



NOTICE OF MEETING

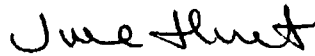
AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council
will be held in the Council Chamber at the Council Office, Recreation Ground
Road, Sprowston NR7 8EW on Wednesday 7 November 2018 at 7.30pm

AGENDA

Item No.

1. To receive declarations of interest
2. To receive apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council meeting held on 17 October 2018. Pages 1 - 6
4. To receive any Police Liaison Officer's report. Pages 7 - 8
5. To receive correspondence & agree action/response arising from the minutes.
6. To receive any written/verbal reports from Sprowston County and District Councillors. Page 9
7. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak¹.
8. To receive the report of the Town Clerk. Pages 10- 21
 - 1.2 Broadland District Council - Community Infrastructure Levy (CIL)
 - 4.1 Christmas Holidays
 - 4.2 Grant Aid - Norfolk Citizens Advice
 - 4.3 Membership of the Council
 - 5.2 Greater Norwich Local Plan (GNLP) Regulation 18 - New Revised Plans and Small Sites
9. Adjourn the meeting for a short break.
10. To consider planning applications to 7 November 2018. Pages 22 - 23
11. To receive any written/verbal reports from the Council's Committees and Working Groups.
12. To receive any written and verbal reports from Members Representing the Council on or at outside organisations (Sprowston Heritage Archives) Pages 24 - 25
13. To confirm the payment of accounts to 7 November 2018. Pages 26 - 27
14. To receive the schedule of credit card payments. Page 28
15. To receive the schedule of direct debits Page 29
16. The Chairman will move that the press and public be excluded from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.



**June Hunt
Town Clerk**

2 November 2018

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston . Norwich.NR7 8EW
Tel: 01603 408063 . Email: townclerk@sprowston-tc.gov.uk

Footnote:

¹ Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr Knowles and Mr Ward will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

COUNCIL MEETING – 17 OCTOBER 2018

At the meeting of the Sprowston Town Council held at the Council Chamber, Recreation Ground Road, Sprowston on Wednesday 17 October 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens - Mr K Lashley
Mrs S L England - Mrs J Leggett
Mr R A Fowkes - Mr B Osborne
Mr R J Knowles - Ms C T Rumsby
Mrs B J Lashley - Mr N Shaw

Mr J M Ward

In attendance

Mrs J Hunt - Town Clerk and Responsible
Financial Officer
Mrs E Elliot - Committee Officer

2 members of the public was present

18/231. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Member	Minute No & Heading	Nature of Interest
Mr I Moncur	Minute 17/276 4.2.1 - Grant Aid - The Royal British Legion	President of the Sprowston Branch of The Royal British Legion
Mr N Shaw	Minute 18/238 - Reports from Council and District Councillors	Owner of IT business

18/232. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Ms G Landamore and Mr J H Mallen and verbal apologies from Mr T Landamore.

18/233. MINUTES

The Minutes of the Council's meeting held on 26 September 2018, having previously been circulated to all Members were confirmed and signed by the Chairman of the Council.

18/234. POLICE LIAISON OFFICER'S REPORT

The October Newsletter had not been received.

18/235. SPROWSTON YOUTH ENGAGEMENT PROJECT

Claire Lincoln gave a presentation on the work of Sprowston Youth Engagement Project (SYEP) and a financial report for the year 2017/18. She explained the areas in which the group were hoping to expand and requested financial assistance of £4,000 in support of these additional responsibilities.

18/235. SPROWSTON YOUTH ENGAGEMENT PROJECT (CONTINUED)

Claire thanked the Town Council for nominating members of SYEP for the Broadland Community at Heart Awards advising that both she and a colleague had been shortlisted. The Chairman of the Council was invited to attend the award ceremony to be held on Tuesday 30 October 2018 at the Space.

Councillors had a general discussion about the good work that SYEP does with the young people of Sprowtson and Old Catton.

Mr I Moncur proposed, seconded by Mr W F Couzens a recommendation that the Council's 2019/20 budget contains a donation of £5,000 to SYEP and payment be made in two instalments. On being put to the vote the motion was **CARRIED**.

18/236. OFFICIAL OPENING OF SPROWSTON DIAMOND CENTRE

The Town Clerk reported that the official opening of Sprowston Diamond Centre would take place on Monday 10 December 2018. The Centre would be open to public to look round between 10.00am and 3.00pm.

18/237. WESTCOTEC DATA EQUIPPED SIGN (SAM 2)

The Town Clerk reported that the Westcotec Data Equipped Sign (SAM 2) had been delivered and was now positioned on Pioneer Road, one of the areas previously identified by Council.

18/238. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mrs J Leggett verbally reported that:

- (1) she had met Sergeant Youd and talked to her about her role as responsible officer for the Beat managers across Broadland. Sergeant Youd had reiterated her keenness for either herself or the Beat Managers to attend Town Council meetings. She would also be attending the Safer Neighbourhood Action Panel meeting on 22 October 2018 to introduce herself and outline her aims. She had already indicated that more staff would be trained on the use of speed guns and that she wanted to utilise the Specials and School Youth Teams.
- (2) as the Chairman of Broadland Youth Advisory Board, SYEP was always held up as a good example.
- (3) White Woman Lane Junior School had received an outstanding Ofsted report.

Mr N Shaw reported a personal security IT issue where a colleague had received a phone call from Microsoft and having given access to his computer was now being held to ransom.

Mr Shaw said he could not emphasise enough that companies such as Microsoft do not call and that if receiving an email with an attachment, check with the individual that they had sent it before opening.

18/239. RESIDENT'S QUESTIONS

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

18/239. RESIDENT'S QUESTIONS (CONTINUED)

Mr P Berry added to Mr Shaw's comments advising "that you think you are responding to a friend but you are not, it also applies to Whatsapp".

A resident reported that a person was regularly riding a bike up and down Sprowston Road near Aldi between 4.00pm and 7.00pm provoking pedestrians.

Mrs Leggett offered to raise this matter at the next meeting of the Safer Neighbourhood Action Panel.

He also asked, on behalf of an elderly resident, if a seat could be provided at the bus stop on North Walsham Road near Pioneer Road.

The Town Clerk explained there was insufficient space to provide a seat at this bus stop and leave enough room for wheelchair users to pass on the pavement; however, all bus stops shelters would be reviewed as they had been in place over ten years.

The meeting was reconvened.

18/240. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Footpath Between Library and Tennis Courts

RESOLVED to accept the quotation from A Waterfield & Sons Ltd to clear, resurface and edge the footpath between the Library and Tennis Courts at Sprowston Recreation Ground, at a total cost of £4,380 plus VAT.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Grant Aid - The Royal British Legion

RESOLVED that a donation of £300 be made to The Royal British Legion.

4.2 Grant Aid - National Accident Rescue Service (NARS)

RESOLVED that a donation of £100 be made to National Accident Rescue Service (NARS).

4.3 Personnel

RESOLVED to authorise the Town Clerk to appoint Mr Taylor Street to the post of Grounds Maintenance Person on (NJC scale SCP 21-25) at spinal point 21 commencing 29 October 2018.

4.4 Broadland District Council Annual Parish/Town Council Meeting

18/240. REPORT OF THE TOWN CLERK (CONTINUED)

Members noted the Annual Parish/Town Council meeting and workshops to be held on Thursday 29 November 2018.

PLANNING AND TRANSPORTATION

5.1 Environmental Agency - Flood & Coastal Risk Management Strategy

Members noted the Environment Agency review of the Flood and Coastal Erosion Risk Management (FCERM), and completed consultation form submitted by a Sprowston resident.

5.2 Sprowston/Old Catton Beat Manager

Members noted the copy open letter to the residents of Sprowston and Old Catton from PC Nick Roberts.

18/241. RENAMING OF COUNCIL CHAMBER

Members considered the renaming of the Council Chamber to the John Bracey Room and following a long debate it was

RESOLVED not to name the chamber, or any other Council room/premises, after any councillor as there were so many worthy people to choose from, and it was not considered fair to pick one person above all others. This did not deflect from the high regard in which Mr Bracey was held.

18/242. MEETING ADJOURNMENT

On the motion of Mr I Moncur, seconded by Mr J M Ward it was **RESOLVED** not to adjourn the meeting due to the early hour.

18/243. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2018/1000 - single storey rear extension with loft bedroom at 11, Falcon Road East

2018/1592 - single storey side and rear extension at Blenheim Villa, 110, Wroxham Road

2018/1593 - erection of new front wall (retrospective) and erection of freestanding garden room in rear garden at 126, Wroxham Road

2018/1179 - single storey side and rear extension at 64, Cannerby Lane

2018/1613 - raise ridge, convert loft and add rear extension at 3, Tills Road

(b) to oppose the granting of 2018/1528 - removal of conditions 4 & 5 of planning permission 20151386 (footway link and off-site highway improvements) at land

18/243. PLANNING (CONTINUED)

adjacent The Grange, Salhouse Road on the grounds that as there is proposed development on both sides of the Salhouse Road it is essential that there is provision of a footpath/cycle way and conditions 4 & 5 of planning permission 20151386 should not be removed.

- (c) to oppose the granting of 2018/1617 - removal of conditions 3, 4 & 9 of planning permission 20171961 (footway link, off-site, highway improvements and arboricultural method statement for construction of footpath) on the grounds that as there is proposed development on both sides of the Salhouse Road it is essential that there is provision of a footpath/cycle way and conditions 3, 4 & 9 of planning permission 20171961 should not be removed.

18/244. SUMMARY OF INCOME AND BALANCE SHEET TO 30 SEPTEMBER 2018

RESOLVED to approve and adopt the Statement of Accounts and Balance Sheet and Detailed Income and Expenditure for the year ended 31 March 2019

18/245. SCHEDULE OF LOAN REPAYMENTS

The Schedule of loan repayments were received and noted. Repayment of the older loans would be investigated as part of the end of year accounts.

18/246. CAPITAL PROJECTS

The following capital projects were suggested for inclusion in the 2019/20 budget:

- i) Skatepark - £40,000
- ii) Additional bus shelters outward bound on North Walsham and Wroxham Road
- iii) Millennium Woodland Information Board
- iv) Seating within existing and new bus shelters

18/247. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 17 October 2018 totalling £73,027.10 and answered Members' questions arising therefrom.

On the motion of Mr N Shaw, seconded by Mr I Moncur it was

RESOLVED that payment of the accounts to 17 October 2018 totalling £73,027.10 be approved and the schedule authorising payment signed by Mr R A Fowkes and Mr R J Knowles.

18/248. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £504.29 was approved and noted.

18/249. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £11,975.67 was approved and noted.

18/250. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

18/251. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Members noted the Minutes of the WWI Centenary Meeting held on 04.10.18.

Mrs B J Lashley asked if the times of the Armistice event to be held at Sprowston Diamond Centre had been advertised.

The Town Clerk advised that she had arranged for the St. Quintin Room to be available between the hours of 9.00am and 6.00pm but was not aware of advertised times of opening.

Mr N Shaw advised that the Norwich Airport Passenger Group survey had detailed results from 2017 and that changes in retailer will be good for passengers. In the Managing Directors report the airport still wants to go ahead with extending the runway which will cut across land owned by Old Catton Parish Council earmarked for a cemetery extension.

Referring to Growing your Community Mrs B J Lashley asked about the possibility of a community orchard in Sprowston commenting that some local apple varieties were getting lost. She requested that an item be placed on the agenda regarding Council owned land suitable for planting Heritage Fruit Trees and that Mr Mike Ellard be sent an invitation to attend the meeting.

Mr I Moncur reported on his attendance at The Royal British Legion Annual General Meeting, advising that Valarie Hill had stood down and that he had had the pleasure of presenting her with a medal in recognition of all her hard work over many years.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

7 November 2018

CHAIRMAN

28th October 2018

Report from Councillor John Ward

Broadland District Council

Broadland is a good place to live: - a recent report by Public Health Director Dr Louise Smith states that women's life expectancy varies from 77yrs in parts of West Norfolk to 91yrs in parts of Broadland. Men's varies from 71 yrs in parts of Great Yarmouth to 85 yrs in parts of South Norfolk.

Universal Credit is being rolled out across the whole of Broadland from 17th October. Trained staff at BDC will be available to assist people in making their claims and they can also offer free budgeting support.

BDC in conjunction with South Norfolk DC have launched a new inward investment website 'Invest in Greater Norwich' the website enables the two districts to showcase some of their key sectors. www.investgn.co.uk

Norfolk County Council

The Business & Property committee have granted a lease at the former RAF Coltishall to Swift TG Maintenance who hopes to use the runway for aircraft flight testing, subject to district council permission.

The Communities Committee have agreed the way forward for the Mobile Library Service which needs to save £100k p.a. The fleet of 8 vehicles will be reduced to 6 (2 are coming to the end of their lease). The call frequency will be reduced from 2-4 wks and redundant stops removed. Time at each stop will be increased from 1hr to 2hrs.

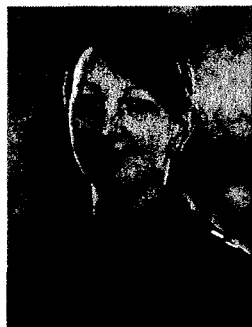
The Council has 15 children awaiting adoption and would like to hear from anybody able to offer a permanent, stable, loving home to one of these children. There is an Adoptive Information event at the Forum on Mon 19th Nov 6pm-7pm.

A new gas connection will result in Salhouse Road being closed 5th-9th Nov for 530 mtrs east of the junction with Blue Boar Lane



Newsletter

Date: Oct 2018

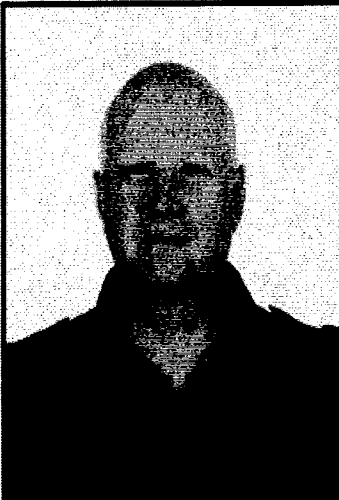


Message from Inspector Lisa Hooper

Welcome to the newsletter for Sprowston. Our aim is to ensure you receive regular updates on crime levels along with relevant news and crime prevention advice. We will inform you of any opportunities to meet the local policing team and encourage you to advertise these within your parish newsletters and magazines. Working together helps the police understand the issues and concerns that matter to the public helping us to maintain a place to live that we can all be proud of.

Crime Updates 1st-30th Sept 2018

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	3	Harassment, alarm or distress is caused in a non-crime incident.
Burglary Business and Community	1	A person commits theft in a building or structure that is not lived in.
Burglary Residential	0	Entry and theft in a building or a structure that is lived in.
Criminal Damage	3	A person destroys or damages property belonging to someone else.
Domestic	5	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	0	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	0	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	2	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	0	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	2	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



Engagement Officer, PC Rob Devlin

I am PC Rob Devlin and I work as the Engagement Officer for Broadland. My responsibilities include working alongside and promoting the Special Constabulary, Police Support Volunteers, Neighbourhood Watch and Community Speedwatch. If you are interested in volunteering for any of these roles please e-mail me at devlinr@norfolk.pnn.police.uk. I will also be attending Safer Neighbourhood Action Panel (SNAP) meetings when possible as well as other community events. These will all be promoted on the 'Broadland Police' Facebook page and Twitter account. You can also receive regular information by signing up to Police Connect.

What is happening in your area

Here is an excellent website <http://www.police.uk> It enables access to the crime figures in your neighbourhood and even a comparison with previous years. Simply use the website to "find your neighbourhood" either by location or post code and the information is available to hand. The site also provides information about different offences, crime prevention and other police related matters.

Neighbourhood Priorities

The area priorities adopted are:

- Tackling anti social behaviour on Barkers Lane playing field ,Sprowston and Taylors Lane, Old Catton .
- Speeding on Sprowston roads ; Cannerby Lane, Pioneer Road, Church Lane
-

Beat Manager, PC Nick Roberts



I am the local officer for Sprowston and Old Catton. I am based at Sprowston Police Station and can be contacted through the 101 number.

Point of contact



Follow us on social media

@BroadlandPolice
www.crimestoppers.co.uk
www.norfolk.police.co.uk

Non Emergency: 101

Partner contacts



111 NHS

County Council 03448008012

District Council 01603 431133

Parking Issues 01553 616222



COUNCIL MEETING – 7 NOVEMBER 2018

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Community Table Tennis Special Offer

Table Tennis England has re-launched its campaign “Ping in the Community”, which helps members of a variety of groups and organisations to get more active, healthy and closer together by supplying subsidised table tennis packages containing everything required to get people playing and enjoying the game.

The package is subsidised to half the retail price and the promotion ends on 31 October, therefore, I have requested such a package, for Sprowston Diamond Centre, which will be subject to acceptance by Table Tennis England. The total cost is £250.00.

This grant is subject to regular monitoring and reporting back to Table Tennis England on numbers using the table tennis facility and that a competitive charge is made. Confirmation letter attached, for information and reporting back to Table Tennis England.

1.2 Broadland District Council – Community Infrastructure Levy (CIL)

This Council has been advised that the following amounts have been collected by Broadland District Council as CIL monies between the months of April to September 2018 and was paid to this Council at the end of October.

Members are reminded that the use of CIL funds under the Regulations 2010 (as Amended) Regulation 59C states:

“A local council must use CIL receipts passed to it in accordance with regulation 59A to support the development of the local council’s area, or any part of that area, by funding:-

- a) The provision, improvement, replacement, operation or maintenance of infrastructure; or
- b) Anything else that is concerned with addressing the demands that development places on an area.

The Council has up to 5 years to spend the funds received, after which the charging authority (BDC) has the right to require payment of any unspent funds.”

Development	Planning	Date	Gross £	25% £	Retained £	Total £
51 Cozens Hardy	20152062	01.05.18	509.89	127.47		
As above	As above	01.06.18	500.00	125.00		
As above	As above	01.07.18	500.00	125.00		
As above	As above	01.09.18	500.00	125.00		
Lidl	20161382	22.08.18	366,450.27	91,612.57		
*As above	As above	21.09.18	19,469.55	286.76	18,322.51	92,526.80

*late payment by Lidl attracting retained monies by Broadland with percentage payment to the Town Council.

Lidl were surcharged £18,322.51 for late payment and charged interest of £1,147.04 for the period of when payment should have been made to when it was received. According to the CIL Reg 88, Broadland can pass on 25% of the interest received to the parish, which is the £286.76 but any surcharge, in this case £18,322.51 is retained by the collecting authority i.e. Broadland.

The recommendation of the Council at present states that previous CIL receipts should be allocated to Sprowston Diamond Centre. As this project is nearing completion and final expenditure will soon be available Members; there is a need for the following:

Recommendation: to instruct the Town Clerk accordingly with regard to identification of projects for the CIL receipts.

CEMETERY

2.1 No matters to report.

STREET LIGHTING

3.1 No matters to report.

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Christmas Holidays

As it is the practise of this Council to mirror Broadland District Council with regard to Christmas holidays; closure of their offices for 2018 will be Monday 24, Tuesday 25 and Wednesday 26 December opening on Thursday 27 December and closed for New Year's Eve Monday 31 December and New Year's Day Tuesday 1 January 2019. Members are asked if they wish to follow the above.

The parks will be closed on Christmas Day, Boxing Day and New Year's Day.

Recommendation: to advise the Town Clerk with regard to the staff Christmas holidays for 2018/19.

4.2 Grant Aid – Norfolk Citizens Advice

Attached, is a letter requesting grant aid for Norfolk Citizens Advice Norwich Office.

For information the Council's donation in 2017 was £100.

Recommendation: to consider a donation to Norfolk Citizens Advice.

4.3 Membership of the Council

I have been requested by a Member of the Council to investigate with Broadland District Council the electoral representation of Sprowston wards in view of residential development off Blue Boar Lane.

Having looked at the allocation for the number of town councillors in Sprowston officers at Broadland agree that there is an imbalance. The figures are as follows:

Parish Ward	Electorate	Number of cllrs	Electorate per cllr
Sprowston West	1690	2	845
Sprowston Central	4176	5	835
Sprowston North East	1411	1	1411
Sprowston South East	4944	7	706

The following redistribution has been suggested:

Sprowston North East	1411	2	705
Sprowston South East	4944	6	824

Members are requested to consider formally approaching Broadland to review the number of town councillors. Broadland would carry out a short community governance review to rectify this in time for next May's election.

Recommendation: to instruct the Town Clerk to request Broadland District Council electoral services to submit a report to that authority's Full Council as above.

PLANNING AND TRANSPORTATION

5.1 Norfolk County Council – Early Childhood and Family Service – Transforming our Children's Centres Consultation

Attached, for Members information is an email giving details of the above consultation which is open until 12 November and can be found at www.norfolk.gov.uk/childrenscentres.

Ms Rumsby is arranging for representatives of Norfolk County Council to attend a future Council meeting at their convenience to discuss new model proposals.

5.2 Greater Norwich Local Plan (GNLP) Regulation 18 Consultation – New, Revised and Small Sites

Attached, for Members consideration, are details of the above public consultation which opened on Monday 29 October and will close at 5pm on Friday 14 December 2018. The website www.gnlp.org.uk gives details of the sites in Sprowston and these have been attached to this report for ease of identification.

Recommendation: for Members to respond to the GNLP consultation.

June Hunt

**June Hunt
Town Clerk**



Norfolk House,
88 Saxon Gate West,
Milton Keynes,
Buckinghamshire,
MK9 2DL

24 October 2018

REF PCM141 (your unique reference number that should be quoted in all communication)

Dear June,

I am delighted to confirm that, subject to the terms and conditions set out below, your equipment and resource order has been approved.

Order Details

1 x Cornilleau Sport 250
10 x bats and 72 x balls
Ping Pong Pioneer Pack
Ladder and knock-out cup boards
Rules posters
Advertising posters
Equipment storage bag
1 x Full IPP Pack
Free delivery

The total cost payable is **£250**. This has been subsidised by £166.15).

After payment has been received you will be contacted by our table supplier to arrange delivery at your convenience. The delivery address we have for your order is as below, please advise us if this is incorrect as soon as possible;

Sprowston Diamond Centre, School Lane, Sprowston, NR7 8TR

We aim to have your table(s) with you within 7 days of payment.

TERMS AND CONDITIONS

The table tennis package you have ordered is funded by Sport England. By completing an order form and purchasing a package you confirm that the signatories are authorised by the organisation named on the order form to purchase a package and agree to the below terms and conditions for introducing table tennis into your organisation.

Definitions

'We' and 'our' refer to the organisation receiving the package bound by these terms and conditions.

'You' and 'your' means Table Tennis England.

'Project' refers to the introduction or expansion of table tennis within your organisation.

'Pioneer' means the individual nominated to be the Ping Pong Pioneer for your organisation during the ordering process.

'Player' means anyone who uses the table tennis package and is part of the project.

1.0 In General

- 1.1 Our project creates new provision and opportunities for people to play table tennis and that the package is not to be used to replace old or tired equipment.
- 1.2 Our organisation/project predominantly targets those aged 14 years and over.

2.0 Eligibility

- 2.1 We understand the eligibility criteria for receiving a package, as listed on the ordering page on your website, and confirm that we meet those criteria.

2.2 We confirm that the location of our organisation is in England.

3.0 Duration

- 3.1 We will make table tennis available within our organisation within one month of the goods arriving.
- 3.2 We will make table tennis available within our organisation for a minimum of two years.

4.0 VAT

- 4.1 All prices quoted for packages are inclusive of VAT
- 4.2 We acknowledge that any subsidy is not consideration for any taxable supply for VAT purposes by us to you. We understand your obligation does not extend to paying us any amounts in respect of VAT in addition to the subsidy.

5.0 Insurance and Risk Assessment

- 5.1 We will ensure that a risk assessment is carried out prior to the tables and equipment being delivered. We will notify you of any concerns following a Risk Assessment and shall take all reasonable steps to mitigate such risk identified.
- 5.2 We confirm that we have the relevant insurances in place to introduce or expand table tennis in our organisation.
- 5.3 We agree to maintain the up-keep of the table and equipment and will replace any damaged parts should they be a risk to users.

6.0 Monitoring and Evaluation

- 6.1 We will measure the progress of our project and report back to you when requested to provide evaluation information in the form of online surveys for the Pioneer and Players.
- 6.2 We will provide any further information on our project that you request.
- 6.3 We will notify you immediately if our project ends for any reason and make arrangements for the equipment be given to and utilised by another organisation.

7.0 Data Usage

- 7.1 The data collected through Pioneer or Player surveys, or additional information requested, will be kept confidential and details will not be shared with any third parties.
- 7.2 All data is stored securely and is used for reporting and marketing purposes, in order to inform the development of our products.
- 7.3 All data that you hold will be retained as deemed necessary, for reporting and marketing purposes.

8.0 Additional Conditions

- 8.1 We understand that any subsidised packages are subject to Terms and Conditions and that you have the right to refuse any orders.
- 8.2 By completing an order form and agreeing to the Terms and Conditions, we confirm;
 - 8.2.1 That the signatories are authorised by the organisation named in the order form to enter into this agreement on their behalf.
 - 8.2.2 We certify that the information given in the order form and any supporting documents are true

Norfolk Citizens Advice

Millennium Library The Forum Millennium Plain Norwich NR2 1TF

Serving the community from Norwich, Attleborough, Fakenham, Great Yarmouth, King's Lynn,
North Walsham, Wymondham, Aylsham, Cromer, Marham, Reepham, Hellesdon and Downham Market

citizens
advice

Mrs J Hunt
Clerk to Sprowston Town Council
Sprowston Diamond Centre
School Lane
Sprowston
NORWICH
NR7 8TR

24th October 2018

Dear Mrs Hunt

Thank you for your support of Norfolk Citizens Advice. Your donation has helped us to continue providing free and expert advice to over 20,000 Norfolk residents from all across our county over the last year. I would like to ask whether you would consider supporting us with a financial gift again this year?

As I am sure you are aware, we help with any issue. The most common problems we are asked to assist with concern debt. However, we also support people with welfare benefits (especially with the pending roll out of Universal Credit), employment, relationships, housing, legal advice, consumer rights, immigration, health, discrimination and education. Our volunteer team continues to go from strength to strength, with 174 local people now supporting others within our community.

"The advice given has taken a huge weight off my shoulders. I was feeling very frightened and wasn't sleeping. Now I feel I have a clear direction and know how to deal with my problems."

The reason for my letter today is that the number of people contacting us by phone and email is increasing. Some people also require a follow up face-to-face interview. Those coming to see us have increasingly complex issues and a growing number are disabled. We need to be open more days each week in multiple locations to handle this increasing need.

Advice Line: 03444 111 444 **Admin:** 01603 273120 **Public E-mail:** public@ncab.org.uk **Website:** www.ncab.org.uk

Charity Registered in England & Wales No. 1071297

Company No. 3617412 VAT No. 688 8997 22

Norfolk Citizens Advice Bureau are authorized and regulated by the Financial Conduct Authority - FRN: 617678





Compounding this issue, other local organisations that were providing excellent services to Norfolk citizens have had their funding cut and are curtailing or closing down services. We have plans to extend both our face to face, online and telephone services over the next three years, by expanding our opening hours, setting up new digital services and recruiting at least 60 new volunteers, but to do this we must raise more funds.

It costs just £41 each time we provide support but we know there are more people needing our help and would like to ask you to support us so that we can meet this growing local need.

With many thanks for your time and generosity.

Yours sincerely

A handwritten signature in cursive script, appearing to read "Jon Cheyette".

Jon Cheyette

Chief Executive

Norfolk Citizens Advice

01603 273110 / 07715 653585

Email: j.cheyette@ncab.org.uk

JHunt

From: Have Your Say <haveyoursay@norfolk.gov.uk>
Sent: 19 October 2018 16:25
To: Have Your Say
Subject: FW: Early Childhood and Family Service - Transforming our Children's Centres Consultation

Dear Parish Councils

We have been working on the re-design of a proposed new service for children's centres which reflects national and local changes as to how families are supported and considers the needs of parents with children aged 0-5 years across Norfolk.

The proposed new service aims to:

1. Bring the services out of the buildings and into the community, to the children and families who need it the most.
2. Help communities and parents offer local activities and groups.
3. Make it easier for families to access the information and advice they need, through providing better joined up online and digital services.
4. Change how we work to make sure we deliver in the best way for today's families.

We are consulting on this proposed new model and wanted to direct you to the webpage www.norfolk.gov.uk/childrenscentres where the consultation proposals are published and open for consideration and your responses. The consultation is open until 12 November and we look forward to receiving your feedback,

Regards

Christine Mawson
Stakeholder and Consultation Manager

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To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>

From: Greater Norwich Local Plan <GNLP@norfolk.gov.uk>
Sent: 29 October 2018 08:49
Subject: Greater Norwich Local Plan Regulation 18 Consultation – New, Revised and Small Sites 29 October – 14 December 2018

Dear consultee

**Greater Norwich Local Plan
Regulation 18 Consultation – New, Revised and Small Sites
29 October – 14 December 2018**

The Greater Norwich Local Plan (GNLP) is being produced by Broadland District Council, Norwich City Council and South Norfolk Council working together with Norfolk County Council through the Greater Norwich Development Partnership (GNDP).

Regulation 18 public consultation on New, Revised and Small Sites for the GNLP will commence at 9am on Monday 29 October and will close at 5pm on Friday 14 December 2018.

We are seeking your views on new, revised and small sites put forward by landowners, agents and developers for consideration for future development in the GNLP. **You can find further information about the sites and make comments online at www.gnlp.org.uk.** It is very important to note that this is an early consultation stage and no final decisions have been made on any sites.

This current consultation follows an initial Regulation 18 consultation that took place between January and March 2018 which asked for views on more than 600 suggested sites and wider strategic planning issues. More detail about this first stage of consultation can be found at www.gnlp.org.uk. Approximately 240+ new sites or revisions to existing sites were put forward during the consultation and it is these sites that we are now asking for your views about. In addition this current consultation also includes small sites below 0.25 hectares, which have not been consulted on previously. **Except for the sites we have been asked to revise, we are not consulting again on the sites we asked for your views on during the January to March 2018 consultation.** Only those parishes which contain new, revised or small sites are included in the current consultation.

A few key points should be noted about this latest consultation on sites:

- An initial Housing and Economic Housing Land Availability Assessment (HELAA) has been undertaken for the newly submitted and revised sites which should help you make your comments. Further detailed site assessment work will be needed before a site can be considered for allocation in the GNLP so the inclusion of a site as potentially suitable for development in the HELAA does not confer any planning status on that site, or any commitment it will brought forward for development.
- Small sites below 0.25 hectares have not been included in the HELAA as they are below the site size threshold set in the methodology. Due to their size the small sites are not proposed to be allocated individually in the plan, instead we will consider them in the context of extending/altering settlement boundaries to allow for smaller scale development to come forward.
- Far more land has been submitted for consideration than will be needed in the GNLP. Many sites will be inappropriate for allocation due to constraints (such as landscape, flood risk, poor access to service etc.) and others, whilst not unacceptable in principle, will be less suitable for allocation than

“competitor” sites. Growth will be carefully planned to ensure it is located in the most appropriate locations and will be supported by appropriate and timely infrastructure provision.

- The current list of sites will need to be refined. Some sites, or parts of sites, have been submitted twice (once by the landowner and once by a land promoter/agent), some sites are already allocated in an adopted local plan and have been resubmitted (perhaps with requests to change the allocation boundary, to update adopted policy clauses or alter the mix of development types proposed) and some sites may now have planning permission.
- It is also possible that further sites will be promoted during the production of the GNLP.

Hard copies of consultation documents and maps are available to view at the following deposit points:

- Norfolk County Council, County Hall, Martineau Lane, Norwich (main reception)
- Norwich City Council, City Hall, St Peters Street, Norwich (2nd floor reception)
- Broadland District Council, Thorpe Road, Thorpe St Andrew (main reception)
- South Norfolk Council, Cygnet Court, Long Stratton (main reception)

The quickest and easiest way to respond to the consultation is online at www.gnlp.org.uk but if you are unable to respond online please email your comments to gnlp@norfolk.gov.uk or contact us on 01603 306603 to request a response form. You can also email or phone us if you need consultation information in large print, audio, Braille, an alternative format or a different language. **All responses must be received by 5pm on Friday 14 December 2018.**

Kind regards

Mike Burrell

Greater Norwich Planning Policy Team Manager

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To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>

From: Greater Norwich Local Plan <GNLP@norfolk.gov.uk>
Sent: 31 October 2018 11:01
Subject: Greater Norwich Local Plan Regulation 18 Consultation – New, Revised and Small Sites 29 October – 14 December 2018

Dear Clerk

**Greater Norwich Local Plan
Regulation 18 Consultation – New, Revised and Small Sites
29 October – 14 December 2018**

You should recently have received an email from us to inform you that Regulation 18 public consultation on New, Revised and Small Sites for the Greater Norwich Local Plan (GNLP) commenced at 9am on Monday 29 October and will close at 5pm on Friday 14 December 2018.

This current consultation follows an initial Regulation 18 consultation that took place between January and March 2018 and seeks views on 240+ new sites or revisions to existing sites that were put forward during the initial consultation. In addition this current consultation also includes small sites below 0.25 hectares, which have not been consulted on previously. You can find further information about the sites and make comments online at www.gnlp.org.uk.

This is still an early consultation stage of the GNLP and no final decisions have been made yet regarding the suitability of sites for allocation. Except for the sites we have been asked to revise, we are not consulting again on the sites we asked for your views on during the January to March 2018 consultation. However, when commenting on the new sites you can tell us if the new proposal changes your opinion on a nearby site previously consulted on. Please include the site reference for the earlier site in your comments on the new site. **Only those parishes which contain new, revised or small sites are included in the current consultation so you may find that your parish is not listed.**

All the information regarding the consultation can be found online at www.gnlp.org.uk and this is the quickest and easiest way to respond. If you are unable to respond online, or if you require hard copies of any relevant consultation materials, please contact us via email at gnlp@norfolk.gov.uk or telephone 01603 306603 and we will do our best to help you.

Kind regards

Mike Burrell

Greater Norwich Planning Policy Team Manager

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To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>

3.35 Sprowston

Three sites were consulted upon in Sprowston in early 2018. The Site Proposals document concluded *"If further development in Sprowston is considered suitable, the three sites provide growth options, but all are constrained to some degree. GNLP0042 is less preferable due to its separation from the existing built edge of Sprowston. GNLP0132 appears generally suitable. GNLP0383 could be strategically important in providing a secondary school but is also potentially suitable for residential development."*

One additional site was submitted through the consultation:

Site Reference	Promoter Details				Site Address	Site Area (ha)	Development Description
	Title	First Name	Last name	Organisation			
GNLP2178	Mr	Philip	Atkinson	Lanpro	Lushers Loke	0.91	Residential development of 25 dwellings

GNLP2178 is a 0.91 ha site located off Lushers Loke. Constraints relate to road capacity, lack of footpath provision, high risk of surface water flooding on the south-east portion of the site, the previous use of the site as a builder's yard, and the compatibility of uses with the land to the south that is in light industrial use.

In conclusion, the newly promoted site offers an alternative option for housing, if Sprowston is identified for further growth.

Broadland DC App.No.
2018/1404

Location
58 Russell Avenue, Sprowston, NR7 8XF

Classification: Minor dwellings
Type: Full Permission

Description: Amended Plan - Front, Side and Rear Extension, Rear Extension and Roof Alteration

Broadland DC App.No.
2018/1744

Location
19 Allens Lane, Sprowston, NR7 8EJ

Classification: Minor dwellings
Type: Full Permission

Description: Loft Conversion including Hip to Gable End and Front and Rear Dormers

Broadland DC App.No.
2018/1747

Location
18 Blenheim Crescent, Sprowston, NR7 8AW

Classification: Minor dwellings
Type: Full Permission

Description: Front Extension of Garage and Single Storey Rear Extension

Broadland DC App.No.
2018/1755

Location
9 Rosemary Road, Sprowston, NR7 8ER

Classification: Minor dwellings
Type: Full Permission

Description: Enlarge Loft Space by Raising Roof Ridge, Adding Gable Side Ends and Rear Dormer, Convert Garage and Erect Single Storey Side and Rear Extension

Sprowston Town Council
PLANNING APPLICATIONS – 7 NOVEMBER 2018

Broadland DC App.No. 2018/1490 Classification: Minor dwellings Type: Full Permission	Location 23 Lambert Road, Sprowston, NR7 8AA
Description: Two Storey Side Extension, Single Storey Front and Side Extension and Single Storey Rear and Side Extension (Revised Proposal)	
Broadland DC App.No. 2018/1670 Classification: Minor dwellings Type: Full Permission	Location 25 Chenery Drive, Sprowston, NR7 8RR
Description: Erection of Building to Change Outdoor Pool to Indoor Pool for Private Use Only	
Broadland DC App.No. 2018/1707 Classification: Minor dwellings Type: Full Permission	Location 27 Meadow Gardens, Sprowston, NR6 7RJ
Description: First Floor Side Extension (Revised Proposal)	
Broadland DC App.No. 2018/1706 Classification: Minor dwellings Type: Full Permission	Location 12 Alford Grove, Sprowston, NR7 8XB
Description: Amend Planning Permission 20171827 – Gable South End of Single Storey East Side/Rear Extension	

Notes of a meeting to discuss the Sprowston Heritage Archives on 23 October 2018

Present: Bill Couzens, Judy Leggett, Barrie Osborne, Bev Woolner, June Hunt (Town Clerk)

Sprowston Heritage WIKI Site

1. The WIKI site is functioning well based on the data originally held in this format.
2. William Hannant is the system administrator and Bev Woolner has some access rights. It is expected that the site will move to open amendment by users, subject to a check by the system administrator or Bev.
3. We believe that there is a utility within WIKI which can automatically build hyperlinks between data items based on key data like surnames, street names or districts and this will be invaluable as we attempt to expand the WIKI site.
4. Our priority is moving the information held on the COMMA system to the WIKI site. What we need to know is can William facilitate this for a fee or do we need to find someone else to do the transfer based on advice from William. We have some limited funds to use for the data transfer however it is progressed.
5. We still have some photographs without captions (orphan photos), because we either have incomplete or no information about the subjects of the photographs. It is suggested that we could put some of the photographs in Just Sprowston asking readers for their help. We could also advertise the heritage WIKI site in Just Sprowston.
6. We were unsure what data we needed to keep on our own servers as we thought WIKI was cloud based and the data automatically backed up. However it seems William Hannant keeps a copy on his server to refresh the WIKI site and it would seem prudent for the Council need to keep a regularly updated copy of the WIKI site and its resources (possibly copied daily from William's server?). If we do need to keep a copy we should use a server based in the Diamond Centre. We could also, subject to funding, provide access to the WIKI site and any other heritage resources that we choose to keep at the Diamond Centre. If we developed a simple interface (touch screen?) this could be useful for those unused to electronic resources.

WIKI Site Issues

1. Can we turn off the source code and information changes history on the WIKI site?
2. We want the data transfer from COMMA to WIKI to happen as soon as possible.

Paper and Other Materials

1. We have 3 rolls of maps and 3 boxes of other materials that we think have not been digitised. The majority of these materials are in a paper format.
2. Some of these materials may be locally important but others may already exist digitally elsewhere.
3. Bev and June agreed to meet and examine what we have in the boxes and map rolls. We could then where appropriate seek advice from the County Archive as to what is already in existence in a digital form and how to digitise any larger items where they don't exist in a digital format. Note digitisation may involve scanning or digital photography depending on the item.
4. The Group thought that once we have undertaken the digitisation the the County Archive should be asked to look after documents, as their facilities are significantly better than what the Council could reasonably supply.

ACTIONS

1. Bill and Bev to contact William Hannant to discuss :
 - (a) the transfer of the COMMA data to the WIKI site,
 - (b) the issue of turning off the source code and information changes history,
 - (c) to ask William if he could attend our next meeting.
2. June and Bev to unpack the stored materials and seek advice on digitisation.
3. Barrie to write a note on the meeting.

NEXT MEETING

To meet in November 2018 if possible to progress the project.

Sprowston Town Council		Payments		Meeting	Date:	7th November 2018	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
16/10/2018	38290	Bartlett Signs Signage : Diamond Centre		762.50	152.50	915.00	141
22/10/2018	128013	Bartram Mowers Ltd Wessex Flail		2,338.00	467.60	2,805.60	142
18/10/2018	440652	Ben Burgess Tine Thatch Removal		100.32	20.06	120.38	143
18/10/2018	440653	Cables		61.80	12.36	74.16	
				162.12	32.42	194.54	
11/10/2018	141535	Collier Turf Care Ltd Badminton Posts and Nets		482.52	96.50	579.02	144
19/10/2018	3803	Cozens New lantern Church Lane		395.00	79.00	474.00	145
11/10/2018	606572	Flameskill Limited Staff Training on new systems.		126.00	25.20	151.20	146
25/10/2018	221591	2kg abc powder s/p fire extinguisher		32.00	6.40	38.40	
				158.00	31.60	189.60	
01/10/2018	924909	Heritage Contract Services Ltd Cleaning Materials,Bins, Toilet Brush & holders		352.03	70.41	422.44	147
02/11/2018	924951	Caretaking/Cleaning Services:December 2018		5,669.80	1,133.96	6,803.76	
				6,021.83	1,204.37	7,226.20	
01/11/2018	1	Jermedia Business Training		40.00		40.00	148

<u>Invoice Date</u> 15/10/2018	<u>Invoice No.</u> Refund	Dahlia Mathew <u>Details</u> Overpayment of allotment Fees (plot 21)	<u>Net</u> 8.20	<u>VAT</u>	<u>Amount</u> 8.20	<u>BACS</u> 149
<u>Invoice Date</u> 17/10/2018	<u>Invoice No.</u>	Norfolk Accident & Rescue Service <u>Details</u> Grant Agreed Meeting 17/10/2018	<u>Net</u> 100.00	<u>VAT</u>	<u>Amount</u> 100.00	<u>BACS</u> 150
<u>Invoice Date</u> 25/10/2018	<u>Invoice No.</u>	Royal British Legion <u>Details</u> Grant Agreed Meeting 17/10/2018	<u>Net</u> 300.00	<u>VAT</u>	<u>Amount</u> 300.00	<u>BACS</u> 151 paid
<u>Invoice Date</u> 23/10/2018	<u>Invoice No.</u> 80001014	Table Tennis England <u>Details</u> Indoor Table,Ping Pong pack	<u>Net</u> 208.33	<u>VAT</u> 41.67	<u>Amount</u> 250.00	<u>BACS</u> 152 paid
<u>Invoice Date</u> 01/11/2018	<u>Invoice No.</u> 1318	N D Willan Building Contractors Ltd <u>Details</u> Retention for Nursery Extension	<u>Net</u> 6,691.99	<u>VAT</u> 1,338.39	<u>Amount</u> 8,030.38	<u>BACS</u> 153
<u>Invoice Date</u> 01/11/2018	<u>Invoice No.</u> 1308	Drainage Works:Nursery Car Park	477.70	95.54	573.24	
			7,169.69	1,433.93	8,603.62	
		TOTAL OF INVOICES	<u>18,146.19</u>		<u>21,685.78</u>	<u>Trf 26</u>
Transfer:		STC Drawings a/c to Salaries a/c	20,000.00		20,000.00	trf 27
Transfer		STC Petty Cash				
			<u>38,146.19</u>	-	<u>41,685.78</u>	
Transfer:		STC General a/c to STC Drawings a/c			<u>21,685.78</u>	<u>Trf 26</u>

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Councillor

.....
Councillor

.....
Town Clerk

Sprowston Town Council

Meeting Date: 7th November 2018

Direct Debits

Invoice Date	Invoice No.	Anglia Farmers Ltd	Net	VAT	Amount	BACS
01/10/2018	625010	Details Screwfix,Comm Tech,Vodafone	182.24	36.44	218.68	

Invoice Date	Invoice No.	Information Commissioner Office	Net	VAT	Amount	BACS
18/10/2018	10658709	Details Data Protection Registration	35.00		35.00	

Invoice Date	Invoice No.	PHS Group	Net	VAT	Amount	BACS
31/10/2018	66251859	Details Recreation Ground:01/12/2018-28/02/2019	60.13	12.03	72.16	
31/10/2018	66251860	Sparhawk Park:01/12/2018-28/02/2019	60.13	12.03	72.16	
31/10/2018	66251861	Diamond Centre :01/12/2018-28/02/2019	311.16	62.23	373.39	
31/10/2018	66250628	Toilet Rolls	26.27	5.25	31.52	
			457.69	91.54	549.23	

Invoice Date	Invoice No.	PWLB	Net	VAT	Amount	BACS
12/12/2018	Loan 489751	Details Bowls Pavilion & Works	3,490.66		3,490.66	
12/12/2018	Loan491908	Machinery Store	3,074.57		3,074.57	
12/12/2018	Loan 497743	Cemetery Extension	3,176.40		3,176.40	
12/12/2018	Loan 498274	Cemetery Extension	1,873.25		1,873.25	
12/12/2018	Loan 498275	Rec.Grđ BMX & Play	6,801.56		6,801.56	
12/12/2018	Loan 499162	Acquisition School Lane	11,357.77		11,357.77	
12/12/2018	Loan 499163	Renovation School Lane	5,392.00		5,392.00	
12/12/2018	Loan 505463	STC Phase 4	46,819.22		46,819.22	
			81,985.43		81,985.43	

82,660.36	127.98	82,788.34
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Total Direct Debits