

Sprowston Town Council year ending 31st March 2019

Summary Income & Expenditure by Budget Heading year to date to

30th September 2018

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Administration</u>						
Expenditure	143,802	188,750	44,948	0	44,948	76.2%
Income	235,718	185,861	-49,857			
<u>Allotments</u>						
Expenditure	4,366	10,400	6,034	0	6,034	42.0%
Income	9,126	9,580	454			
<u>Cemetery</u>						
Expenditure	48,992	104,050	55,058	0	55,058	47.1%
Income	77,920	122,970	45,050			
<u>Grants</u>						
Expenditure	1,350	3,500	2,150	0	2,150	38.6%
Income	5,867	3,500	-2,367			
<u>Diamond Centre</u>						
Expenditure	502,046	234,500	-267,546	0	-267,546	173.1%
Income	224,631	255,370	30,739			
<u>Parks</u>						
Expenditure	178,052	370,500	29,448	0	29,448	48.1%
Income	182,513	183,930	1,417			
<u>Street Scene</u>						
Expenditure	18,949	67,800	38,851	0	38,851	27.9%
Income	54,735	54,735	0			
<u>Totals</u>						
Expenditure	897,557	979,500	-91,057	0	-91,057	91.6%
Income	790,510	815,946	25,436			-40% Phase 4 16/17 budget
Transfers from reserves	0	163,554				
						51.60%
<u>Surplus / (Shortfall)</u>	<u>(107,047)</u>	<u>0</u>				

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Administration

	<u>Actual</u>	<u>Annual</u>	<u>Variance to</u>	<u>Committed</u>	<u>Funds</u>	<u>% Budget</u>	
	<u>Year to Date</u>	<u>Budget</u>	<u>Annual Total</u>	<u>Expenditure</u>	<u>Available</u>	<u>Spent</u>	
<u>Expenditure</u>							
6001	Wages/Salaries	53,625	110,000	56,375	56,375	48.8%	
6002	Employers Ni	5,656	11,600	5,944	5,944	48.8%	
6003	Employers Pension	16,634	24,200	7,566	7,566	68.7%	
7005	Administration - Building Repairs	0	0	0	0	0.0%	
7008	Administration - Insurance	6,914	8,500	1,586	1,586	81.3%	
7009	Administration - Legal Fees	2,706	3,000	294	294	90.2%	
7010	Administration - Bank Charges & Interest Charges	188	500	312	312	37.6%	
7012	Administration - Audit Fees	2,378	4,000	1,622	1,622	59.5%	
7013	Administration - Parish News Letter	762	2,000	1,238	1,238	38.1%	
7014	Administration - Election Expenses	0	4,000	4,000	4,000	0.0%	
7015	Administration - Travelling	208	400	192	192	52.0%	
7016	Administration - Phone/Communications	713	1,200	487	487	59.4%	
7017	Administration - IT	16,406	9,200	-7,206	-7,206	178.3%	
7018	Administration - Website	0	300	300	300	0.0%	
7020	Administration - Postage	221	100	-121	-121	221.0%	
7021	Administration - Stationery	386	700	314	314	55.1%	
7022	Administration - Printing & Photocopying	303	600	297	297	50.5%	
7023	Administration - Council Office Refurbishment	34,331	4,000	-30,331	-30,331	858.3%	
7024	Administration - Advertising	0	100	100	100	0.0%	
7025	Administration - Subscriptions	1,755	2,500	745	745	70.2%	
7026	Administration - Publications	0	50	50	50	0.0%	
7027	Administration - Training	0	300	300	300	0.0%	
7028	Administration - Health & Safety	0	200	200	200	0.0%	
7029	Administration - Equipment Lease	580	1,000	420	420	58.0%	
7030	Administration - Chairmans Allowance	35	200	165	165	17.5%	
5002	Administration - Sundries & Contingencies	1	100	99	99	1.0%	
8100	Administration - Bad Debts	0	0	0	0	0.0%	
	<u>Total Expenditure</u>	143,802	188,750	44,948	0	44,948	76.2%
<u>Income</u>							
4006	Administration - Bank & Investment Income	958	2,000	1,042			
4018	Administration - Sect 106/NHB/CIL	72,795	17,812	-54,983			
4020	Administration - New Homes Bonus	0	0	0			
4021	Administration - Sprowston Heritage	0	4,084	4,084			
4090	Administration - Precept	161,965	161,965	0			
			0	0			
	<u>Total Income</u>	235,718	185,861	-49,857			
	<u>Transfer from reserves</u>	0	0				
	<u>Surplus / (Shortfall)</u>	91,916	(2,889)				

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Allotments

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
6101	Allotments - Gross Pay	2,704	5,600	2,896		2,896	48.3%
6102	Allotments - Ers Ni	207	450	243		243	46.0%
6103	Allotments - Superannuation	741	1,150	409		409	64.4%
5101	Allotments - Vermin Control	480	600	120		120	80.0%
7104	Allotments - Water	234	500	266		266	46.8%
7106	Allotments - General Repairs	0	2,000	2,000		2,000	0.0%
5102	Allotments - Sundries & Contingencies	0	100	100		100	0.0%
	<u>Total Expenditure</u>	<u>4,366</u>	<u>10,400</u>	<u>6,034</u>	<u>0</u>	<u>6,034</u>	<u>42.0%</u>
	<u>Income</u>						
4101	Allotments - Allotment Rental	3,131	3,700	569			
4102	Allotments - Water Charges Received	415	300	-115			
4091	Allotments - Precept	5,580	5,580	0			
			0	0			
	<u>Total Income</u>	<u>9,126</u>	<u>9,580</u>	<u>454</u>			
	<u>Surplus / (Shortfall)</u>	<u>4,760</u>	<u>(820)</u>				

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Cemetery

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
<u>Expenditure</u>						
6201 Cemetery - Gross Pay	24,336	53,200	28,864		28,864	45.7%
6202 Cemetery - Ers Ni	1,866	4,300	2,434		2,434	43.4%
6203 Cemetery - Superannuation	6,670	11,000	4,330		4,330	60.6%
5201 Cemetery - Vermin Control	0	0	0		0	0.0%
5211 Cemetery - Trees, Shrubs & Plants	0	1,000	1,000		1,000	0.0%
5215 Cemetery - Waste Disposal & Skip Hire	938	3,000	2,062		2,062	31.3%
5220 Cemetery - Extension Costs & Land Works	0	0	0		0	0.0%
5221 Cemetery - Memorial Wall Expenses	737	1,000	263		263	73.7%
5223 Cemetery - Memorial Safety Repairs	0	250	250		250	0.0%
7202 Cemetery - Rates	1,164	2,700	1,536		1,536	43.1%
7203 Cemetery - Heat & Light	88	400	312		312	22.0%
7204 Cemetery - Water	0	100	100		100	0.0%
7211 Cemetery - Loan Charges	13,091	27,000	13,909		13,909	48.5%
5202 Cemetery - Sundries & Contingencies	102	100	-2		-2	102.0%
<u>Total Expenditure</u>	<u>48,992</u>	<u>104,050</u>	<u>55,058</u>	<u>0</u>	<u>55,058</u>	<u>47.1%</u>
<u>Income</u>						
4203 Cemetery - Graves	20,892	45,000	24,108			
4204 Cemetery - Interment	13,872	30,000	16,128			
4205 Cemetery - Memorials & Inscriptions	5,186	10,000	4,814			
4092 Cemetery - Precept	37,970	37,970	0			
	0	0	0			
<u>Total Income</u>	<u>77,920</u>	<u>122,970</u>	<u>45,050</u>			
<u>Transfer from reserves</u>	0	0				
<u>Surplus / (Shortfall)</u>	<u>28,928</u>	<u>18,920</u>				

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Grants

		<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>
	<u>Expenditure</u>						
5307	Grants - Donations	1,350	3,500	2,150		2,150	38.6%
	<u>Total Expenditure</u>	<u>1,350</u>	<u>3,500</u>	<u>2,150</u>	<u>0</u>	<u>2,150</u>	<u>38.6%</u>
	<u>Income</u>						
4307	Grants	35	0	-35			
4321	Grants	2,332	0	-2,332			
4093	Precept - Grant Element	3,500	3,500	0			
		0	0	0			
	<u>Total Income</u>	<u>5,867</u>	<u>3,500</u>	<u>-2,367</u>			
	<u>Surplus / (Shortfall)</u>	<u>4,517</u>	<u>0</u>				

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Diamond Centre

	<u>Actual</u> Year to Date	<u>Annual</u> Budget	<u>Variance to</u> Annual Total	<u>Committed</u> Expenditure	<u>Funds</u> Available	<u>% Budget</u> Spent
Expenditure						
6401	Diamond Centre - Gross Pay	8,886	57,400	48,514	48,514	15.5%
6402	Diamond Centre - Ers Ni	892	4,600	3,708	3,708	19.4%
6403	Diamond Centre - Superannuation	3,184	6,300	3,116	3,116	50.5%
5415	Diamond Centre - Waste Disposal & Skip Hire	248	600	352	352	41.4%
5418	Diamond Centre - Planning Permission	0	0	0	0	0.0%
5421	Diamond Centre - Room Hire Expenses	1,124	3,500	2,376	2,376	32.1%
5422	Diamond Centre - Equipment/Purchases	0	0	0	0	0.0%
5424	Diamond Centre - Nursery Costs	1,062	0	-1,062	-1,062	0.1%
5425	Diamond Centre - Sports Hall/Phase 4	392,010	0	-392,010 *	-392,010	40.0%
7402	Diamond Centre - Rates	3,780	12,000	8,220	8,220	31.5%
7403	Diamond Centre - Heat & Light	2,533	7,000	4,467	4,467	36.2%
7404	Diamond Centre - Water	599	2,000	1,401	1,401	30.0%
7405	Diamond Centre - Building Repairs	109	3,000	2,891	2,891	3.6%
7406	Diamond Centre - General Repairs	390	3,000	2,610	2,610	13.0%
7407	Diamond Centre - Cleaning & Supplies	22,532	6,000	-16,532	-16,532	375.5%
7408	Diamond Centre - Equipment	0	0	0	0	0.0%
7411	Diamond Centre - Loan Charges	63,755	129,000	65,245	65,245	49.4%
7416	Diamond Centre - Phone/Communications	0	0	0	0	0.0%
5402	Diamond Centre - Sundries & Contingencies	942	100	-842	-842	942.0%
	Total Expenditure	502,046	234,500	-267,546	0	214.1%
Income						
4415	Diamond Centre - Hire of	26,007	55,000	28,993		
4416	Diamond Centre - Field Hire	0	0	0		
4417	Diamond Centre - Cinema Receipts	954	2,700	1,746		
4418	Diamond Centre - Grants Received	0	0	0		
4094	Diamond Centre - Precept	197,670	197,670	0		
		0	0	0		
	Total Income	224,631	255,370	30,739		
	Transfer from reserves	0	0			
	Surplus / (Shortfall)	(277,415)	20,870			

* 40% Phase 4 included in last years accounts
This expenditure included in 2016/17 budget

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Parks

	<u>Actual</u> Year to Date	<u>Annual</u> Budget	<u>Variance to</u> Annual Total	<u>Committed</u> Expenditure	<u>Funds</u> Available	<u>% Budget</u> Spent	
<u>Expenditure</u>							
6501	Parks - Gross Pay	27,040	58,800	31,760	31,760	46.0%	
6502	Parks - Ers Ni	2,073	4,700	2,627	2,627	44.1%	
6503	Parks - Superannuation	7,409	11,800	4,391	4,391	62.8%	
5508	Parks - Machinery Tool Repair/Replace	13,197	25,000	11,803	11,803	52.8%	
5509	Parks - Playground Equipment Repairs	77,146	10,000	-67,146	-67,146	771.5%	
5510	Parks - Horticultural Consumables	1,050	2,000	950	950	52.5%	
5511	Parks - Trees, Shrubs & Plants	32	5,000	4,968	4,968	0.6%	
5512	Parks - Sports Pitches Consumables	453	3,000	2,547	2,547	15.1%	
5513	Parks - Paths, Seats & Signs	3,694	10,000	6,306	6,306	36.9%	
5514	Parks - Fencing, Gates & Walls	149	2,000	1,851	1,851	7.5%	
5515	Parks - Waste Disposal & Skip Hire	1,494	2,500	1,006	1,006	59.7%	
5516	Parks - Fuel for Machinery	1,439	5,000	3,561	3,561	28.8%	
5517	Parks - Health & Safety inc Protective Clothing	1,533	5,000	3,467	3,467	30.7%	
5518	Parks - Pavilion Refurbishment	6,627	500	-6,127	-6,127	0.0%	
5519	Parks - Events Expenses	0	0	0	0	0.0%	
7501	Parks - Land Lease	0	0	0	0	0.0%	
7502	Parks - Rates	3,540	7,000	3,460	3,460	50.6%	
7503	Parks - Heat & Light	2,099	4,000	1,901	1,901	52.5%	
7504	Parks - Water	4,124	3,000	-1,124	-1,124	137.5%	
7505	Parks - Building Repairs	9,716	17,000	7,284	7,284	57.2%	
7507	Parks - Cleaning & Supplies	1,378	2,000	622	622	68.9%	
7511	Parks - Loan Charges	13,477	28,000	14,523	14,523	48.1%	
7516	Parks - Phone/Communications	282	100	-182	-182	282.0%	
7519	Parks - Training	0	1,000	1,000	1,000	0.0%	
5502	Parks - Sundries & Contingencies	101	100	-1	-1	100.6%	
	Parks - Harrisons Wood Car Park		50,000				
	Parks - New Play Equipment Windsor Park Gardens		80,000				
	Parks - Groundsmans Facilities		8,000				
	Parks - Windsor Park Gardens Footpaths		25,000				
	Total Expenditure	178,052	370,500	29,448	0	29,448	48.1%
<u>Income</u>							
4508	Parks - Bowling Green Fees	2,992	3,000	8			
4509	Parks - Cricket Square Fees	0	200	200			
4510	Parks - Football Pitch Fees	3,319	4,200	881			
4511	Parks - Tennis Court Fees	75	0	-75			
4512	Parks - Pavillion Hire Fees	378	500	122			
4513	Parks - Delegated Verge Cutting	10,649	10,400	-249			
4514	Parks - Grants Received	0	0	0			
4519	Parks - Recreation Ground Hire	779	50	-729			
4520	Parks - Hire of Recreation Ground Office	2,741	4,000	1,259			
4095	Parks - Precept	161,580	161,580	0			
			0	0			
	Total Income	182,513	183,930	1,417			
	<u>Transfer from reserves</u>	0	0				
	Surplus / (Shortfall)	4,461	(186,570)				

Sprowston Town Council year ending 31st March 2019

Detailed Income & Expenditure by Cost Centre year to date to

30th September 2018

Street Scene

	<u>Actual</u> <u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Variance to</u> <u>Annual Total</u>	<u>Committed</u> <u>Expenditure</u>	<u>Funds</u> <u>Available</u>	<u>% Budget</u> <u>Spent</u>	
<u>Expenditure</u>							
5603	Street Scene - Light Maintenance	4,525	15,000	10,475	10,475	30.2%	
5604	Street Scene - Notice Board & Signs	0	3,500	3,500	3,500	0.0%	
5605	Street Scene - Dog & Litter Bins	0	6,000	6,000	6,000	0.0%	
5606	Street Scene - Cleaning Bottle Banks/Bus Shelters	329	1,200	871	871	27.4%	
7603	Street Scene - Heat & Light	14,095	32,000	17,905	17,905	44.0%	
7611	Street Scene - Loan Charges	0	0	0	0	0.0%	
5602	Street Scene - Sundries & Contingencies	0	100	100	100	0.0%	
	Street Scene - Bus Shelters		10,000				
	<u>Total Expenditure</u>	<u>18,949</u>	<u>67,800</u>	<u>38,851</u>	<u>0</u>	<u>38,851</u>	<u>27.9%</u>
<u>Income</u>							
4096	Street Scene - Precept	54,735	54,735	0			
			0	0			
	<u>Total Income</u>	<u>54,735</u>	<u>54,735</u>	<u>0</u>			
	<u>Surplus / (Shortfall)</u>	<u>35,786</u>	<u>(13,065)</u>				

Sprowston Town Council year ending 31st March 2019

Bank Accounts & Cash

30th September 2018

1200	STC - General Account	4,184
1201	STC - Business Premium Account	0
1202	STC - Drawings Account	0
1203	STC - Salaries Account	6,470
1204	STC - Petty Cash Imprest Account	0
1205	STC - Treasury Deposits	250,000
1206	STC - Business Saver Account	10,815
1207	STC - Active Saver Account	660,805
1209	STC - Barclaycard Account	-902
1210	STC - Petty Cash Account	15

Total Bank & Cash Balances **931,387**

Cash Book

Opening Balance 01/04/2018	1,127,422
Add: Total Cash Receipts in year	677,167
Deduct: Total Cash Payments in year	(873,203)
Loan	1
	<u>931,387</u>

Sprowston Town Council year ending 31st March 2019

Balance Sheet as at

30th September 2018

Current Assets

Sales Ledger	30,509
Other Debtors	0
Prepayments	0
Vat Refund	82,834
Cash at Bank & in Hand	931,387

1,044,730

Current Liabilities

Purchase Ledger	24,354
Receipts in Advance	0
Sundry Creditors	0
Salaries	0
Paye & Ni	0
Pensions	0

24,354

1,020,376

Reserves

Play Equipment Renewals Fund	0
Machinery Renewals Fund	20,000
Maintenance	24,000
Town Council Election Fund	6,000
Office Equipment Fund	0
Street Lighting Renewals Fund	32,000
Heating System Renewal Fund	0
Contingency Reserve Fund	200,000
Cemetery Land Fund	0
Diamond Centre Fund	400,000
Diamond Centre Nursery Fund	0
Heritage Fund	4,004
Dementia Café Fund	2,000
General Fund Reserve	439,418
General Fund (P&L Acc) - current year	-107,047
Round up	1

1,020,376

Sprowston Town Council		Payments		Meeting Date:		28th November 2018	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>	
17/10/2018	1639 2019	A W Cards Christmas Cards	25.00		25.00	160	
07/11/2018	598007	Adcock Refrigeration Air Conditioning Air Conditioning Maintenance	370.99	74.20	445.19	161	
05/11/2018	38325	Bartlett Signs Tray Sign : Blue Boar Lane, Double sided Tape	299.95	59.99	359.94	162	
02/11/2018	38322	Signage: Diamond Centre, Council Chamber	141.00	28.20	169.20		
09/11/2018	38345	Entrance Door Graphics	275.50	55.10	330.60		
			716.45	143.29	859.74		
15/11/2018	128875	Bartram Mowers Ltd Onsite Maintenance: Change Hydraulic Filter	164.14	32.83	196.97	163	
02/11/2018	441620	Ben Burgess & Co Ltd Autorake, Scarifier	4,370.00	874.00	5,244.00	164	
29/10/2018	595104	Broadland District Council Emptying Dog & Litter bins 2018/19	5,288.40		5,288.40	165	
01/11/2018	84256	Broadland Security Systems CC TV annual Service	105.00	21.00	126.00	166	
06/11/2018	27212	Colour Print 8000 Sprowston Matters Issue 50	475.00		475.00	167	
12/11/2018	8070013360	Copy IT Digital Solutions Ltd Photocopies 27/09/2018-31/10/2018	32.17	6.43	38.60	168	

Cozens (U.K.) Ltd								
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
08/11/2018	3844	Streetlighting Maintenance October 2018	600.00	120.00	720.00	169		
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
29/10/2018	179610	DD Health & Safety Supplies Ltd Jacket, Trousers, Safety Equipment	156.53	31.30	187.83	170		
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
22/11/2018	Claim 48	E.Elliott Travelling Expenses:19/09/2018-22/11/2018	54.90		54.90	171		
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
06/11/2018	ESI1058539	ESE Direct Ltd 2 Litter Bins	319.78	63.95	383.73	172		
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
06/11/2018		Robin Flowerday Design/Artwork :Edition 50 Sprowston Matters	60.00		60.00	173		
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
31/10/2018	924977	Heritage Contract Services Ltd Cleaning Materials	212.95	42.59	255.54	174		
31/10/2018	924960	Cr.note:Invoice 924951 Litter Picking	189.36	37.87	227.23			
			23.59	4.72	28.31			
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
19/10/2018	0009	HH Tankering Services Ltd Emptying Ceptic Tank	117.00	23.40	140.40	175		
Invoice Date	Invoice No.	Details	Net	VAT	Amount	BACS		
31/10/2018	651411	In Touch Systems DOMAIN Name:05/12/18-05/12/2019	220.00	44.00	264.00	176		
10/10/2018	651220	Credit Note:Invoice 649314	6.00	1.20	7.20			
01/11/2018	652559	Broadband:Diamond Centre, Nov 2018	150.00	30.00	180.00			
01/11/2018	652750	Broadband:Diamond Centre, Nov 2018	50.00	10.00	60.00			
31/10/2018	651305	Server Back up 18/10/2018-18/11/2018	49.00	9.80	58.80			
			463.00	92.60	555.60			

<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/11/2018		Moviola Ltd <u>Details</u> The Bookshop	122.29	23.46	145.75	177
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
16/11/2018	66034	Nemco Utilities Ltd <u>Details</u> Legionella Risk Assessment	530.00	106.00	636.00	178
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
07/11/2018		Norfolk Citizens Advice <u>Details</u> Grant	500.00		500.00	179
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
15/11/2018	80001074	Table Tennis England <u>Details</u> Table Tennis Table	166.67	33.33	200.00	180
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
08/11/2018	AW-7277	A Waterfield & Sons Ltd <u>Details</u> Line Marking Diamond Centre	1,325.00	265.00	1,590.00	181
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
19/11/2018	34802144	Zurich Municipal <u>Details</u> Additional Cover Diamond Centre/Machinery	610.41		610.41	182
TOTAL OF INVOICES			<u>16,596.32</u>	<u>1,915.51</u>	<u>18,511.83</u>	<u>Trf 28</u>
Transfer:		STC Drawings a/c to Salaries a/c	20,000.00		20,000.00	Trf 29
Transfer		STC Petty Cash	100.00		100.00	Trf 30
			<u>36,696.32</u>	<u>1,915.51</u>	<u>38,611.83</u>	
Transfer:		STC General a/c to STC Drawings a/c			<u>18,611.83</u>	<u>Trf 28</u>

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Councillor

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Councillor

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Town Clerk

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
31/10/2018	122440	Amazon U.K. A5 Diary	2.91	0.58	3.49
10/10/2018	6397134	Wireless Doorbell	20.99		20.99
05/11/2018	4405137	Wall Sign Holders	27.4	5.50	32.90
06/11/2018	3017937	Radio Controlled Clocks	42.35	8.47	50.82
06/11/2018	256303	Grit Salt Bin	108.32	21.67	129.99
15/11/2018	238733016	Password Organizer	4.97		4.97
15/11/2018	2106744	Outdoor Mounted Ashtray	24.97		24.97

231.91 36.22 268.13

<u>Credit note Date</u>	<u>Cr. No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
12/10/2018	5009743	The Direct Tableware Co.Ltd Stacking Cups, Plates	-547.38	-109.48	-656.86

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
14/11/2018	79192	Progress Fuels Petrol	83.37	16.67	100.04

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
08/11/2018	607567	PSH Environment Ltd Skip Allotments	200.00	40.00	240.00

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
12/11/2018	227506	Rockwell Industries Ltd T Shirts, Sweatshirts: T. Street	45.20	9.04	54.24

Total Direct Debits 13.10 -7.55 5.55

Total Payments

Due by Direct Debit 27th December 2018

Meeting Date: 28th November 2018

Sproston Town Council Direct Debits

Angel Springs Ltd					
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
31/10/2018	4634993	Bottled Water:October 2018	3.57	0.71	4.28
Details					
Anglian Water Business					
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
03/11/2018	9070293297	Sparhawk:04/08/2018-03/11/2018	133.12		133.12
09/11/2018	9070452504	Recreation Grd:10/08/2018-09/11/2018	756.99		756.99
10/11/2018	9070426460	Diamond Centre:10/08/2018-09/11/2018	299.57		299.57
			1,189.68	-	1,189.68
Anglia Farmers Ltd					
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
31/10/2018	629960	Comm Tech,Vodafone,Screwfix	168.48	33.70	202.18
Details					
British Gas					
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
13/11/2018	965394090	Diamond Centre: 13/08/2018-05/11/2018	960.46	192.09	1,152.55
Details					
Total Gas & Paper Ltd					
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
16/11/2018	3004722699	Streetlighting:01/10/2018-31/10/2018	2,842.93	568.58	3,411.51
16/11/2018	3004806101	Diamond Centre:01/10/2018-31/10/2018	279.55	55.91	335.46
16/11/2018	3004806090	Floodlights:01/10/2018-31/10/2018	9.44	0.47	9.91
			3,131.92	624.96	3,756.88
Veolia					
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
31/10/2018	SIO1126965	All sites skip hire October 2018	248.38	49.68	298.06
Details					
Total Direct Debits					
			5,702.49	901.14	6,603.63