u>BACS</u>   |  |      |
| 23/10/2018               | 80001014           | Table Tennis England<br>Indoor Table,Ping Pong pack                    | 208.33           | 41.67            | 250.00                  | 152           |  | paid |
| <br>                     |                    |  |                  |                  |                         |               |  |      |
| <u>Invoice Date</u>      | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u>       | <u>VAT</u>       | <u>Amount</u>           | <u>BACS</u>   |  |      |
| 01/11/2018               | 1318               | N D Willan Building Contractors Ltd<br>Retention for Nursery Extension | 6,691.99         | 1,338.39         | 8,030.38                | 153           |  |      |
| 01/11/2018               | 1308               | Drainage Works:Nursery Car Park  | 477.70           | 95.54            | 573.24                  |               |  |      |
|                          |                    |  | <b>7,169.69</b>  | <b>1,433.93</b>  | <b>8,603.62</b>         |               |  |      |
| <b>TOTAL OF INVOICES</b> |                    |  | <u>18,146.19</u> | <u>21,685.78</u> | <u>Trf 26</u>           |               |  |      |
| <br>                     |                    |  |                  |                  |                         |               |  |      |
| <b>Transfer:</b>         |                    | STC Drawings a/c to Salaries a/c                                       | 20,000.00        |                  | 20,000.00               | trf 27        |  |      |
| <b>Transfer</b>          |                    | STC Petty Cash   |                  |                  |                         |               |  |      |
|                          |                    |  | <u>38,146.19</u> | <u>-</u>         | <u>41,685.78</u>        |               |  |      |
| <br>                     |                    |  |                  |                  |                         |               |  |      |
| <b>Transfer:</b>         |                    | STC General a/c to STC Drawings a/c                                    |                  |                  | <u><u>21,685.78</u></u> | <u>Trf 26</u> |  |      |

.....  
Councillor

.....  
Councillor

.....  
Town Clerk

Sprowston Town Council

Barclaycard Payments

Meeting Date: 7th November 2018

|                                   |                    |   |               |              |               |
|-----------------------------------|--------------------|---|---------------|--------------|---------------|
| <u>Invoice Date</u>               | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u>    | <u>VAT</u>   | <u>Amount</u> |
| 23/10/2018                        | 216283224          | Amazon Co uk<br>Deflecto Wall Sign Holders                  | 27.40         | 5.50         | 32.90         |
| <u>Invoice Date</u>               | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u>    | <u>VAT</u>   | <u>Amount</u> |
| 31/10/2018                        | 607476             | PSH Enviromental Ltd<br>Skip:Allotments                     | 200.00        | 40.00        | 240.00        |
| <u>Invoice Date</u>               | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u>    | <u>VAT</u>   | <u>Amount</u> |
| 01/11/2018                        | 227506             | Rockwell Industries Ltd<br>T.shirts & Sweatshirt:Groundsman | 45.20         | 9.04         | 54.24         |
| <u>Invoice Date</u>               | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u>    | <u>VAT</u>   | <u>Amount</u> |
| 11/10/2018                        | 8503               | Tesco<br>Cleaning Materials                                 | 8.83          | 1.77         | 10.60         |
| <b><u>Total Direct Debits</u></b> |                    |   | <b>281.43</b> | <b>56.31</b> | <b>337.74</b> |
| <b>Total Payments</b>             |                    |   |               |              | <b>337.74</b> |
| <b>Due by Direct Debit</b>        |                    |   |               |              |               |

**Sproston Town Council**

**Meeting Date: 7th November 2018**

**Direct Debits**

|  |                    |   |                  |              |                           |
|--|--------------------|---|------------------|--------------|---------------------------|
| <b>Anglia Farmers Ltd</b>                      |                    |   |                  |              |                           |
| <u>Invoice Date</u>                            | <u>Invoice No.</u> |   | <u>Net</u>       | <u>VAT</u>   | <u>Amount</u> <b>BACS</b> |
| 01/10/2018                                     | 625010             |   | 182.24           | 36.44        | 218.68                    |
| <b>Details</b><br>Screwfix,Comm Tech,Vodafone  |                    |   |                  |              |                           |
| <b>Information Commissioner Office</b>         |                    |   |                  |              |                           |
| <u>Invoice Date</u>                            | <u>Invoice No.</u> |   | <u>Net</u>       | <u>VAT</u>   | <u>Amount</u> <b>BACS</b> |
| 18/10/2018                                     | 10658709           |   | 35.00            |              | 35.00                     |
| <b>Details</b><br>Data Protection Registration |                    |   |                  |              |                           |
| <b>PHS Group</b>                               |                    |   |                  |              |                           |
| <u>Invoice Date</u>                            | <u>Invoice No.</u> |   | <u>Net</u>       | <u>VAT</u>   | <u>Amount</u> <b>BACS</b> |
| 31/10/2018                                     | 66251859           | Recreation Ground:01/12/2018-28/02/2019 | 60.13            | 12.03        | 72.16                     |
| 31/10/2018                                     | 66251860           | Sparhawk Park:01/12/2018-28/02/2019     | 60.13            | 12.03        | 72.16                     |
| 31/10/2018                                     | 66251861           | Diamond Centre :01/12/2018-28/02/2019   | 311.16           | 62.23        | 373.39                    |
| 31/10/2018                                     | 66250628           | Toilet Rolls                            | 26.27            | 5.25         | 31.52                     |
|  |                    |   | <b>457.69</b>    | <b>91.54</b> | <b>549.23</b>             |
| <b>PWLB</b>                                    |                    |   |                  |              |                           |
| <u>Invoice Date</u>                            | <u>Invoice No.</u> |   | <u>Net</u>       | <u>VAT</u>   | <u>Amount</u> <b>BACS</b> |
| 12/12/2018                                     | Loan 489751        | Bowls Pavilion & Works                  | 3,490.66         |              | 3,490.66                  |
| 12/12/2018                                     | Loan491908         | Machinery Store                         | 3,074.57         |              | 3,074.57                  |
| 12/12/2018                                     | Loan 497743        | Cemetery Extension                      | 3,176.40         |              | 3,176.40                  |
| 12/12/2018                                     | Loan 498274        | Cemetery Extension                      | 1,873.25         |              | 1,873.25                  |
| 12/12/2018                                     | Loan 498275        | Rec.Grđ BMX & Play                      | 6,801.56         |              | 6,801.56                  |
| 12/12/2018                                     | Loan 499162        | Acquisition School Lane                 | 11,357.77        |              | 11,357.77                 |
| 12/12/2018                                     | Loan 499163        | Renovation School Lane                  | 5,392.00         |              | 5,392.00                  |
| 12/12/2018                                     | Loan 505463        | STC Phase 4                             | 46,819.22        |              | 46,819.22                 |
|  |                    |   | <b>81,985.43</b> |              | <b>81,985.43</b>          |

**82,660.36**      **127.98**      **82,788.34**

**Total Direct Debits**