

## COUNCIL MEETING – 28 NOVEMBER 2018

At the meeting of the Sprowston Town Council held at the Council Chamber, Recreation Ground Road, Sprowston on Wednesday 28 November 2018, the following Members were present:-

Mr I Moncur – Chairman

Mr W F Couzens	-	Mr K Lashley
Mr R A Fowkes	-	Mr J H Mallen
Mr R J Knowles	-	Mr B Osborne
Ms G Landamore	-	Ms C T Rumsby
Mr T Landamore	-	Mr N Shaw
Mrs B J Lashley	-	Mr J M Ward

In attendance

Mrs J Hunt	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer
Mr M Ellard		

No members of the public were present

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### **18/271. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **18/272. APOLOGIES FOR ABSENCE**

Written apologies for absence were received and accepted by the Council from Mrs S L England.

### **18/273. MINUTES**

The Minutes of the Council's meeting held on 7 November 2018, having previously been circulated to all Members, were confirmed and signed by the Chairman of the Council.

### **18/274. POLICE LIAISON OFFICER'S REPORT**

The November Newsletter had previously been received and circulated to Councillors.

The Town Clerk reported that she had not received a response to her questions regarding the increase in incidences of criminal damage during October.

### **18/275. COMMUNITY ORCHARD - MIKE ELLARD**

Mr Mike Ellard gave a presentation on the importance of preserving old varieties of fruit trees, commenting on their reducing number, and how they were used to make new varieties.

He explained that root systems could grow as big as the canopy and felt the suggested location for an orchard on Sprowston Recreation Ground could support approximately 10 trees. He further observed that it was an ideal site as it was fenced and could be opened to the public when the trees matured and were fruiting.

**18/275. COMMUNITY ORCHARD - MIKE ELLARD (CONTINUED)**

Having answered a number of questions it was **RESOLVED**

- (1) to have a mix of fourteen fruit trees planted in the fenced area on Sprowston Recreation Ground behind the tennis courts, eleven to be purchased by the Council and three donated by Mr Ellard.
- (2) to request the Town Clerk to liaise with the Grow Your Community Project.
- (3) that Mr Ellard choose the varieties of fruit trees to be planted.
- (4) that Council Grounds staff plant, in liaison with Mr Ellard, the fruit trees this winter.

Mrs J Leggett joined the meeting.

**18/276. PLANNING APPLICATION 2018/1082**

The Town Clerk reported that Broadland District Council had refused planning application 2018/1082 - sub division of plot and erection of detached dwelling (outline) at 26, Rosemary Road.

**18/277. APP/K2610/W/18/3201018 APPEAL AGAINST BROADLAND DISTRICT COUNCIL**

The Town Clerk reported that the appeal made to the Secretary of State against the decision of Broadland District Council to refuse planning permission for demolition of existing lean-to garage and erection of detached house to side and detached double garage to rear at 1, Rushmore Road was not upheld.

**18/278. RECRUITMENT OF TOWN CLERK**

Further to Minute 18/270, the Town Clerk reported that the East of England Local Government Association had responded to negotiation and provided an initial members session and a reduction in the day rate from £7,685 to £7,125, a saving of £562.50 on the quotation as outlined in their proposal. The Chairman, on behalf of the Council, had agreed to the commencement of the process and the agreement had been signed.

A meeting had been arranged, as requested, for Councillors to meet Mr Hammond of East of England Local Government Association on Wednesday 12 December at 12.30pm in the Council Chamber.

Councillors were requested to consider two questions, to be circulated, prior to this meeting taking place.

It was **RESOLVED** that the interview panel would consist of the following members together with the Town Clerk and Mr Hammond:

Mr K Lashley  
Mr J H Mallen

Mrs J Leggett  
Mr I Moncur (Chairman)

**18/279. COMMUNITY TABLE TENNIS SPECIAL OFFER**

Further to Minute 18/260 1.1, the Town Clerk reported that table tennis tables were available to organisations to a maximum of 2 tables at £200.00 unless league players, additional tables were £290.00. As there was little savings on the original cost of the tables, she had ordered one.

## **18/280. CONROY CLOSE FOOTPATH**

The Town Clerk circulated a map of the Council's open space at Blue Boar Lane situated adjacent Conroy Close, a private road, and a footpath which was still in the ownership of Norfolk Homes. She suggested in order to avoid confusion for residents accessing the open space from Conroy Close and surrounding housing development the Council takes ownership of the footpath.

**RESOLVED** to adopt the 2-metre footpath adjacent Conroy Close.

## **18/281. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr J M Ward.

Mr Ward also verbally reported that:

- (1) due to a burst water main, Allens Lane near the junction with North Walsham Road will be closed from 28 November to 4 December 2018 for repairs.
- (2) he had attended a Police presentation at County Hall on Drugs in Norfolk and The County Lines. There are currently 26 County Lines delivering drugs into Norfolk from London. 16 of these are in Norwich with the others being in Great Yarmouth and Kings Lynn. This total is down from 40 plus last year due to sustained Police activity. There have been 696 arrests in the last 2 years, a recent police operation called Cayman resulted in an undercover officer being offered drugs for sale by 119 different individuals in Norwich. Lots of people the drug dealers use are vulnerable children and a new Child Criminal Exploitation Unit has just been set up with part of a £700k Government Grant.
- (3) Councillor John Fisher had asked him to mention the Broadland District Council's Recycling Over Christmas Campaign which is about to be launched.
- (4) Lorne Green, the Norfolk police and Crime Commissioner has issued a press release saying that it is not the right time to submit a business case to the Secretary of State for a change of Governance of Norfolk Fire and Rescue.
- (5) Community Volunteers from Norfolk Fire and Rescue Service will be giving out safety advice to residents at certain libraries. In Norwich it will be the Millennium Library 10.00am - 2.00pm, Monday 10 and Tuesday 11 December 2018.
- (6) following the Sprowston Grow Your Own Community meeting yesterday, he visited Broadland District Council to enquire about someone from Broadly Active attending the Dementia Café to lead activities in a similar role as Earle Jacotine used to do with curling. He was informed that Julia Williams in Economic Development is now responsible for this area of activities and that a new person is being engaged and will be coming out to Dementia cafes from January 2019 to lead some sporting activities.

Mrs J Leggett verbally reported that:

- (1) as Chairman of Broadland District Council, she had attended the opening of Lidl now offering additional shopping facilities for residents.
- (2) the Broadland Remembers Exhibition at Whitwell Station had been successful.
- (3) the Youth Advisory Board 2018/19 Consultation with youth groups was underway

## **18/281. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)**

- (4) the design code for Beeston Park had been adopted, planning application - 2018/0412.

## **18/282. RESIDENT'S QUESTIONS**

As there were no residents present the Chairman moved to the next item of business.

## **18/283. REPORT OF THE TOWN CLERK**

### **COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

#### **1.1 Broadland Tree Warden Network**

Having considered applications from Christine Hipperson and Ben Jervis to be appointed as Tree Wardens for Sprowston it was **RESOLVED**

to authorise the Town Clerk to liaise with John Fleetwood to obtain further details on the current Tree Warden scheme, now that it was no longer administered by Broadland District Council, and to invite Mr Fleetwood to a future meeting of the Council before appointing Tree Wardens in Sprowston.

### **CEMETERY**

#### **2.1 No matters were reported**

### **STREET LIGHTING**

#### **3.1 No matters were reported**

### **CENTRAL ADMINISTRATION AND PERSONNEL**

#### **4.1 Appraisals and Schedule of Identified Training**

Members noted the completion of appraisals and it was

**RESOLVED** to include the schedule of identified training in the 2019/20 budget.

### **PLANNING AND TRANSPORTATION**

#### **5.1 Broadland District Council Stakeholder Workshop Invite**

**RESOLVED** that Mr K Lashley and the Town Clerk attend the Broadland District Stakeholder Workshop to be held Friday, 30 November 2018.

#### **5.2 WESTCOTEC DATA EQUIPPED SIGN (SAM 2)**

Members noted the graph of average hourly speeds of vehicles on Pioneer Road over a two-week period. The Town Clerk clarified the number of vehicles travelling at various speeds advising that the data equipped sign would be relocated around the parish on roads identified by both Councillors and residents.

**18/284. MEETING ADJOURNMENT**

On the motion of Mr I Moncur, seconded by Mr K Lashley it was **RESOLVED** not to adjourn the meeting due to the early hour.

**18/285. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

**RESOLVED**

- (a) to oppose the granting of planning application 2018/1796 - single storey rear, front and side extension at 54, Lone Barn Road on the grounds that the positioning of the garage is out of keeping with the street scene.
- (b) to oppose the granting of planning application 2018/1762 - changes to the development parameters, height parameters and phasing plans at Site 4, Norwich Airport, Amsterdam Way on the grounds of access issues. The original application was for aviation related business and relevant modelling would have been based on traffic volumes this type of industry would generate. Whereas this application, to vary the conditions to those business uses shown on the application, will generate far greater business growth and associated increase in volumes of traffic (83% of staff using motorised vehicles). The original modelling would not have considered this traffic increase and the current road network cannot cope particularly at the North Walsham Road Broadland Northway roundabout and the A140, Cromer Road/Broadland Northway roundabout, both already heavily congested. There is no bus route to Norwich train station or additional public transport to this development and cycle routes, adjacent to the Broadland Northway are unlit. This variation should not be considered until completion of the Broadland Northway Western Link.

**18/286. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS**

No written reports were received.

**18/287. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

**18/288. REVISED SUMMARY OF INCOME AND EXPENDITURE AND BALANCE SHEET TO 30 SEPTEMBER 2018**

**RESOLVED** to approve and adopt the revised Summary of Income and Expenditure to 30 September 2018.

**18/289. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 28 November 2018 totalling £38,611.83 and answered Members' questions arising therefrom.

On the motion of Mr I Moncur, seconded by Mr N Shaw it was

**18/289. PAYMENT OF ACCOUNTS (CONTINUED)**

**RESOLVED** that payment of the accounts to 28 November 2018 totalling £38,611.83 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J H Mallen.

**18/290. SCHEDULE OF CREDIT CARD PAYMENTS**

The schedule of credit card payments totalling £54.24 was approved and noted.

**18/291. SCHEDULE OF DIRECT DEBIT PAYMENTS**

The schedule of direct debit payments totalling £6,603.63 was approved and noted.

There being no other necessary business the Chairman of the Council thanked Members for their attendance and declared the meeting closed.

**19 December 2018**

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**CHAIRMAN**