

COUNCIL MEETING – 26 SEPTEMBER 2018

At the meeting of the Sprowston Town Council held at the Council Chamber, Recreation Ground Road, Sprowston on Wednesday 26 September 2018, the following Members were present:-

Mr J M Ward – Chairman

Mr W F Couzens	-	Mrs J Leggett
Mr R A Fowkes	-	Mr J H Mallen
Mr R J Knowles	-	Mr B Osborne
Mr T Landamore	-	Mr N Shaw

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mr J Fisher	-	Norfolk County Councillor - Sprowston North East and Thorpe St. Andrew West

1 member of the public was present

18/216. APPOINTMENT OF CHAIRMAN

Mr N Shaw proposed, seconded by Mrs J Leggett the nomination of Mr J M Ward to act as Chairman for the duration of the meeting and on being put to the vote the motion was carried.

18/217. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of disclosable pecuniary and other interests were received.

18/218. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Ms G Landamore, Mrs B J Lashley, Mr K Lashley and Mr I Moncur.

18/219. MINUTES

The Minutes of the Council's meeting held on 5 September 2018, having previously been circulated to all Members were confirmed subject to the following amendments

Insert verbal apologies were received from Mr J H Mallen

Minute 18/202, delete 5 September 2018 and insert 8 August 2018

Minute 18/206, delete Mrs J Leggett verbally reported that the new joint and insert Mrs J Leggett verbally reported that the recruitment of the new joint Managing Director

and signed by the Chairman of the Council.

18/220. POLICE LIAISON OFFICER'S REPORT

Members noted the September Newsletter.

The Town Clerk reported additional permissible details on the incidences of criminal damage and public alarm recorded in the August Newsletter as requested.

Mrs J Leggett advised that Broadland District Council had appointed a Neighbourhood Team Sergeant. She had asked the Sergeant to attend the next meeting of the Safer Neighbourhood Team and noted the Sergeant's comments on the importance of attending parish and town council meetings.

Mr N Shaw asked if the incidences of anti-social behaviour were linked to the incidences of criminal damage or public fear advising that he would like to see this detail included in future Newsletters.

Mr W F Couzens did not feel that the statistics reflected the number of reported incidences of anti-social behaviour at Barkers Lane.

Mr J H Mallen felt that there would be more clarity if the Neighbourhood Team Sergeant attended future Council meetings.

18/221. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr Ward also verbally reported:

- (1) a recent traffic survey has recorded that 21,000 vehicles a day are using Broadland Northway.
- (2) the UEA have agreed to become the academic partner to the Gateway to Medieval England Project at Norwich Castle, and will work closely with the castle in a number of areas over the next 3 years.
- (3) Councillor Penny Carpenter has stepped down as Chairman of the Children's Services Committee a new chairman will be appointed at the next full council meeting on 15 October 2018 this is likely to be Councillor Stuart Dark who is currently Vice-Chairman. The nomination for Vice-Chairman is Judy Oliver.

Mr J H Mallen asked if there were any further statistics regarding motor vehicle accidents on the Broadland Northway roundabouts.

Mr Ward responded that work was ongoing.

Mrs J Leggett verbally reported that:

- (1) the appointment of the new joint Managing Director would be ratified at Broadland District Council's Meeting to be held on 4 October 2018.
- (2) the Broadland Dementia Action Alliance has launched the first "Dementia" in Broadland survey. It is for anyone living with or affected by dementia in Broadland. The survey is available on line and is open until 28 October 2018.
- (3) she had attended Hemblington School's launch of a Bike, Walk, Scoot Club. The idea is to help keep pupils fit and healthy through an active journey to school.

18/221. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

- (4) Broadland District Council is thinking of introducing a Public Spaces Protection Order (PSPO) under the Antisocial Behaviour Crime and Policing Act 2014. This will replace the use of current legislation, namely the Dogs (Fouling of Land) Act 1996 and will apply to the whole of the Broadland District. The purpose of this is to simplify where a dog fouling offence can be committed, covering more areas of the district than the existing legislation currently does. The level of fine that can be issued to an offender will also double from £50 to £100.

18/222. RESIDENT'S QUESTIONS

On the motion of Mr J M Ward, seconded by Mr J H Mallen it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Mr J Fisher verbally reported:

- (1) it was National Recycling Week and to mark the event Norwich Castle would be lit to remind people of the importance of recycling. Broadland residents recycle 46.7% of their household waste through their home recycling bins. The Government is to launch a strategy on waste in the Autumn and it is likely that there will be a tax on incineration which will put the cost up but he did not know if this would apply to exports. All Councils will be looking to increase recycling.
- (2) Children's Services will close 46 of their 53 centres and the remaining 7 will become District Hubs. This will bring the services into the community to the children and families who need it most making it easier for families to access the information and advice they need.
- (3) repairs to pavements and surface dressing continues.

The meeting was reconvened.

18/223. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 No matters were reported

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Standing Orders - Proposed Amendments

Members considered The National Association of Local Council's proposed amendments to Standing Orders and it was

RESOLVED to adopt the changes to the Councils Standing Orders with immediate effect.

18/223. REPORT OF THE TOWN CLERK (CONTINUED)

PLANNING AND TRANSPORTATION

5. No matters were reported

18/224. MEETING ADJOURNMENT

On the motion of Mr J M Ward, seconded by Mr T Landamore it was **RESOLVED** not to adjourn the meeting due to the early hour.

18/225. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2018/1441 - loft conversion including dormer on roof slope and roof lights in front slope at 7, Parana Road

2018/1468 - two storey single storey rear extension, garage, conversion & front porch at The Oaks, 34 North Walsham Road

2018/1507 - first floor and single storey rear extensions at 42, Alford Grove

(b) to oppose the granting of planning application 2018/1449 - double sided totem sign (revised proposal) at 185, Wroxham Road on the grounds that it is too large and obtrusive.

(c) to raise no objection to the granting of planning application 2018/1473 - hip to gable side extension and rear dormer (revised proposal) at 8, Cuthbert Close subject to the side window (bedroom 4) not to overlook the neighbouring property.

(d) to oppose the granting of planning application 2018/1490 - two storey side extension, single storey front and side extension and single storey rear and side extension at 23, Lambert Road on the grounds that the proposed development is too close to the neighbouring property.

18/226. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

18/227. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Members noted the Minutes of the WWI Centenary Meeting held on 06.08.18.

Mr N Shaw reported on his attendance at the Department for Transport Meeting where he had made a suggestion to reduce noise disturbance from helicopters at airport facilities.

The Town Clerk reported on her attendance at a meeting with Broadland District Council advising that:

18/227. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS (CONTINUED)

- (1) Norfolk County Council no longer required the bus gate on Blue Boar Lane
- (2) areas to be adopted by Sprowston Town Council at Millers Field had been identified with the smaller areas near the culverts being the responsibility of a management company
- (3) there would be a revised plan for the area of land abutting Harrisons Woodland identified for community use to which the consortium of developers were favourable.
- (4) there would be a footpath/cycleway along Blue Boar Lane through Harrisons Woodland.
- (5) the open space adjoining the proposed School Playground will be adopted by the Council for football pitches with no shared use.

18/228. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 26 September 2018 totalling £12,787.06 and answered Members' questions arising therefrom.

On the motion of Mr J M Ward, seconded by Mr W F Couzens it was

RESOLVED that payment of the accounts to 26 September 2018 totalling £12,787.06 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J H Mallen.

18/229. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £1,827.92 was approved and noted.

18/230. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £12,482.48 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

17 October 2018

CHAIRMAN