

COUNCIL MEETING – 7 NOVEMBER 2018

At the meeting of the Sprowston Town Council held at the Council Chamber, Recreation Ground Road, Sprowston on Wednesday 7 November 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mrs B J Lashley
Mrs S L England	-	Mr K Lashley
Mr R A Fowkes	-	Mr B Osborne
Mr R J Knowles	-	Ms C T Rumsby
Mrs J Leggett	-	Mr N Shaw

Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

8 members of the public were present

18/252. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

18/253. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Ms G Landamore and Mr T Landamore.

18/254. MINUTES

The Minutes of the Council's meeting held on 17 October 2018, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

18/255. POLICE LIAISON OFFICER'S REPORT

Members noted the October and November Newsletters. Mr W F Couzens commented on the marked increase in criminal damage incidences in the October statistics and the Town Clerk was asked to gain further details.

18/256. WAR MEMORIAL

Referring to Minute 18/172 4.1, the Town Clerk reported that the Memorial Bench had been positioned at Sprowston Cemetery, the War Memorial at St. Cuthbert's Church had been cleaned with plaques secured to replacement wood and the repointing of the paving slabs would be completed this week. The maintenance and cleaning works were carried out free of charge by Omnis Construction and Variblast Ltd

It had been suggested that a security frame be fitted which would also protect the interior wood in either brass at a cost of £1,125 plus VAT or bronze at a cost of £2,375 plus VAT.

18/256. WAR MEMORIAL (CONTINUED)

Mrs B J Lashley proposed, seconded by Mr I Moncur to supply and fit a bronze security frame at a cost of £2,375 plus VAT and for a letter of appreciation be sent to Omnis Construction and Variblast. On being put to the vote the motion was CARRIED.

18/257. CORRESPONDENCE

- (1) Planning Application 2018/1225 - Subdivision of Plot & Erection of Two Dwellings (Outline) at Woodview, Salhouse Road, Sprowston

Members noted that Broadland District Council Planning Authority had refused permission for the proposed development.

- (2) Planning Application 2018/1449 - Double Sided Totem Sign (Revised Proposal) at 185, Wroxham Road

Members noted that Broadland District Council Planning Authority had granted permission for the proposed development.

- (1) Sprowston Wanderers

Members noted the letter from Colin Whurr, Secretary Sprowston Wanderers Football Club advising that for various reasons the club had folded.

18/258. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr Ward also verbally reported that:

- (1) Norfolk County Council's Managing Director Wendy Thompson, in the role since 2014, will be standing down in July 2019 to take up the position of Vice-Chairman of the University of London.
- (2) a £120m special school places plan has been approved by Councillors, it will create 500 extra school places, four new school plus specialist bases at mainstream schools.
- (3) essential work to replace damaged signs and kerbs on several Broadland Northway roundabouts starts on 5 November 2018. The road will remain open at all times with some lane closures in place. Additional works including, signage, road markings and tree and shrub planting will take place at the same time. Work should be completed by mid-December.
- (4) a unique map for visually impaired bus users in Norwich has been unveiled. It provides audible information of Norwich bus station and is one of only 3 in the country with one being at the Olympic park in London. It was developed by Norfolk County council working closely with the manufacturers Nexus Alsha and the N & N Association for the Blind.
- (5) four shortlisted road options for the Norwich Western link have now been published. Details at www.norfolk.gov.uk/nwl The public consultation will run from 26 November 2018 to 18 January 2019.
- (6) part of Tiercel Avenue will be closed 28 November 2018 for repairs to a burst water main.

18/258. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Mr R A Fowkes asked if Norfolk County Council could claim from the perpetrator's insurance companies for damage to the Broadland Northway roundabouts.

Mr Ward confirmed that it was the Council's practice to pursue claims.

Ms C T Rumsby asked if there was a website available with details on the Universal Credits Scheme.

Mrs Leggett said she was unsure about a website but Broadland District Council's staff were well briefed and residents could call for information.

Referring to the footpath between Sprowston Recreation Ground and the school Mrs B J Lashley commented that the barrier was causing difficulty for people with pushchairs and asked the Town Clerk to raise this issue with the Norfolk County Council's Highways Engineer and for Mr Ward to support it.

Mrs J Leggett verbally reported that the:

- (1) Broadland District Council's Community at Heart awards ceremony had taken place, a lovely occasion with Joan Brookes a Sprowston resident winning Good Neighbour of the Year and two members of SYEP as finalists.
- (2) Safer Neighbourhood Action Panel minutes had been circulated. Wroxham Road Salhouse Road, Blue Boar Lane and the Ring Road would be subject to speeding checks over the next few months.

18/259. RESIDENT'S QUESTIONS

On the motion of Mr W F Couzens seconded by Mr K Lashley it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr M Moore raised various queries regarding rubbish and litter bins on North Walsham Road and White Woman Lane

The Town Clerk advised that these litter bins were the responsibility of Broadland District Council.

Mrs Sayer of Chenery Drive raised concerns regarding planning application 2018/1670 - erection of building to change outdoor pool to indoor pool at 25, Chenery Drive including; close proximity to her boundary, lack of screening from within the property, noise from vents, additional users and traffic, lack of parking, smell from chemicals, affect on privacy if CCTV installed and that it could not be policed to ensure private use only.

Mr McGrotty of Chenery Drive expressed concerns about increased traffic and sewerage, as there had been ongoing problems in the Close.

Mr Allen, applicant commented that the pool was 10 metres from his neighbours boundary, it could only be used by family and friends, there would be reduced noise levels with the pool being housed indoors, no CCTV was to be installed, there had been sewerage problems but he had instigated the improvements carried out, water consumption would be lower and he did not feel that there would be a detrimental effect regarding traffic as it was a private application.

The meeting was reconvened.

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Community Table Tennis Special Offer

Having considered the report of the Town Clerk Mr I Moncur proposed, seconded by Mrs B J Lashley to order three more tables if the offer was still open and there was sufficient storage available.

1.2 Broadland District Council - Community Infrastructure Levy

Members noted the amount of Community Infrastructure Levy money collected by Broadland District Council between the months of April and September 2018.

Mr K Lashley proposed, seconded by Mrs B J Lashley to bank the money and ring fence it for consideration when more details were available on identified projects.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Christmas Holidays

RESOLVED that the Council office and grounds maintenance close at 4.30pm on Friday 21 December 2018, reopening on Thursday 27 December 2018 and close at 4.30pm on Friday 28 December 2018, reopening Wednesday 2 January 2019.

4.2 Grant Aid - Norfolk Citizens Advice Bureau

RESOLVED that a donation of £500.00 be made to Norfolk Citizens Advice Bureau.

4.3 Membership of the Council

RESOLVED to authorise the Town Clerk to request Broadland District Council's Electoral Services to review the allocation of Town Councillors across the four wards of Sprowston, with a view to redistribution given the increase in residential development in the North East Ward.

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council - Early Childhood and Family Service - Transforming our Children's Centres Consultation

Members felt that the proposed restructuring of children's centres would see the hubs turned into offices without services and nowhere for children or parents to go. Additionally, the variety and specialist equipment currently available could not be transported.

18/260. REPORT OF THE TOWN CLERK (CONTINUED)

The centres offered an opportunity for those in need to escape their situations and interact with other people, introducing an outreach service would prohibit this interaction and isolate people.

In the case of Sprowston the School would also see a reduction in income.

Councillors considered the proposed new model to be a false economy and the Town Clerk was requested to write to the Director of Children's Services indicating how much the Town Council would regret the closure of the children's centre in Sprowston.

5.2 Greater Norwich Local Plan (GNLP) Regulation 18 Consultation - New, revised and Small Sites

Members noted the Greater Norwich Local Plan Regulation 18 Consultation - New Revised and Small Sites and it was

RESOLVED to authorise the Town Clerk to respond to the consultation

- (1) and remind the Planning Policy Team of the Sprowston Neighbourhood Plan
- (2) recommending that development at Lushers Loke should not be considered in isolation to development of the whole site in view of access restrictions
- (3) suggesting the Park and Ride site could be used for a community building to support proposed new development.

18/261. MEETING ADJOURNMENT

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED** not to adjourn the meeting due to the early hour.

18/262. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

- (a) to raise no objection to the following applications:

2018/1490 - two storey side extension, single front and side extension and single storey rear and side extension at 23, Lambert Road

2018/1707 - first floor side extension (revised proposal) at 27, Meadow Gardens

2018/1747 - front extension of garage and single storey rear extension at 18, Blenheim Crescent

- (b) to remain opposed the granting of planning application 2018/1404 - amended plan - front, side and rear extension, rear extension and roof alteration at 58, Russell Avenue on the grounds that the car port would be an eyesore and the proposed development is not conducive with the street scene. Other properties

18/262. PLANNING (CONTINUED)

in the area on corner plots have been refused similar proposals and this would set a precedent.

- (c) to oppose the granting of planning application 2018/1744 - loft conversion including hip to gable end and front and rear dormers at 19, Allens Lane on the grounds that the front dormer is out of character with the street scene.
- (d) to oppose the granting of planning application 2018/1755 - enlarge loft space by raising roof ridge, adding gable side ends and rear dormer, convert garage and erect single storey side and rear extension at 9, Rosemary Road on the grounds that it is an over development of the site, not subservient to the original dwelling, out of keeping with the street scene and in contradiction to the Town Sprowston Neighbourhood Plan.
- (e) to oppose the granting of planning application 2018/1670 - erection of building to change outdoor pool to indoor pool for private use only at 25, Chenery Drive on the grounds that there were concerns regarding noise, parking, impact of building works, size of development considering the size of the pool, and the ability of the drainage system in the area being able to cope. It was felt that the application would be better debated at the appropriate level with officers trained in these areas and where consultation with the water authority, as a statutory consultee, could take place.
- (f) not to comment on planning application 2018/1706 - amend planning permission 20171827 - gable south end of single storey east side/rear extension as the application had been withdrawn.

18/263. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 7 November 2018 totalling £21,685.78 and answered Members' questions arising therefrom.

On the motion of Mr W F Couzens, seconded by Mr N Shaw it was

RESOLVED that payment of the accounts to 7 November 2018 totalling £21,685.78 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mrs B J Lashley.

18/264. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £337.74 was approved and noted.

18/265. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £82,788.34 was approved and noted.

18/266. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

18/267. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mrs B J Lashley verbally reported that the Norfolk Association of Local Council Annual General Meeting would be held on Monday 26 November 2018 at County Hall, speakers included Jonathan Owen and Norman Lamb MP.

18/268. EXCLUSION OF PRESS AND PUBLIC

Mr I Moncur proposed, seconded by Mrs J Leggett to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them and on being put to the vote the motion was **CARRIED**.

18/269. SUSPENSION OF STANDING ORDER 3X

On the motion of Mr W F Couzens seconded by Mr I Moncur it was **RESOLVED** to suspend Standing Order 3X to complete the business of the evening.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

28 November 2018

CHAIRMAN